

**MINUTES**  
**STATED MEETING OF HOLSTON PRESBYTERY**  
**February 1, 2024**  
**Covenant Presbyterian Church, Johnson City**  
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# MINUTES

## STATED MEETING OF HOLSTON PRESBYTERY

### February 1, 2025

### Covenant Presbyterian Church, Johnson City

#### Call to Order

The stated meeting of Holston Presbytery was called to order by the Moderator, Kathi Cary, who read the Land Use Acknowledgment and opened the meeting with prayer. First time commissioners and guests were welcomed, and the Rev. Maggie Rust brought greetings to the assembly from the host church.

#### ENROLLMENT:

#### TEACHING ELDERS PRESENT/ABSENT:

Name	Present	Absent
<b>Adams, Collin</b>	X	
<b>Alderman, Brian</b>		X
<b>Amstutz, Sharon</b>	X	
<b>Anderson, William</b>		X
<b>Askew, Catherine Clasen</b>		X
<b>Austin, Richard C.</b>		X
<b>Barron, Earle</b>		X
<b>Bement, Gary</b>		X
<b>Bier, Tom</b>		X
<b>Blackwelder, Andy</b>		X
<b>Bohn, Christine</b>		X
<b>Cartwright, Gregory</b>		X

<b>Cave, Payne</b>		X
<b>Chapman, Alan</b>		X
<b>Christian, H. Martin</b>		X
<b>Clark, Dan</b>		X
<b>Clements, Lee</b>	X	
<b>Cobb, Harrell L.</b>		X
<b>Coggin, Mitch</b>		X
<b>Davis, Brandon</b>	X	
<b>Donaldson, Dan</b>	X	
<b>Fifield, Richard L.</b>		X
<b>Florence, Kaye</b>	X	
<b>Greene, Bishop</b>	X	
<b>Hazelwood, Deven</b>		X
<b>Helphinstine, Paul</b>	X	
<b>Hollingshead, Glenda</b>	X	
<b>Hopper, Barron</b>	X	
<b>Huff, Allen</b>		X
<b>Hutchison, Ralph</b>		X
<b>Hyers, William D.</b>		X
<b>Jenkins, Todd</b>		X
<b>Johnson, Khayla</b>		X
<b>Jordan, Greg</b>		X
<b>Kendall, Teresa</b>	X	
<b>Kestner, C. Phillip</b>		X
<b>Knisley, Mark</b>		X
<b>Locke, Patricia</b>		X
<b>Marcos, Ramy</b>	X	

<b>Martin, James</b>		X
<b>Martin, John L.</b>		X
<b>Mays, James</b>		X
<b>Meredith, Tim W.</b>		X
<b>Moore, Diana</b>	X	
<b>Norris, Rodney</b>		X
<b>Randolph, J. David</b>		X
<b>Raum, Richard</b>	X	
<b>Rolling, George L.</b>		X
<b>Russell, Karen</b>	X	
<b>Rust, Maggie</b>	X	
<b>Schaus, Samuel</b>	X	
<b>Scruggs, Glen</b>		X
<b>Sharrett, Lawrence</b>		X
<b>Shaw, Angus</b>	X	
<b>Shelton, Mike</b>	X	
<b>Steinle, Marshall</b>		X
<b>Sutherland, Terry</b>		X
<b>Wade, Tom</b>		X
<b>Weisz, Stephen R.</b>		X
<b>Welch, David</b>	X	
<b>White, Katherine</b>		X
<b>White, Ray</b>		X
<b>White, Robert</b>		X
<b>Willard, Pat</b>		X
<b>Wintringham, John</b>		X
<b>Wyatt, Brian</b>	X	

<b>Young, William</b>		X
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MINISTERS OF OTHER DENOMINATIONS PRESENT/ABSENT:

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Diddle, Mark		X
Gomola, Tom	X	
Kizer, Lew		X
Playl, Steve		X

COMMISSIONED RULING ELDERS PRESENT/ABSENT:

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Austin, Jim		X
Ballinger, Calvin		X
Barnette, Anthony		X
Cagle, Tracy	X	
Catts, John		X
Cobb, Marci		X
Culbertson, Mike		X
Dalton, David		X
Farmer, Mary Jane		X
Freshour, TJ		X
Helton, Gary	X	
Johnson, Nancy		X
Light, David	X	
Morelock, Jeff		X

Rice, Cheryl		X
Stevens, Betty		X
Tucker, John		X

<b>Wilcox, Becky</b>		<b>X</b>
<b>Wise, Scott</b>		<b>X</b>
<b>Wright, Kathleen</b>		<b>X</b>

