

INFORMATION PACKET & DOCKET  
Holston Presbytery Stated Meeting  
Tuesday, May 13, 2025 – 10:00 a.m.  
Colonial Heights Presbyterian Church  
213 Colonial Heights Rd. Kingsport, TN 37663

**Go to [www.holstonpresbytery.org](http://www.holstonpresbytery.org) to register for the meeting and for downloadable copies of the packet for commissioners, elders and church members. Very limited printed copies will be available at the meeting.**

Please see that each commissioner registers and has access to the information packet prior to the meeting.

Any new business for the meeting must be sent to [statedclerk@holstonpresbytery.org](mailto:statedclerk@holstonpresbytery.org) before May 1, 2025. Registration will also be available the day of the meeting, beginning at 9:15 a.m.

ITEM OF PARTICULAR INTEREST:  
Rev. Teresa Kendall will preach and preside at the table.  
The offering will support **Five-Cents-a-Meal**  
Ministry Fair will spotlight programs, projects, and other ways to join in shared ministry

**Holston Presbytery**

Moderator: Elder Kathi Carey

Vice Moderator: Elder Gary Helton

Stated Clerk: Rev. Collin Adams [statedclerk@holstonpresbytery.org](mailto:statedclerk@holstonpresbytery.org)

Transitional Executive Presbyter: Rev. Karen Russell [karen@holstonpresbytery.org](mailto:karen@holstonpresbytery.org)

Transitional Treasurer: Bev Johnson [bev@holstonpresbytery.org](mailto:bev@holstonpresbytery.org)

Administrative Manager: Andi White [andi@holstonpresbytery.org](mailto:andi@holstonpresbytery.org)

Lunch will be provided around noon for \$10 per person. Nursery or childcare will not be provided.

There is limited room for displays at this meeting. Contact [statedclerk@holstonpresbytery.org](mailto:statedclerk@holstonpresbytery.org) if you desire display space.

Amendment Ballot..... Page 21

Appendix 1 to the Information Packet contains information about who can speak and vote at Presbytery meetings, who can speak at Presbytery meetings, rules for debate for matters before the Presbytery, and guidelines for Presbyterians during times of disagreement. .... Page 28

Appendix 2 to the Information Packet notes future events, including dates of the upcoming General Mission Board and Holston Presbytery Meetings, Committee Meetings, etc. .... page 30

**DOCKET**  
**HOLSTON PRESBYTERY**  
**MAY 13, 2025 – Stated Meeting**  
**Colonial Heights Presbyterian Church**

9:15 AM      **Registration**

10:00 AM      **Call to Order**

Welcome & Introduction of Guests & First Time Commissioners

Introduction of New Business for Today's Docket

**Report from the Administration and Personnel Subcommittee**

**Consent Agenda**

- Approve Enrollment
- Declaration of Quorum
- Approve granting voice to visiting teaching elders
- Approve minutes from the February 2025 Stated Meeting
- Appointment of Committee on Thanks
- Appointment of Bills and Overtures Committee
- Adoption of Docket

10:15 AM      **Stated Clerk's report**

- Place Chuckey Presbyterian and Barton Spring Presbyterian under the AC currently in place for other Greene County churches
- Proposed Amendments to the Constitution of the Presbyterian Church (USA)
- We will vote on Amendment 24 A and 24 C individually. All other Amendments will be voted on as an omnibus motion, unless it is asked to pull an amendment out for an individual vote.  
(see attached summary)

10:45 AM      **Minutes for Mission** – an introduction to the Ministry Fair participants

11:30 AM      **Ministry Fair opens (gym)**

Noon          **Lunch (gym)**

1:00 PM      **Worship**

- Rev. Teresa Kendall preaching

2:00 PM      **Break**

2:15 PM      **Business Meeting**

### **Reports Not Requiring Action**

- **General Mission Board**
- Mission and Discipleship Committee
- Finance, Stewardship and Budget
- Committee on Preparation for Ministry
- Administration and Personnel Subcommittee
- Nominations
- Transitional Executive Presbyter

2:20 PM

### **Book of Order Amendments**

#### **Reports Requiring Action**

- **Committee on Ministry**
- **Trustees**

2:30 PM

### **Presbytery Feedback Form and Report**

#### **Promotions**

#### **Committee on Thanks**

#### **Joys and Concerns**

2:50 PM

### **Adjournment**

**General Mission Board**  
**April 15, 2025**  
3:00 pm, Campus House

Agenda

In person at Campus Ministry House, 1412 College Heights Rd, Johnson City, at 3:00 PM.

Call to Order and Opening Prayer by Rodney Norris

**Members Present:** Bishop Green, Rick Raum, Sam Schaus, Kathi Cary, Maggie Rust, William Anderson, Kaye Florence, Rodney Norris

**Ex-officio Members Present:** Gwen Hunter, Dave Welch, Collin Adams, Karen Russell, Beverly Johnson

**Absent:** Todd Jenkins

**Reports/Recommendations to the General Mission Board**

**Finance, Budget and Stewardship**

Reminded the GMB to consider the sale of the Campus Ministry House. Action on this recommendation has been deferred until the Campus Ministry Committee has had a chance to provide a clear vision and strategy for Campus Ministry.

**Administration & Personnel Subcommittee**

Beverly Johnson's position as Treasurer increased to 20 hours per week at the rate of \$15 per hour.

Motion was made and seconded to increase it to \$16 an hour to put Beverly Johnson on the same pay level as our Administrative Assistant. **Motion passed.**

**Committee on Ministry**

**Items for Action:**

- Recommend that Rev. Choonki Kim be received into the membership of Holston Presbytery by transfer from Northeast Georgia.
- An additional item was brought to the General Mission Board for recommendation to the Presbytery. The following recommendation, after some discussion was recommended to not be presented to Presbytery. **There was a motion and second that this be sent back to the COM for further consideration . Motion passed.**
- Recommend that Holston Presbytery commission Becky Wilcox and TJ Freshour to serve congregations in the presbytery (to be named later) as moderators and permit them to serve communion in those congregations where they moderate, contingent on additional training in polity, sacraments, and pastoral care.