**RULING ELDER COMMISSIONERS:**

<b>Congregation</b>	<b>Principal</b>	<b>Alternate</b>	<b>Visitor/Other</b>
<b>Amity</b>			
<b>Barton Springs</b>			
<b>Bethel, Dandridge</b>			
<b>Bethel, Kingsport</b>	Donna Sade		
<b>Blountville</b>			
<b>Bristol, First</b>			
<b>Cedar Creek</b>			
<b>Cedarview</b>			
<b>Clinton</b>			
<b>Cold Spring</b>	Suzi Hooyboer	Lori Fleenor	
<b>Colonial Heights</b>	KC Savage		
<b>Cove Creek</b>			
<b>Covenant</b>	Anne Trask		
<b>Cross Anchor</b>			
<b>Elizabethton, First</b>	James Sutton		
<b>Erwin</b>			
<b>Greeneville, First</b>	David Sallee		
<b>Hebron</b>			
<b>Hopewell</b>			
<b>Jefferson City, First</b>	Martha A. Sanders	Janice Wintermute	
<b>Jennie Moore</b>	Gary Helton		

<b>Johnson City, First</b>	Rob Armistead		
<b>Jonesborough</b>	Bill Reese		
<b>Keystone</b>			
<b>Kingsport, First</b>	Tammie Davis		
<b>Leesburg</b>			
<b>Magill Memorial</b>			
<b>Morristown, First</b>	Jessica Schaus		
<b>Mountain City</b>			
<b>Mt. Hermon</b>			
<b>New Bethel</b>	Larry Smith		

<b>New Ebenezer</b>			
<b>New Market</b>			
<b>New Providence</b>	Michael Garrison		
<b>Newport</b>			
<b>Oakland</b>			
<b>Old Kingsport</b>			
<b>Philadelphia</b>			
<b>Piney Flats</b>			
<b>Preston Hills</b>	Carolyn Russ		
<b>Reedy Creek, Bristol</b>			
<b>Reedy Creek, Kingsport</b>			
<b>Rock Creek</b>			
<b>Rogersville</b>			
<b>Salem</b>			
<b>Shady Valley</b>			
<b>Shenandoah</b>	David Light		
<b>St. Paul</b>			

<b>Strawberry Plains</b>			
<b>Tabernacle</b>			
<b>Timber Ridge</b>	Paul Burkey		
<b>Tri City Korean</b>			
<b>Watauga Avenue</b>		Matthew Clark	Mike Miyamoto
<b>Waverly Road</b>	John Gilmer		
<b>West Ridge</b>			
<b>Zion</b>			

PRESBYTERY MODERATOR: Kathi Cary

PRESBYTERY VICE-MODERATOR: Gary Helton

PRESBYTERY STAFF: Karen Russell, Collin Adams

COMMITTEE CHAIRS:

VISITING/CORRESPONDING TEACHING ELDERS/MINISTERS:

<b>Name</b>	<b>Presbytery</b>

VISITORS:

<b>Name</b>	<b>Location</b>
Robert Meredith	First Presbyterian, Bristol
Samuel Meredith	New Providence Presbyterian

### **CONSENT AGENDA**

The below Consent Agenda was adopted:



Consent Agenda .....

All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. Any item requiring discussion will be removed from the Consent Agenda and considered separately.

- Approve enrollment
- Declaration of quorum (at least 3 ruling elders and 3 teaching elders from 3 different congregations)
- Seating of Corresponding Members and New Commissioners
- Approve giving voice to visiting teaching elders
- Approve minutes of November 12, 2024, Stated Meeting
- Treasurer’s Report and Financials
- Appointment of Committee on Thanks – Kaye Florence and Susie Habor
- Appointment of Bills & Overtures Committee – Diana Moore and Sharon Amstutz
- Adoption of Docket

Motion was made to add the financial report for 2024 to the Consent Agenda. Motion was seconded and approved.

Motion was made to approve the Consent Agenda as amended. Motion was seconded and approved.

**WORSHIP**

CRE Gary Helton led us in worship preaching on submission to God. Rev. Maggie Rust presided over the communion table. An offering was taken for Helene Disaster response.

**COMMITTEE REPORTS:**

**Bethel AC** Received a 3rd party commercial inspection. Moving forward on offer for church and rental.

**Amity/Zion/Mt. Hermon AC/Tabernacle:** The Amity survey is done. Sale of Tabernacle is completed. The Tabernacle soup kitchen has taken possession of the building.

It was moved that the membership of Leon Carson be transferred to First Presbyterian Church, Greeneville.

It was Moved that the Tabernacle Presbyterian Church be dissolved.

It was moved that a litany of thanksgiving for the good and long ministry of Tabernacle Presbyterian Church be celebrated.

Motions made: all passed

Dan Donaldson led the Presbytery in the Litany of thanksgiving for the ministry of Tabernacle Presbyterian

### **Disaster Response Committee**

Thanked the Presbytery for their support of Disaster Relief. Highlighted information and opportunities for service. Invited Rachel Lawson, Regional Manager for Care Portal to speak.

### **Committee on Preparation for Ministry, Rev. Sam Schaus**

Asked for prayer for all who are under care. Announced movement of John Golden to Candidacy

### **Mission and Discipleship**

Bishop Greene reported on Five Cents a Meal.

### **Brandon Davis came forward to report on campus ministry.**

UKIRK is looking for help from churches to lead worship and 'staff' the Campus House so students can use it for study and connection on Wednesdays.

### **Transitional Executive Presbyter's Report, Rev Karen Russell**

#### **Stated Clerk's Report, Rev. Collin Adams**

Statistical Reports are due by February 15.

#### **General Mission Board, Rev. Karen Russell**

Discussion occurred over the decision of the General Mission Board (at recommendation of the Finance Committee) to move \$45,000 from Campus ministry funds to the Operating Budget.

Recommendation: That the Presbytery approve the attached Dissolution Policy and ask the Presbytery to add it to the Holston Presbytery Manual of Operations. Motion passed.

#### **Finance, Budget & Stewardship Committee, Rev. Rick Raum**

Motion was made to rescind the GMB movement of \$45,000 from Campus ministry to the General Operating Budget. It was asked to take the vote by secret ballot. 13 Yes Votes. 29 No votes. The Motion Failed.

#### **Committee on Ministry, Rev. Maggie Rust**

Thanks was made to the committee from the floor for their work on providing contracts for CRE's.

Moved to dissolve the call between Rev. Marshall Steinle and Reedy Creek. Motion passed.

**Presbytery Trustees, David Light**

**Representation and Nominations, Rev. Bill Anderson**

**Bills & Overtures-** No new business

**Invite Gary Helton to take over moderation of meeting**

**Presbytery Feedback form**

**Presbytery Happenings**

**Tusculum University Theologian in Residence Rev. Dr. Ramy Marcos presenting.**

**Morristown is hosting Presbytery Association of Musicians event in September.**

**Holston Camp and Conference Center invited us to be a part of Holston Helpers on May 9-10.**

**The next Presbytery will be on May 13.**

**Committee on Thanks**

**Joys & Concerns**

**Gary Helton led us in prayer**

**Motion was made to adjourn at 11:25 AM**

The next stated meeting of Holston Presbytery will be held on Tuesday, May 13 at Colonial Heights Presbyterian Church, Kingsport, TN.

Respectfully Submitted,

Collin Blair Adams, Stated Clerk

## MINUTES of HOLSTON PRESBYTERY

**November 12, 2024 – Stated Meeting  
Cold Spring Presbyterian Church  
280 Cold Springs Church Rd.  
Bristol, TN 37620**

### CALL TO ORDER

The stated meeting of Holston Presbytery was called to order at 9:00 a.m. by the Moderator, Kathi Cary, who read the Land Use Acknowledgment and opened the meeting with prayer. First time commissioners and guests were introduced, and Ruling Elder Suzi Hooyboer welcomed the assembly to the Cold Spring church. A quorum was present.

### ENROLLMENT

TEACHING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Adams, Collin	X	
Alderman, Brian		X
Amstutz, Sharon		X
Anderson, William		X
Askew, Catherine Clasen		X
Austin, Richard C.		X
Barron, Earle		X
Bement, Gary		X

Bier, Tom		X
Blackwelder, Andy		X
Bohn, Christine		X
Cartwright, Gregory		X
Cave, Payne		X
Chapman, Alan		X
Christian, H. Martin		X
Clark, Dan		X
Clements, Lee		X
Cobb, Harrell L.	X	
Coggin, Mitch		X
Davis, Brandon	X	
Donaldson, Dan	X	
Fifield, Richard L.		X
Florence, Kaye	X	
Greene, Bishop		X
Hazelwood, Deven		X
Helphinstine, Paul		X
Hollingshead, Glenda		X
Hopper, Barron	X	
Huff, Allen	X	
Hutchison, Ralph		X
Hyers, William D.		X
Jenkins, Todd	X	
Johnson, Khayla		X
Jordan, Greg		X
Kendall, Teresa	X	
Kestner, C. Phillip		X