**Committee on Preparation for Ministry**

No Report

## **Nominations Committee**

No Report

## **Mission & Discipleship**

### **Item for Action:**

That the Campus Ministry Subcommittee become a Committee of Presbytery, reporting to the General Mission Board. Motion passed.

## **Trustees**

The Trustees have approved the following:

The Session of Colonial Heights Presbyterian Church has met and unanimously approved a buyer's offer to purchase a home located at 505 Dogwood Drive, Kingsport. The home had been donated to the church. GMB approved by common consent.

- **RECOMMENDATION FOR ACTION:** Ratify Lease of Bethany Property. (see supplemental report)

## **Administrative Commissions**

**The Greene County Administrative Commission** reports there has been some progress. The survey is complete for the Amity property. The Zion property still has details to be worked out on the cemetery and the manse. A title search will help with the deed information. The Mt. Hermon property is insured, and the church records are at our office.

**The Bethel (Kingsport) Administrative Commission** reports that regular business for the congregation continues. Nothing new to report.

**Transitional Executive Presbyter's Report** (see printed report)

## **Stated Clerk's Report**

ACTION: Place Barton Springs and Chuckey Churches under the Greene Co. AC.

**Treasurer's Report** no report other than the printed financial reports

**Moderator's Report** no report

**Vice-Moderator's Report** no report

**Recommendations to Presbytery from General Mission Board**

- Information items only

**Stated Meeting Docket for May 2025, Colonial Heights Presbyterian Church**

## **Joys & Concerns**

Kaye Florence closed in prayer. The meeting was adjourned at 4:32 PM

## **FINANCE, BUDGET, & STEWARDSHIP COMMITTEE**

HOLSTON PRESBYTERY

Minutes of March 27, 2025, Presbytery Office

Items in BOLD are to be reported to General Mission Board

Members Present: Richard Raum, chair; Aaron Caton; Larry Smith; Paul Helphinstine

Staff Present: Karen Russell

The Meeting was convened by Raum at 5:30 PM with Scripture and Prayer.

The Proposed Agenda for the Meeting was approved by consent.

Interim Executive's Report

- TEP Karen Russell distributed the most recent statements. Discussion ensued regarding further changes to the format, and appreciation expressed for her continuing work on this matter.
- Karen Russell reported that 2025 per-capita payment to GA has not been made. It was agreed by consent that she pay roughly \$5000/month for the next eight months.
- Karen Russell reported on various Presbytery property situations which might have long-term effects on income and expenditures

Campus House

- Karen Russell reported that an assessment of \$200k has been completed. She will secure another one.
- Larry Smith offered to contact an ETSU administrator re: the university's interest in the property
- It was agreed by consensus to reaffirm the Committee's original recommendation to sell the Campus House.

Financial Review

- Aaron Caton reported plans for the committee to conduct the annual review, with the goal of completion by the GMB Meeting on July 15.

2026 Budget

- Karen Russell and Aaron Caton will work together to develop a budgeting process consistent with evolving committee roles and responsibilities.

#### Investments

- Discussion took place regarding investment strategies and procedures, with the goal of maximizing investment income.

The Meeting adjourned at 7:15 PM with the Lord's Prayer.

Submitted March 31, 2025, by Richard Raum

## **COM Report to Holston Presbytery – Feb. 1, 2025**

COM met on Feb. 13, March 13, and April 10 this quarter.

### **Actions Taken for Information:**

- Added Liesl Huhn and Allen Huff to the Pulpit Supply List. The most up-to-date list is available through the presbytery office.
- Approved Contract Renewals for
  - Rev. Dave Welch and First Presbyterian, Bristol
  - Rev. Teresa Kendall and Piney Flats
  - Rev. Tom Gomola and New Bethel
- Renewed the Commissions of CLPs:
  - Mary Jane Farmer to Blountville
- Approved an Interim Contract between Rev. Rick Raum and Jonesborough Presbyterian Church and appointed Raum moderator of that session.
- Appointed Rev. Karen Russell moderator of St. Paul
- Approved the MDP for Rock Creek Presbyterian for the CLC
- Approved Rev. Jamie Lively to administer the sacrament of communion at Strawberry Plains Presbyterian on Easter Sunday, April 20, 2025.
- Approved new guidelines and training resources for PNCs

### **Recommendations for Action:**

3. To receive Rev. Choonki Kim into the membership of Holston Presbytery by transfer.
4. To commission Becky Wilcox and TJ Freshour to serve congregations in the presbytery (to be named later) as moderators and permit them to serve communion in those congregations where they moderate, contingent on additional training in polity, sacraments, and pastoral care.



## **Mission and Discipleship**

1) Small Church Clusters - This program is to gather churches under the membership of 50 in geographical areas to share faith stories, make connections, build relationships, share best practices, missions, and resources. Four target groups have been identified for the remainder of this year.

2) Youth - The Youth Triennium is this year to be held in Louisville, KY and not at Purdue University. Registration is open. Contact Greg Cartwright at First Presbyterian Church, Greeneville. This is for junior and senior high youth. It will be held July 28-31. You must register by June 13.

- Back to School event - August 24, from 4-6 pm. Sunday afternoon skating at the Skating Rink Park.

- Holston Camp Fall Youth Retreat - November 14-16.

3) Five Cents a Meal - Redeveloping the grant paperwork is ongoing. Contact the Presbytery Office for awards for 2024.

4) Campus Ministry - The ETSU ministry is being continued by sub-committee members and others from the Presbytery. Issues surrounding the Campus House and leadership are ongoing. The proposal to make this a stand-alone committee is being considered.

5) New Mission Initiatives - are in the works. One of those is celebrating the birth dates of congregations. Another is the sharing of missions the churches of the presbytery are involved in. These two will be done at the Presbytery meetings.