<b>Knisley, Mark</b>		<b>X</b>
<b>Locke, Patricia</b>		<b>X</b>
<b>Marcos, Ramy</b>	<b>X</b>	
<b>Martin, James</b>		<b>X</b>
<b>Martin, John L.</b>		<b>X</b>
<b>Mays, James</b>		<b>X</b>
<b>Meredith, Tim W.</b>		<b>X</b>
<b>Moore, Diana</b>	<b>X</b>	
<b>Norris, Rodney</b>	<b>X</b>	
<b>Pearson, Russ</b>	<b>X</b>	
<b>Randolph, J. David</b>	<b>X</b>	
<b>Raum, Richard</b>	<b>X</b>	
<b>Rolling, George L.</b>		<b>X</b>
<b>Russell, Karen</b>	<b>X</b>	
<b>Rust, Maggie</b>	<b>X</b>	
<b>Schaus, Samuel</b>		<b>X</b>
<b>Scruggs, Glen</b>		<b>X</b>
<b>Sharrett, Lawrence</b>		<b>X</b>
<b>Shaw, Angus</b>	<b>X</b>	
<b>Shelton, Mike</b>		<b>X</b>
<b>Steinle, Marshall</b>	<b>X</b>	
<b>Sutherland, Terry</b>		<b>X</b>
<b>Weddington, Sam</b>		<b>X</b>
<b>Weisz, Stephen R.</b>		<b>X</b>
<b>Welch, David</b>	<b>X</b>	
<b>White, Katherine</b>		<b>X</b>
<b>White, Ray</b>	<b>X</b>	

<b>White, Robert</b>	<b>X</b>	
<b>Willard, Pat</b>		<b>X</b>
<b>Wintringham, John</b>		<b>X</b>
<b>Wyatt, Brian</b>	<b>X</b>	
<b>Young, William</b>		<b>X</b>

**MINISTERS OF OTHER DENOMINATIONS PRESENT/ABSENT:**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
<b>Diddle, Mark</b>		<b>X</b>
<b>Gomola, Tom</b>	<b>X</b>	
<b>Kizer, Lew</b>		<b>X</b>
<b>Playl, Steve</b>		<b>X</b>

**COMMISSIONED RULING ELDERS PRESENT/ABSENT:**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
<b>Austin, Jim</b>		<b>X</b>
<b>Ballinger, Calvin</b>		<b>X</b>
<b>Barnette, Anthony</b>		<b>X</b>
<b>Cagle, Tracy</b>	<b>X</b>	
<b>Catts, John</b>		<b>X</b>
<b>Cobb, Marci</b>		<b>X</b>
<b>Culbertson, Mike</b>		<b>X</b>
<b>Dalton, David</b>		<b>X</b>
<b>Farmer, Mary Jane</b>	<b>X</b>	
<b>Freshour, TJ</b>		<b>X</b>
<b>Helton, Gary</b>	<b>X</b>	
<b>Johnson, Nancy</b>		<b>X</b>
<b>Light, David</b>		<b>X</b>

<b>Morelock, Jeff</b>		<b>X</b>
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<b>Rice, Cheryl</b>		<b>X</b>
<b>Stevens, Betty</b>		<b>X</b>
<b>Tucker, John</b>		<b>X</b>
<b>Wilcox, Becky</b>		<b>X</b>
<b>Wise, Scott</b>		<b>X</b>
<b>Wright, Kathleen</b>		<b>X</b>

**RULING ELDER COMMISSIONERS:**

<b>Congregation</b>	<b>Principal</b>	<b>Alternate</b>	<b>Visitor/Other</b>
<b>Barton Springs</b>			
<b>Bethel, Dandridge</b>			
<b>Bethel, Kingsport</b>			
<b>Blountville</b>			
<b>Bristol, First</b>			
<b>Cedar Creek</b>			
<b>Cedarview</b>			
<b>Chuckey</b>			
<b>Clinton</b>			
<b>Cold Spring</b>	Scott Cook	Aggie King, Kenneth King, Suzy Hooerboer	John Weger
<b>Colonial Heights</b>		Gary Beam	
<b>Cove Creek</b>			
<b>Covenant</b>		Kathleen Cary	
<b>Cross Anchor</b>			
<b>Elizabethton, First</b>	Bobbie Connelly		
<b>Erwin</b>		Mike Reese	
<b>Greeneville, First</b>	Tim Miller		



<b>Hebron</b>			
<b>Hopewell</b>	Kay Rutherford		Marcia Hostler Nancy Voss Debbie Webb
<b>Jefferson City, First</b>			
<b>Jennie Moore</b>			
<b>Johnson City, First</b>			
<b>Jonesborough</b>	Geoffrey Hoare		
<b>Keystone</b>			
<b>Kingsport, First</b>	Catherine W. Tucker		
<b>Leesburg</b>			
<b>Magill Memorial</b>			
<b>Morristown, First</b>	Marianne Sharp		
<b>Mountain City</b>		Linda Moon	
<b>Mt. Hermon</b>			
<b>New Bethel</b>	Byron Borner	Mary Lynn Barnes	

<b>New Ebenezer</b>			
<b>New Market</b>			
<b>New Providence</b>	Michael Garrison		
<b>Newport</b>			
<b>Oakland</b>			
<b>Old Kingsport</b>			
<b>Philadelphia</b>			
<b>Piney Flats</b>			
<b>Preston Hills</b>	Carolyn Russ		
<b>Reedy Creek, Bristol</b>			
<b>Reedy Creek, Kingsport</b>			

<b>Rock Creek</b>			
<b>Rogersville</b>	Patricia Rhoton		
<b>Salem</b>	Clayton Berry		
<b>Shady Valley</b>			
<b>Shenandoah</b>			
<b>St. Paul</b>			
<b>Strawberry Plains</b>			
<b>Tabernacle</b>			
<b>Timber Ridge</b>			
<b>Tri City Korean</b>			
<b>Watauga Avenue</b>	Wilsie Bishop		
<b>Waverly Road</b>	John Gilmer		
<b>Weaver Union</b>			
<b>West Ridge</b>			

PRESBYTERY MODERATOR: Kathi Cary (RE, Covenant Presbyterian)

PRESBYTERY VICE-MODERATOR: Collin Adams (TE, Waverly Road)

PRESBYTERY STAFF: Acting Stated Clerk, Sharon Amstutz; Andi White, Administrative Manager; John Golden, UKirk Director

COMMITTEE CHAIRS:

VISITING/CORRESPONDING TEACHING ELDERS/MINISTERS:

<b>Name</b>	<b>Presbytery</b>
Tom Gomola	ECO West

VISITORS:

Name	Location
John W. Golden	UKirk ETSU
David Rauer	Presbyterian Disaster Assistance
Rebecca Nunley	

## CONSENT AGENDA

The Moderator appointed Kaye Florence and Diana Moore to the Bills and Overtures Committee, and Rebecca Nunley and Wilsie Bishop to the Committee on Thanks.

The following Consent was adopted:

All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. Any item requiring discussion will be removed from the Consent Agenda and considered separately.

- Approve Enrollment and Declaration of Quorum (at least 3 ruling elders and 3 teaching elders from 3 different congregations)
- Approve granting voice to visiting teaching elders
- Approve minutes from the August 3, 2024 Stated Meeting
- Appointment of Committee on Thanks
- Appointment of Bills and Overtures Committee
- Adoption of Docket

### ADOPTION OF DOCKET

There being no new business, the docket was adopted.

The Acting Stated Clerk informed the Moderator that TE Collin Adams was appointed as the meeting's parliamentarian.

## WORSHIP

Our corporate worship bore witness to the devastating flooding and subsequent recovery efforts within the bounds of Holston Presbytery, as well as honoring the lives of the saints who

have gone before us. Rev. Dr. Marcos Ramy preached from First John, exhorting us to nurture the community of all God's people by extending the grace of God we have received through our sight, touch, hearing, taste and smell. We prayed and affirmed the words given to us by our Church fore-bearers, read the names of the ruling and teaching elders who have died this year, and celebrated the Sacrament of Communion. \$852.00 was received at the offering and will support the work of the Disaster Relief Team of Holston Presbytery.

## COMMITTEE REPORTS

### Bethel (Kingsport) Administrative Commission

RE Gary Helton, Chair, reported on the work and progress of the commission.

### Amity/Zion/Tabernacle/Mt. Hermon Commission

TE Dan Donaldson reported on the progress toward the closing, sale, and distribution of assets of these congregations.

### Disaster Relief Team Information:

TE Allen Huff briefly reported on the formation of this team in the wake of hurricane Helene in September, including the scope of their work, partnership with PDA, and the on-going needs in the recovery effort. He emphasized that the team's work is to facilitate congregational relief projects in their communities. David Rauer from the PDA was introduced. A town hall meeting following the stated meeting would provide further information.

### Committee on Preparation for Ministry: **No Report**

Mission and Outreach: **No Report**

Discipleship and Evangelism: **No Report**

### Trustees Report

#### **Information:**

The trustees approved the sale of a vacant lot owned by FPC, Kingsport to Habitat for Humanity, after receiving sealed bids.

### Transitional Executive Presbyter's Report

Written report is found in Appendix 1, pg. 4810.

## Acting Stated Clerk's Report

Written report is found in Appendix 3, pg. 4812

## General Mission Board Report

### **The following recommendations were brought to the presbytery:**

- 1. Recommendation:** *that the Presbytery approve the attached Dissolution Policy (Appendix 4, pg. 4814) and ask the Presbytery to add it to the Holston Presbytery Manual of Operations. This will require a second reading with a vote to approval in February, 2025.*
- 2. Recommendation:** *That the Presbytery approve the attached Boundaries and Ethics Policy (Appendix 5, p.4835) and ask the Presbytery to add it to the Holston Presbytery Manual of Operations. This will require a second reading with a vote to approve in February, 2025.*
- 3. Recommendation:** *That the Presbytery requires Sessions to annually report Terms of Call for installed pastors, and contract terms for temporary pastors, as prescribed by the Minimum Terms of Call approved by Holston Presbytery in August, 2024.*
- 4. Recommendation:** *That the Presbytery require Sessions to annually report the names of active elders serving on Session, whether or not they have completed required Boundary Training (required in G-3.0106), and whether or not the session requests a waiver of terms of service (required in G-2.0404).*
- 5. Recommendation:** That the attached budget (p. 4849) for 2025 be approved.
- 6. Recommendation:** That the attached terms (p. 4855) of call for TEP Karen Russell be approved.