## **Administrative Commission for Bethel Presbyterian, Kingsport**

Report to Holston Presbytery meeting, May 13, 2025

The Administrative Commission (AC) for Bethel Presbyterian Church, Kingsport TN has been meeting monthly, continuing to explore options for the church property and Miller Street property.

Specific actions taken:

Accepted End of Year Financial Report.

Replaced gas water heater in Miller Street property.

Approved repair on sanctuary HVAC.

The next meeting of the AC is scheduled for Tuesday, May 27, 2025

### **Report of the Administrative Commission**

**May 13, 2025**

The Administrative Commission continues its work in the following areas:

- Amity Presbyterian Church, Greeneville – The survey of the property has been completed. A meeting has been scheduled with a lawyer who will be doing a title search and opinion on the property. The Administrative Commission requests that the remaining members of the church be transferred to First Presbyterian Church, Greeneville, and the congregation be dissolved.
- Mount Hermon Presbyterian Church, Big Stone Gap – The Commission has formally taken possession of the property and changed the locks. The church cannot be added to the presbytery insurance policy due to electrical issues, so we will leave the building insured with the current policy.
- Zion Presbyterian Church, Greeneville – A meeting has been scheduled with a lawyer to conduct a title search and opinion on the two properties for Zion. A meeting with someone closely related to the congregation helped in understanding both the boundaries of the property as well as the location of several unmarked graves. Research has continued which has helped in identifying additional information about members and those concerned about the care of the cemetery. There is much more work to be done in finalizing the process.

Recommendations:

1. That the membership of the remaining members of Amity Presbyterian Church be transferred to First Presbyterian Church, Greeneville.
2. That the Amity Presbyterian Church congregation be dissolved.

3. That our worship today includes a litany of thanksgiving for the good and long ministry of Amity Presbyterian Church.

## **Stated Clerk's Report**

In March I attended Mid-Council Leadership Orientation in Louisville, KY. This is a training for Stated Clerks and Presbytery staff that is put on by the PCUSA. It was an intense period of training in the various duties of mid-councils and also a chance to see and hear what is going on at the national level.

In consultation with Karen Russel, we are setting dates and locations for Session Record Review. The dates are May 31 at Colonial Heights, June 14 at a location to be decided and August 9 at a location to be decided.

There are plans to have a training for Clerks of Session in the late summer/early fall.

## **Transitional Executive Presbyter's Report to General Mission Board**

**April 15, 2025**

- Work on making financial reports clear and usable continues. The work of treasurer Beverly Johnson has been invaluable. We have completed the changeover to the Xero accounting software, which has increased our ability to “drill down” into transactions in real time, and to pull reports on demand. This will come in handy for the finance committee as they begin to finish the financial review and prepare for budgeting for 2026. The financial reports continue to use a great deal of my time each month.
- I am currently moderating two sessions, Reedy Creek Kingsport and St. Paul in Morristown. I have met twice with the session of Reedy Creek, and will preside at their Maundy Thursday service this week. I have met once with St. Paul, and presided at communion there, and at Hebron on the same Sunday.
- I have been the primary contact for the St. John the Baptist Orthodox Church as we finalize the work for a lease to purchase agreement for the former Bethany property.
- I, along with moderator Sam Schaus, met with the session of Barton Springs about their desire to be dissolved. This evening, I am meeting with the representatives of the Baptist Micronesian congregation that has been renting the space on Sunday afternoons, to discuss a possible lease purchase. Barton Springs' last worship service will be June 29.
- Dan Donaldson and I have talked with two groups who may be interested in leasing or purchasing the Chuckey building. I am working to try and find the church records for that congregation.
- I traveled to Big Stone Gap VA to take possession of the building and the church records for Mt. Hermon Presbyterian Church. The building is currently insured, and we still don't have a clear plan for that property.
- I have called a real estate broker and asked for a brokers' valuation on Holston Meadows Cabin. I met with the camp board (as the ex officio member representing Holston Presbytery) and updated them on exploring a possible sale of the cabin. As of now, I don't have any new information to report.
- The strategic planning team has met three times. We have looked at the financial reports and are working on mission and vision priorities for the next 3 to 5 years.

- Since January, I have attended meetings of the COM, Finance Committee, Mission and Discipleship Committee, and a joint meeting of the Finance and Campus Ministry committees. I also talked with Rev. Mitch Coggin as part of his annual “check in” with the presbytery.
- I attended the Synod of Living Waters EP forum at the end of February. From that meeting, the presbytery leaders from Kentucky and Tennessee are working to launch a program modeled on the For Such A Time As This pastoral residency program that placed new pastors in small, rural congregations for a two-year call. We are also including a track that would offer internships to seminary students for the supervised practice of ministry. It is early days, but we are all excited by the possibilities.
- I have also contacted a broker for a valuation of the campus house – the appraisal amount was much lower than anticipated. I am hopeful that a market valuation will give us a clearer idea of the sale value of the property.
- I started doing Morning Prayer via zoom on Thursday mornings. Since January a small but faithful group has gathered online to pray and hear the Word. I plan to keep doing that as it’s good for me.
- I continue to teach every other month in the Commissioned Lay Pastor training program. We have five people from Holston Presbytery involved. Once this first group is finished, COM will assess and commission them as needed.
- I have been gathering resources on training and other sorts of things that may benefit congregations. One notable thing: we are now members of Practical Resources for Churches, a non-profit that provides various training, Christian education resources, free webinars, and a free consult to all of our congregations. Those resources are available now.
- I continue with my class – Foundation in Church Consulting – and I am enjoying it immensely. Some of the reading and discussions have been helpful already in talking with congregations.