**All recommendations were approved.**

## Finance, Budget and Stewardship

Written report is found on pg. 4856.

## Committee on Ministry

Committee Chair TE Maggie Rust advised that all CRE commissions end on December 31<sup>st</sup>, 2024. CREs wishing to renew their commissions must contact the COM.

## Representation and Nomination

TEP Karen Russell brought the following recommendations on behalf of the committee:

1. **Recommendation:** That the Mission and Outreach Committee and the Discipleship and Evangelism Committee be merged into a new committee, Discipleship and Mission.  
*Rationale:* The Nominating Committee has been unable to fill vacancies for both committees. The Manual of Operations may need to be changed to reflect the organizational change, and the Standing Rules definitely will need to be changed.
2. **Recommendation:** That Moderator Kathi Cary and GMB Moderator Rodney Norris be elected for an additional one-year term in their present positions.
3. **Recommendation:** That Collin Adams be elected Stated Clerk for a term of one year, beginning January 1st, 2025 and ending December 31, 2025

All recommendations were approved.

Rev. Russell took a moment of personal privilege to thank the committees, commissions, and their leadership for their hard work and dedication this year.

## Committee on Thanks and Adjournment

There being no new business, the Committee on Thanks expressed gratitude for the multitude of ways we have experienced God's grace this morning. Vice Moderator, Gary Helton closed the meeting in prayer, and the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Sharon Amstutz,  
Acting Stated Clerk

Appendix 2

**Holston Presbytery**  
**Statement of Financial Position**  
As of December 31, 2024

	Total	
	As of Dec 31, 2024	As of Dec 31, 2023 (PY)
<b>ASSETS</b>		
<b>Bank Accounts</b>		
11000 Citizens Bank 2071 (BUS INT 0011)	120,422.92	119,540.35
11100 Citizens Bank 1696 (HP Checking)	33,094.02	52,068.68
11150 Citizens Bank 8005 (Reserve Sweep)	323,319.38	869,473.93
11155 Citizens Bank 0014 (Certified Deposit)	500,000.00	
11200 Bank of TN 7552 (Meadows Cabin)	81,998.77	63,585.69
11250 Rosemont Banking	0.00	0.00
	\$	\$
<b>Total Bank Accounts</b>	<b>1,058,835.09</b>	<b>1,104,668.65</b>
<b>Other Current Assets</b>		
17000 Undeposited Funds	0.00	0.00
Due From PCM	0.00	0.00
Inventory Asset		
Payroll Corrections	0.00	0.00
Payroll Refunds	0.00	
Uncategorized Asset		
	\$	\$
<b>Total Other Current Assets</b>	<b>0.00</b>	<b>0.00</b>
	\$	\$
<b>Total Current Assets</b>	<b>1,058,835.09</b>	<b>1,104,668.65</b>
<b>Fixed Assets</b>		
16000 Holston Meadows Cabin	650,553.11	650,553.11
16050 Campus Ministry House	625,000.00	625,000.00
	\$	\$
<b>Total Fixed Assets</b>	<b>1,275,553.11</b>	<b>1,275,553.11</b>
<b>Other Assets</b>		

<b>18000 Church Loans</b>		
18010 Hebron Presbyterian Church Loan	34,133.81	35,013.81
18015 Hebron Expenses Paid	0.00	0.00
18020 Strawberry Plains Church Loan	235,317.71	245,571.05
18025 Bethany Expenses Paid	0.00	
18030 Tri-Cities Presbyterian Church Loan	73,943.08	87,944.03
18040 Erwin Presbyterian Church Loan	0.00	38.00
18050 Leesburg Expenses Paid	0.00	1,818.82
18060 Magill Memorial Expenses Paid	0.00	170.00
	\$	\$
<b>Total 18000 Church Loans</b>	<b>343,394.60</b>	<b>370,555.71</b>
<b>19000 New Covenant Mutual Funds</b>	102,527.33	
	\$	\$
<b>Total Other Assets</b>	<b>445,921.93</b>	<b>370,555.71</b>
	\$	\$
<b>TOTAL ASSETS</b>	<b>2,780,310.13</b>	<b>2,750,777.47</b>

**LIABILITIES AND EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

21000 Pass Thru Benevolence	0.00	1,803.00
21001 Grandfather Home	391.00	150.00
21002 King College	0.00	
21003 Lees McRae College		
21004 Tusculum College	-850.00	500.00
21005 Sunset Gap	-350.00	1,000.00
21006 Evergreen Ministries		
21007 PCUSA Missionary Support	20,700.32	20,700.32
21008 Synod Support	200.00	550.00
21009 Holston Camp & Retreat Center	0.00	2,000.00
21010 PW Birthday Offering	280.00	280.00
21011 Pentecost	-189.00	135.00
21012 Peacemaking	771.75	493.75
21013 OGHS	248.18	211.18
21014 Christmas Joy	54.00	100.00
21015 Least Coin	40.26	40.26
21016 Union Seminary	400.00	
21017 Columbia Seminary	250.00	