#### Upcoming Events:

- April 25 – May 9: I will be on vacation from April 25 – May 4, and from May 4 – 9 will be at the Presbytery Leader Formation residency near Seattle. I will have internet and phone service while I am gone, but may not get back to you right away, especially while at the PLF residency.
- I’m hoping to be gone twice this summer – in July to travel to Nova Scotia, and in August to meet family in Montreal.
- November 19-21 is the next Financial Conference hosted by the Presbyterian Foundation and PILF. Someone from the presbytery should plan to go. This year it is in Chicago.
- November 10-11 is the Mid Council gathering in Louisville.
- We have Records Reviews scheduled for May 31, June 14, and August 9. (We need volunteers for locations)

## Balance Sheet

Holston Presbytery  
As of March 31, 2025

Account	Mar 31, 2025	Feb 28, 2025	Jan 31, 2025
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Cash Equivalents</b>			
Bank of TN 7552 (Meadows Cabin)	81,547.82	79,416.86	88,811.41
Citizens Bank 1696 (HP Checking)	35,128.93	33,156.26	27,579.54
Citizens Bank 2071 (CPM Checking)	73,856.41	120,635.59	120,576.98
Citizens Bank 6291 (Certified Deposit)	514,510.96	514,510.96	514,510.96
Citizens Bank 8005 (Reserve Sweep)	408,265.07	403,104.20	340,730.23
<b>Total Cash and Cash Equivalents</b>	<b>1,113,309.19</b>	<b>1,150,823.87</b>	<b>1,092,209.12</b>
<b>Total Current Assets</b>	<b>1,113,309.19</b>	<b>1,150,823.87</b>	<b>1,092,209.12</b>
<b>Fixed Assets</b>			
Campus Ministry House	624,350.00	624,350.00	624,350.00
Holston Meadows Cabin	649,903.11	649,903.11	649,903.11
<b>Total Fixed Assets</b>	<b>1,274,253.11</b>	<b>1,274,253.11</b>	<b>1,274,253.11</b>
<b>Long Term Assets</b>			
Hebron Presbyterian Church Loan	33,233.81	33,533.81	33,833.81
New Covenant Mutual Funds	387,765.75	388,215.94	388,215.94
Strawberry Plains Church Loan	232,951.55	233,740.27	234,528.99
Tri-Cities Presbyterian Church Loan	73,943.08	73,943.08	73,943.08
<b>Total Long-Term Assets</b>	<b>727,894.19</b>	<b>729,433.10</b>	<b>730,521.82</b>
<b>Total Assets</b>	<b>3,115,456.49</b>	<b>3,154,510.08</b>	<b>3,096,984.05</b>
<b>Liabilities and Equity</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Pass Thru Benevolence: Christmas Joy	1,804.05	1,128.00	1,128.00
Pass Thru Benevolence: Columbia Seminary	250.00	250.00	250.00
Pass Thru Benevolence: Grandfather Home	486.00	486.00	391.00
Pass Thru Benevolence: Hagan Endowment Fund	2,676.48	2,676.48	2,676.48
Pass Thru Benevolence: Hope Alliance	93.00	93.00	93.00
Pass Thru Benevolence: Least Coin	226.74	219.49	40.26
Pass Thru Benevolence: Montreat College Conference	50.00	50.00	50.00
Pass Thru Benevolence: OGHS	248.18	248.18	248.18
Pass Thru Benevolence: PCUSA Missionary Support	20,700.32	20,700.32	20,700.32
Pass Thru Benevolence: Pentecost	(189.00)	(189.00)	(189.00)

Pass Thru Benevolence: PW Birthday Offering	280.00	280.00	280.00
Pass Thru Benevolence: Sunset Gap	60.00	60.00	60.00
Pass Thru Benevolence: Synod Support	200.00	200.00	200.00
Pass Thru Benevolence: Theologian in Residence	1,650.00	1,650.00	1,650.00
Pass Thru Benevolence: Tusculum College	(850.00)	(850.00)	(850.00)
Pass Thru Benevolence: Union Seminary	400.00	400.00	400.00
Pass-Thru Benevolence; World Missions	240.00	240.00	240.00
Pass-Thru Benevolence: Thanksgiving	290.00	290.00	290.00
Passs Thru Benevolence: Peacemaking	771.75	771.75	771.75
Payroll Liabilities:403(b) Contributions	1,750.00	1,750.00	150.00
Payroll Liabilities: Dental	37.12	37.12	37.12
Payroll Liabilities: Longterm Disability	7.88	7.88	7.88
Payroll Liabilities: Medical	591.26	591.26	591.26
Payroll Liabilities: Vision	3.90	3.90	3.90
Suspense	2,158.46	2,076.80	2,035.97
<b>Total Current Liabilities</b>	<b>33,936.14</b>	<b>33,171.18</b>	<b>31,256.12</b>
<b>Long Term Liabilities</b>			
Church Mortgage Grants: Cedar Creek	7,500.00	7,500.00	7,500.00
Church Mortgage Grants: Jennie Moore Memorial	8,500.00	8,500.00	8,500.00
Church Mortgage Grants: Old Kingsport	10,000.00	10,000.00	10,000.00
Church Mortgage Grants: Tabernacle Greeneville	3,500.00	3,500.00	3,500.00
<b>Total Long Term Liabilities</b>	<b>29,500.00</b>	<b>29,500.00</b>	<b>29,500.00</b>
<b>Total Liabilities</b>	<b>63,436.14</b>	<b>62,671.18</b>	<b>60,756.12</b>
<b>Equity</b>			
5 Cents A Meal	14,520.67	15,986.63	38,903.00
Braziel Scholarship	6,887.70	6,887.70	6,887.70
Church Development Funds - New Covenant Funds	46,300.68	46,321.46	46,321.46
Current Year Earnings	55,072.29	64,719.14	77,730.80
Disaster Response	23,455.70	5,874.51	0.00
Dixon Scholarship	6,797.71	6,797.71	6,797.71
Equipment Reserve	697.02	697.02	697.02
Evangelism	988.81	988.81	988.81
Flood Relief	0.00	40,481.19	40,481.19
Grigsby Scholarship	9,497.56	9,497.56	9,497.56
Hattie Faithing Fund	1,314.78	1,314.78	1,314.78
Honoraria	15,287.65	15,087.65	14,812.65
Leesburg Fund	74,805.18	74,805.18	74,805.18
Liberty Presbyterian	80,429.18	80,429.18	80,429.18
Mount Zion Checking (3381)	56,885.69	56,885.69	134.01
Mount Zion Checking (3392) Cemetery	31,626.31	31,626.31	2,988.50
New Church Development Fund - New Covenant Fu	106,797.81	106,845.77	106,845.77

Ninth Street Loan Fund - New Covenant Funds	17,858.50	18,142.59	18,142.59
Pastoral Care	173.70	173.70	173.70
PFSA Initial Investments	227,000.00	227,000.00	227,000.00
Retained Earnings	1,657,910.06	1,657,910.06	1,657,910.06
Robinson Fund	70.79	70.79	70.79
Rosemont	55,284.16	60,839.71	60,839.71
Small Church Fund - New Covenant	216,808.76	216,906.12	216,906.12
Williams Fund	9,908.71	9,908.71	9,908.71
Windsor Avenue Church	334,486.68	334,486.68	334,486.68
Youth Triennium	1,154.25	1,154.25	1,154.25
<b>Total Equity</b>	<b>3,052,020.35</b>	<b>3,091,838.90</b>	<b>3,036,227.93</b>
<b>Total Liabilities and Equity</b>	<b>3,115,456.49</b>	<b>3,154,510.08</b>	<b>3,096,984.05</b>



## Income Statement (Profit and Loss)

Holston Presbytery  
For the 3 months ended March 31, 2025

Account	Jan-Mar 2025
<b>Income</b>	
Campus Ministry Income	\$ 2,237.40
Holston Meadows Cabin Income	\$ 13,480.79
Unified Giving	\$ 52,542.76
Youth Program	\$ 650.00
<b>Total Income</b>	<b>\$ 68,910.95</b>
<b>Gross Profit</b>	<b>\$ 68,910.95</b>
<b>Operating Expenses</b>	
Administrative-Presbytery Stated Meetings	\$ 270.00
Administrative: Amity Church Expenses	\$ 1,000.00
Administrative: Mt. Hermon expenses	\$ 489.00
Administrative: Accounting	\$ 3,362.97
Administrative: ADP Fees	\$ 428.37
Administrative: Bethany Expenses	\$ 3,910.96
Administrative: Communications	\$ (2.17)
Administrative: Copy & Printing	\$ 68.22
Administrative: Dues/Memberships	\$ 194.86
Administrative: Internet Office	\$ 598.06
Administrative: Miscellaneous Administrative	\$ 720.62
Administrative: Office Supplies	\$ 490.23
Administrative: Office/General Administrative Expenses	\$ 279.70
Administrative: Payroll Taxes	\$ 773.04
Administrative: Software	\$ 42.00
Administrative: Staff Travel	\$ 460.50
Administrative: Telephone	\$ 171.87
Administrative: Zion Presbyterian Expenses	\$ 90.15
Bank Charges	\$ 12.30
<b>Total Administrative Expenses</b>	<b>\$ 13,360.68</b>
Campus House - Lawn mowing	\$ 450.00
Campus House: Cleaning Service	\$ 840.00
Campus House: Electricity	\$ 1,202.12
Campus House: Internet	\$ 267.96

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Campus House: Miscellaneous

\$ 46,200.00

<b>Account</b>	<b>Jan-Mar 2025</b>
Campus House: Programs	\$ 241.38
Campus House: Repairs & Maintenance	\$ 110.00
Campus House: Water	\$ 154.02
<b>Total Campus Ministry Expenses</b>	<b>\$ 49,465.48</b>
Holston Meadows Cabin Expenses: Electricity	\$ 1,581.90
Holston Meadows Cabin Expenses: Housekeeping - Cleaning	\$ 4,600.00
Holston Meadows Cabin Expenses: Housekeeping - Other	\$ 560.87
Holston Meadows Cabin Expenses: Internet	\$ 153.66
Holston Meadows Cabin Expenses: Pest Control	\$ 99.00
Holston Meadows Cabin Expenses: Propane	\$ 364.82
Holston Meadows Cabin Expenses: Rental Fee: Holston Camp & Conference	\$ 6,547.99
Holston Meadows Cabin Expenses: Repairs & Maintenance	\$ 122.50
<b>Total Holston Meadows Cabin Expenses</b>	<b>\$ 14,030.74</b>
<b>Ministries with Councils: Per Capita - Synod of Living Waters</b>	<b>\$ 17,420.46</b>
Personnel-Administrative Manager expenses	\$ 245.88
Personnel: Administrative Manager: Salary	\$ 4,116.65
<b>Total Administrative Manager</b>	<b>\$ 4,362.53</b>
Personnel:Assistant Stated Clerk:Salary	\$ 500.00
Personnel: Stated Clerk Training	\$ 175.00
Personnel:Stated Clerk:Salary	\$ 3,000.00
<b>Total Stated Clerk</b>	<b>\$ 3,675.00</b>
Personnel:Executive Presbyter:Board of Pensions	\$ 1,623.06
Personnel:Executive Presbyter:Cash Salary	\$ 13,625.00
Personnel:Executive Presbyter:Continuing Education	\$ 2,845.00
Personnel:Executive Presbyter:Housing Allowance	\$ 5,250.00
Personnel:Executive Presbyter:Professional Expenses	\$ 2,575.14
Personnel:Executive Presbyter:Retirement	\$ 2,675.00
Personnel:Executive Presbyter:SECA	\$ 1,513.30
<b>Total Executive Presbyter</b>	<b>\$ 30,106.50</b>
<b>Personnel:Treasurer:Salary</b>	<b>\$ 2,600.00</b>
<b>Total Personnel</b>	<b>\$ 40,744.03</b>
<b>Total Operating Expenses</b>	<b>\$ 135,021.39</b>
<b>Operating Income</b>	<b>\$ (66,110.44)</b>

<b>Account</b>	<b>Jan-Mar 2025</b>
<b>Other Income / (Expense)</b>	
Interest Income	\$ 3,128.98
Interest Income - CPM	\$ 53.75
Transfer from Reserves	\$ 118,000.00
<b>Total Other Income / (Expense)</b>	<b>\$ 121,182.73</b>
<b>Net Income</b>	<b>\$ 55,072.29</b>

## Amendment Ballot

**24-A.** Shall F-1.0403 (POL 01 1) in the Foundations of Presbyterian Polity be amended as follows?

(Deleted text is in strikethrough; added text is in *italics*.)