21018 Hagan Endowment Fund	2,676.48	
21019 Theologian in Residence	1,000.00	
21020 Hope Alliance	93.00	
21021 Montreat College Conference	50.00	
<b>Total 21000 Pass Thru Benevolence</b>	<b>25,765.99</b>	<b>27,963.51</b>
Direct Deposit Payable	0.00	0.00
Due to PCM	0.00	0.00
<b>Payroll Liabilities</b>		
403(b)	0.00	
Death and Disability	0.00	75.00
Dental	37.12	205.94
Federal Taxes (941/943/944)	0.00	783.28
<b>Federal Unemployment (940)</b>		
Longterm Disability	7.88	23.64
Medical	591.26	1,621.74
Temporary Disability	0.00	37.50
TN Quarterly Taxes	0.00	0.00
Vision	3.90	23.28
<b>Total Payroll Liabilities</b>	<b>640.16</b>	<b>2,770.38</b>
<b>Total Other Current Liabilities</b>	<b>26,406.15</b>	<b>30,733.89</b>
<b>Total Current Liabilities</b>	<b>26,406.15</b>	<b>30,733.89</b>
<b>Long-Term Liabilities</b>		
<b>19500 Church Mortgage Grants</b>		
19520 Jennie Moore Memorial	-8,500.00	
19530 Old Kingsport	-10,000.00	
19540 Cedar Creek	-7,500.00	
<b>Total 19500 Church Mortgage Grants</b>	<b>26,000.00</b>	<b>0.00</b>
<b>Total Long-Term Liabilities</b>	<b>26,000.00</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>406.15</b>	<b>30,733.89</b>
<b>Equity</b>		
30001 5 Cents A Meal	34,454.59	27,474.47
30002 Rosemont	133,839.71	133,839.71
30003 Liberty Presbyterian	80,429.18	80,429.18

30004 Windsor Avenue Church	334,486.68	334,486.68
30005 Hattie Farthing Fund	1,314.78	1,314.78
30006 Hawkins County	0.00	3,706.00
30007 Synod Technology	0.00	2,272.80
30008 PFSA Initial Investments	227,000.00	227,000.00
30009 Pastoral Care	173.70	673.70
30010 Youth Triennium	1,154.25	1,154.25
30011 Church Development	312.12	312.12
30012 New Church Development	229.18	229.18
30013 Evangelism	988.81	988.81
30014 Equipment Reserve	697.02	697.02
30015 Grigsby Scholarship	9,497.56	9,497.56
30016 Braziel Scholarship	6,887.70	6,887.70
30017 Dixon Scholarship	6,797.71	6,797.71
30018 Robinson Fund	70.79	70.79
30019 Ninth Street Loan Fund	7,292.71	7,292.71
30020 Williams Fund	9,908.71	9,908.71
30021 Honoraria	14,812.65	14,366.35
30030 Mount Zion Checking (3381)	2,131.44	11,113.86
30035 Mount Zion Checking (3392)	3,053.50	101.41
30040 Mount Zion Cemetery Fund		
30045 Hebron Regions Checking (5960)	0.00	55,097.74
30050 Loan Fund		
30055 Loan Fund Receivable		
30060 Flood Relief	32,785.58	
30065 Colonial Heights Grant Fund	0.00	
30066 Reedy Creek Grant	0.00	
30067 Leesburg Fund	74,805.18	76,955.00
Opening Balance Equity	0.00	-246,756.82
Retained Earnings	1,904,642.74	2,009,506.19
Net Revenue	-107,862.31	-55,374.03
	\$	\$
<b>Total Equity</b>	<b>2,779,903.98</b>	<b>2,720,043.58</b>
	\$	\$
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>2,780,310.13</b>	<b>2,750,777.47</b>