**“F-1.0403 Unity in Diversity ...**

**The unity of believers in Christ is reflected in the rich diversity of the Church’s membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, *gender identity, sexual orientation, disability, geography, or theological conviction.* There is therefore no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than those stated in this Constitution.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-B.** Shall G-1.0104 (POL 03) be added to Congregations in the Form of Government as follows?

(Deleted text is in strikethrough; added text is in *italics*.)

***G-1.0104 Other Forms of Corporate Witness (Worshiping Communities, etc.)***

*In circumstances where the formation of a traditional ecclesiastically and legally organized congregation is not desired or deemed appropriate, and a worshiping community has been formally recognized by a presbytery according to its own definition, presbyteries and congregations may work together with such a group to provide supervision and support. Such recognized groups shall be under the mutually agreed upon oversight of a minister of the Word and Sacrament approved by the presbytery, shall include at least one ruling elder in their chosen leadership, and shall function under the financial, legal, and disciplinary sponsorship of an ecclesial council (either a session or a presbytery). The sponsoring council shall, in consultation with the worshiping community, authorize any celebrations of the sacraments within the group in accordance with the Directory for Worship. Membership records for group participants desiring to be formally enrolled as baptized, active, or affiliate members in the PC(USA) shall be maintained by the sponsoring council. Such groups shall not hold property, and may not undertake any financial, legal, or contractual obligations, apart from their sponsoring council. They shall adhere to the sponsoring council’s required policies on sexual misconduct, harassment, child and youth protection, and antiracism. Presbyteries shall determine appropriate means of representation and participation of such groups in and through the sponsoring councils (session and/or presbytery).*

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-C.** Shall G-2.0104b (POL 01 2) be amended as follows:

(Deleted text is in strikethrough; added text is in *italics*.)

**b. Standards for ordained service reflect the church’s desire to submit joyfully to the Lordship of Jesus Christ in all aspects of life (F-1.02). The council responsible for ordination and/or installation (G-2.0402; G-2.0607; G-3.0306) shall examine each candidate’s calling, gifts, preparation, and suitability for the responsibilities of ordered ministry. The examination shall include, but not be limited to, a determination of the candidate’s ability and commitment to fulfill all requirements as expressed in the constitutional questions for ordination and installation (W-4.0404), *the Historic Principles of Church Order (F-3.01)*, and in the principles of participation and representation found in F-1.0403. Councils shall be guided by Scripture and the confessions in applying standards to individual candidates.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-D. Shall Section G-2.0504b, (POL 05) Temporary Pastoral Relationships, be amended as follows:**

(Deleted text is in strikethrough; added text is in *italics*.)

**Titles and terms of service for temporary relationships shall be determined by the presbytery. A person serving in a temporary pastoral relationship is invited for a specified period not to exceed ~~twelve~~ *thirty-six* months in length, which is renewable with the approval of the presbytery. ...**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-E. Shall G-2.0504b in the Form of Government be amended as follows?**

(Deleted text is in strikethrough; added text is in *italics*.)

**G-2.0504b Temporary Pastoral Relationships (POL 08 2)**

**Temporary pastoral relationships are approved by the presbytery and do not carry a formal call or installation. When a congregation does not have a pastor, or while the pastor is unable to perform her or his duties, the session, with the approval of presbytery, may obtain the services of a minister of the Word and Sacrament, candidate, or ruling elder in a temporary pastoral relationship. No formal call shall be issued and no formal installation shall take place.**

**Titles and terms of service for temporary relationships shall be determined by the presbytery. A person serving in a temporary pastoral relationship is invited for a specified period not to exceed twelve months in length, which is renewable with the approval of the presbytery. A minister of the Word and Sacrament employed in a temporary pastoral relationship is ordinarily not eligible to serve as the next installed pastor, co-pastor, or associate pastor.**

*When the temporary pastoral relationship ends, no non-disclosure agreement shall be allowable. A non-disclosure agreement, also known as a confidentiality agreement, is an agreement that outlines confidential material, knowledge, or information that is to remain confidential. Such an agreement binds the party or parties who have signed it and prevents them from discussing any information included in the contract with anyone not authorized by the agreement.*

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-F. Shall G-2.0610 (ORD 05) in the Form of Government be amended as follows?**

(Deleted text is in strikethrough; added text is in *italics*.)

**When a presbytery concludes there are good and sufficient reasons for accommodations to the particular circumstances of an individual seeking ordination, it may, by a three-fourths vote, waive any of the requirements for ordination in G-2.06, except for those of G-2.0607d. If a presbytery judges that there are good and sufficient reasons why a candidate should not be required to satisfy the requirements of G-2.0607d, it shall approve by three-fourths vote some alternate means by which to ascertain the readiness of the candidate for ministry in the areas covered by the standard ordination examinations. ~~A full account of the reasons for a~~ *The existence of any waiver or alternate means to ascertain readiness, with confidential details omitted, shall be included in the minutes of the presbytery and* communicated to the presbytery to which an inquirer or candidate may be transferred.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-G. Shall G-2.0901 (POL 08 1) in the Form of Government be amended as follows?**

(Deleted text is in strikethrough; added text is in *italics*.)

**An installed pastoral relationship may be dissolved only by the presbytery. Whether the minister of the Word and Sacrament, the congregation, or the presbytery initiates proceedings for dissolution of the relationship, there shall always be a meeting of the congregation to consider the matter and to consent, or decline to consent, to dissolution. *No non-disclosure agreement shall be allowable.***

*A non-disclosure agreement, also known as a confidentiality agreement, is an agreement that outlines confidential material, knowledge, or information that is to remain confidential. Such an agreement binds the party or parties who have signed it and prevents them from discussing any information included in the contract with anyone not authorized by the agreement.*

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-H. Shall the fourth paragraph of G-3.0106 (POL 11) be amended as follows:**

(Deleted text is in strikethrough; added text is in *italics*.)

**All councils shall adopt and implement the following policies: a sexual misconduct policy, a harassment policy, a child, ~~and~~ *youth, and adults with vulnerabilities* protection policy, and an antiracism policy. Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-I. G-3.0302d (GAP 05) Relations with Synod and General Assembly**

Shall G-3.0302 in the Form of Government be amended as follows?

(Deleted text is in strikethrough; added text is in *italics*.)

**d. proposing to synod such measures as may be of common concern to the mission of the church, and/or proposing to General Assembly overtures ~~that have received a concurrence from at least one other presbytery, and/or concurring with proposed overtures, and~~**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-J. Shall G-3.0501 (GAP 04) Composition and Responsibilities be amended as follows:**

(Deleted text is in strikethrough; added text is in *italics*.)

**The General Assembly is the council of the whole church, and it is representative of the unity of the synods, presbyteries, sessions, and congregations of the Presbyterian Church (U.S.A.). It shall consist of equal numbers of ruling elders and ministers of the Word and Sacrament elected by the presbyteries and reflective of the diversity within their bounds (F-1.0403 and G-3.0103), to serve as commissioners according to the following proportions:**  
**~~8,000~~ *6,000* members or less: 1 ruling elder and 1 minister of the Word and Sacrament**  
**~~8,001–16,000~~ *6,001–12,000*: 2 ruling elders and 2 ministers of the Word and Sacrament**  
**~~16,001–24,000~~ *12,001–19,000*: 3 ruling elders and 3 ministers of the Word and Sacrament**  
**~~24,001–32,000~~ *19,001* or more: 4 ruling elders and 4 ministers of the Word and Sacrament**  
**~~32,001–40,000~~: 5 ruling elders and 5 ministers of the Word and Sacrament**  
**~~40,001–48,000~~: 6 ruling elders and 6 ministers of the Word and Sacrament**  
**~~48,001 or more~~: 7 ruling elders and 7 ministers of the Word and Sacrament**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-K. D-7.0501 (POL 02) Referral to Investigating Committee be amended as follows:**

(Added text is in *italics*.)

**When a clerk of session or the stated clerk of a presbytery receives an allegation, without undertaking further inquiry, that clerk shall then report to the council only that an offense has been alleged without naming the *person* accused or the nature of the alleged offense and *shall refer the statement of allegation promptly to an investigating committee, which shall conduct an inquiry as defined below. Pursuant to G-4.0302, the clerk shall report to civil legal authorities any knowledge of harm, or risk of harm, related to the physical abuse, neglect, and/or sexual molestation or abuse of a minor or adult lacking mental capacity.* The clerk of session or stated clerk shall also inform the accuser of the disciplinary process and their rights and responsibilities in the process.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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**24-L. Shall D-7.0902b (POL 04) Administrative Leave be amended as follows:**

(Added text is in *italics*.)

**Regardless of the employment status of the minister of the Word and Sacrament, the members designated in accordance with D-3.0102, shall determine as quickly as possible,**



after receiving the written allegations and providing the accused an opportunity to be heard, whether the risk to a congregation and/or to other potential victims of abuse requires *paid* administrative leave or other restrictions upon the minister's service when considered in light of the nature and probable truth of the allegations. Such *paid* administrative leave or restrictions will continue until either the matter is resolved in one of the ways prescribed in the disciplinary process or until the leave or restrictions are altered or removed by members of the commission. *The cost shall be borne by the employing entity whenever possible or be shared by the presbytery as necessary.*

\_\_\_\_\_ YES

\_\_\_\_\_ NO

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#### **24-M. 13.G-5.0203 (ECU 05) Episcopal-Presbyterian Agreement on Local Sharing of Ministries**

The Presbyterian/Episcopal Dialogue requests our respective authorizing bodies to consider the following Agreement; to continue the Dialogue with future deliberations; and that both of our Heads of Communion commit themselves publicly to this effort and to consider a public celebration of our progress to date and our hope for the future.

This group affirms the current Episcopal Presbyterian Agreement of 2008. Among these were:

- We acknowledge one another's churches as churches belonging to the one, holy, catholic, and apostolic Church;
- We acknowledge that in our churches the Word of God is authentically preached and the sacraments of Baptism and Eucharist are duly administered;
- We acknowledge one another's ordained ministries as given by God and instruments of grace, and look forward to the time when the reconciliation of our churches makes possible the full interchangeability of ministers;
- We acknowledge that personal and collegial oversight (*episkopé*) is embodied and exercised in our churches in a variety of forms, episcopal and non-episcopal, as a visible sign of the Church's unity and continuity in apostolic life, mission, and ministry.
- We agree that The Episcopal Church will invite members of the Presbyterian Church (U.S.A.) to receive Holy Communion in their churches and the Presbyterian Church (U.S.A.) will invite members of The Episcopal Church to receive Holy Communion in their churches. We encourage the members of our churches to accept this Eucharistic hospitality and thus express their unity with each other in the one Body of Christ.

In short, we recognize and affirm the validity of one another's churches which provide for their covenant communities word and sacrament, ordered ministries, as well as the embodiment and exercise of the ministry of oversight (communally, collegially, and personally). However, due to the divergence in our equally valid ecclesiastical polities, and to some extent, existing church traditions and customs limit interchangeability of ordered ministers, and thus full communion, at this time. Despite this recognition, this group believes it has prayerfully discerned a way forward through which our two churches may continue to journey together in a complementary manner and enriching each other as we participate in the mission of God.

Our two churches have agreed to be in dialogue for the specific purpose of considering the question of the mutual recognition of ordained ministries, as a step towards the unity that is Christ's will for his Church. Our current agreement enabled The Episcopal Church and

**the Presbyterian Church (U.S.A.) in June of 2017 to formally and publicly participate in the Churches Uniting in Christ recognition of ordered ministry. This public proclamation underscores and casts away possible barriers of our current agreement to move forward in missional partnership.**

**On the basis of converging but not yet wholly compatible understandings of the ordained ministry, and sufficient agreement in faith and ministry, together with a marked growing together of our two churches over recent decades, this group proposes that our churches deepen our current relationship.**

**Specifically, the ecumenical dialogue between The Episcopal Church and the Presbyterian Church (U.S.A.), in round two and in this round three, recognize that diocese bishops and presbytery moderators have similar constituted ecclesial authority and expression of the gift of *episkopé* as it relates to presiding at ordination, as well as installing or instituting a presbyter to a pastoral relationship.**

**Within the current agreement (2008-2009), and without exceeding the discretion of The Episcopal Church bishops and Presbyterian Church (U.S.A.) presbyteries, there shall be provision for the following exchange of ordered ministers between our churches:**

- the acceptance of Episcopal presbyters (those ordained and referred to as *priests*) in Presbyterian placements and in ecumenical ministries where the Presbyterian Church has the right of appointment;**
- the acceptance of Presbyterian Church presbyters (specifically those ordained and consecrated to the ministry of the Word, Sacrament, and teaching, referred to as *ministers of Word and Sacrament* or *teaching elders*) in Episcopal appointments such as ecumenical ministries and cooperating parishes where the Episcopal Church has the right of appointment.**
- This agreement does not enable ordained ruling elders and commissioned pastors (also known as commissioned ruling elders) of the Presbyterian Church (U.S.A.), nor deacons of The Episcopal Church or Presbyterian Church (U.S.A), to be considered.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

# PRESBYTERY FEEDBACK

We want to hear from you!

1. What part of today's meeting was meaningful to you?
2. How can we improve the meeting?
3. How can Presbytery be more sensitive to the needs of your congregation?
4. Did you experience any issues with accessibility at the meeting?
5. Would you be willing to help with worship at a future Presbytery meeting: \_\_\_ Y  
\_\_\_ N  
(If yes, please include your name and contact information below.)
6. Other comments:

Your name (optional) \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

You may leave your completed form in the basket on the registration table or you may email your response to [info@holstonpresbytery.org](mailto:info@holstonpresbytery.org). Thank you for your feedback.

## Appendix 1 – Some Meeting Guidelines

Who can speak and vote at presbytery meetings:

- Teaching elders who are active members, which includes
  - Teaching elders engaged in validated ministry though installed or contracted congregational ministry in Holston Presbytery
  - Teaching elders engaged in approved validated ministries outside the congregation or outside the Presbytery
  - Teaching elders who have been designated retired
- Teaching elders who have been designated members-at-large
- Primary ruling elder commissioners
- Ruling elders commissioned to pastoral service by Holston Presbytery who are under contract with a congregation
- The presbytery moderator and vice-moderator, if ruling elders, for the term of office

Who can speak at presbytery meetings:

- Corresponding members
- Certified Christian educators
- Others permitted by the presbytery (e.g. committee moderators, staff, guests)

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### Rules for Debate for Matters before the Presbytery

(Adopted by Holston Presbytery, June 9, 1990)

- Up to (30) minutes will be allowed for debate for a given issue. The time can be extended if Presbytery votes to give additional time for debate.
- In debates on any pending matters, no member of the Presbytery shall be allowed to speak for more than three (3) minutes until all other members who desire to speak on the matter have been heard. The Moderator will balance debate between pro and con. The member presenting a motion or submitting a report has a right to open and close debate.
- At the end of the thirty minutes, Presbytery will proceed to vote on the matter at hand or extend the debate for a definite time.
- Distributing materials at a Presbytery meeting is a privilege, not a right.
- Materials should come from Presbytery committees, General Assembly or Synod, or one of our Institutions.
- Permission from Council is required to distribute materials at the Presbytery meeting that come from one of the various advocacy groups in the PC(USA).

## Guidelines for Presbyterians during Times of Disagreement

- Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus Christ;
- We will keep our conversations and communications open for candid and forthright exchange,
- We will not ask questions or make statements in a way which will intimidate or judge others.
- Learn about various positions on the topic of disagreement.
- State what we think we heard and ask for clarification before responding.
- Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.
- Focus on ideas and suggestions. We will not engage in name calling or labeling of others.
- Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
- Indicate where we agree with those of other viewpoints as well as where we disagree.
- Seek to stay in community with each other though the discussion may be vigorous and full of tension; we will be ready to forgive and be forgiven.
- Follow these additional Guidelines when we meet in decision-making bodies:
  - Urge persons of various points of view to speak and promise to listen to these positions seriously
  - Seek conclusions informed by our points of agreement
  - Be sensitive to the feelings and concerns of those who do not agree with the majority and respect their freedom of conscience
  - Abide by the decision of the majority, working for change in ways that are consistent with these Guidelines.

Revised: September 11, 2007

## Appendix 2 – Future Events

### Dates for the General Mission Board and Presbytery meetings in 2025:

#### 2025

##### General Mission Board

July 15, 2025 (Tues)

October 21, 2025 (Tues)

##### Presbytery

August 2, 2025 (Sat) – First Pres, Elizabethton

November 4, 2025 (Tues) – Vacant

General Mission Board Meetings ordinarily meet in person at Campus Ministry House, 1412 College Heights Rd, Johnson City, at 3:00 PM.

### Dates for Committee Meetings:

COM 2025 Meeting Schedule: (typically the second Thursday of the month at 4pm)

May 8 on Zoom

June 12 on Zoom

July 10 on Zoom

August 14 on Zoom

Sept. 11 in person

Oct. 9 on Zoom

Nov. 13 on Zoom

\*December business is carried out through email vote.

#### Mission and Discipleship:

Monday, June 23, for a zoom meeting at 6 pm

Thursday, October 9, for a dinner meeting.

#### CPM –

June 3, 3pm;

September 2, 3pm

#### Representation and Nominations Committee:

July 8 3:30 pm at the office

Finance, Budget & Stewardship decides at the end of each meeting when to meet next