Monday, Jan 13, 2025 09:41:28 AM GMT-8 - Accrual Basis

**Holston Presbytery**  
**Statement of Activity**  
 January - December 2024

	<b>Total</b>	
	<b>Jan - Dec 2024</b>	<b>Jan - Dec 2023 (PY YTD)</b>
<b>Revenue</b>		
42100 Unified Mission Giving		6,181.00
42200 Unified Giving	181,456.78	157,720.40
42300 Holston Meadows Cabin Income	52,819.29	72,433.16
42350 Campus Ministry Income	18,488.30	14,162.80
42400 Bad Debt	-208.00	
42450 Youth Program	2,910.00	2,160.00
Billable Expenditure Revenue		
Billable Expenditure Revenue-1 (deleted)		
Billable Expense Income (deleted)		
Sales		
Sales of Product Revenue		
Uncategorized Income		10.00
<b>Total Revenue</b>	<b>\$ 255,466.37</b>	<b>\$ 252,667.36</b>
<b>Cost of Goods Sold</b>		
Cost of Goods Sold		
<b>Total Cost of Goods Sold</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Gross Profit</b>	<b>\$ 255,466.37</b>	<b>\$ 252,667.36</b>
<b>Expenditures</b>		
50100 Bank Charges	150.92	184.83
60000 Holston Presbytery Committees		
60001 General Mission Board		

60002 Committee on Ministry		1,185.32
60003 CRE Training		
60004 Background Checks	151.00	175.00
60005 Committee on Preparation		
60006 Candidate Support		
Total 60005 Committee on Preparation	\$ 0.00	\$ 0.00
60007 Mission & Envagelism		
60008 Discipleship		
60009 Administration & Budget		
60010 Campus Ministry		
Permanent Judicial Commission	1,372.50	
Total 60000 Holston Presbytery Committees	\$ 1,523.50	\$ 1,360.32
60100 Trustees		
60101 Trustee Miscellaneous		
Total 60100 Trustees	\$ 0.00	\$ 0.00
60200 Administrative		
60201 Payroll Taxes	4,867.02	5,228.67
60202 Use of Space	18,000.00	
Repairs & Maintenance	0.00	
Total 60202 Use of Space	\$ 18,000.00	\$ 0.00
60203 Telephone	717.78	526.30
60204 Postage		602.23
60205 Paper		
60206 Copy & Printing	42.31	304.03
60207 Office Supplies	437.30	1,221.51
60208 Treasurer's Office		
60209 SC Office		93.27
Total 60207 Office Supplies	\$ 437.30	\$ 1,314.78
60211 Service Contracts	725.77	
Grasshopper (deleted)		
Total 60211 Service Contracts	\$ 725.77	\$ 0.00

60213 Software	485.22	93.08
60214 Communications	389.22	-104.13
60215 Insurance	8,704.52	16,515.54
60216 Equipment	219.78	447.08
60217 Miscellaneous Administrative	657.68	3,041.22
60218 Dues/Memberships	108.90	1,812.50
60219 Publications		-84.78
	\$	\$
<b>Total 60217 Miscellaneous Administrative</b>	<b>766.58</b>	<b>4,768.94</b>
60220 Miscellaneous Expense		
60221 Bethany Legal Fees	21,981.07	30,354.58
60222 Leesburg Presbyterian Expenses		
60223 Zion Presbyterian Expenses	7,964.53	26.34
60224 Accounting	8,759.23	8,042.30
60225 Security	1,365.00	685.00
60226 Office/General Administrative Expenditures	1,062.27	
60227 Tabernacle Expenses	666.00	
60230 Utilities	1,234.28	
	\$	\$
<b>Total 60200 Administrative</b>	<b>78,387.88</b>	<b>68,804.74</b>
60210 Staff Travel	5,292.26	4,625.39
60300 Ministries with Councils		
60301 Per Capita - Synod of Living Waters	18,145.00	19,263.00
60302 Per Capita - General Assembly	44,906.15	
	\$	\$
<b>Total 60300 Ministries with Councils</b>	<b>63,051.15</b>	<b>19,263.00</b>
60400 Personnel		
60401 Executive Presbyter		
60402 Cash Salary	38,750.00	41,750.00
60403 Housing Allowance	21,000.00	22,750.00
60404 SECA	4,590.00	4,972.50
60405 Board of Pensions	20,191.44	25,562.41
60406 Professional Expenses	9,168.39	3,873.34
60420 Continuing Education	1,300.00	349.16
Retirement	2,100.00	
	\$	\$
<b>Total 60401 Executive Presbyter</b>	<b>97,099.83</b>	<b>99,257.41</b>
60407 Stated Clerk	0.00	
60408 Salary	13,900.00	

60409 SECA	217.00	994.50
60410 Housing Allowance	3,000.00	13,000.00
60422 Professional Expenses		
	\$	\$
<b>Total 60407 Stated Clerk</b>	<b>17,117.00</b>	<b>13,994.50</b>
60411 Treasurer	911.10	
60412 Salary	7,000.00	9,333.31
60413 Benefits		
60414 Professional Expenses		
	\$	\$
<b>Total 60411 Treasurer</b>	<b>7,911.10</b>	<b>9,333.31</b>
60415 Campus Ministry Director		
60416 Salary	26,826.92	28,903.84
60417 Benefits	2,154.96	
60418 Professional Expenses		
	\$	\$
<b>Total 60415 Campus Ministry Director</b>	<b>28,981.88</b>	<b>28,903.84</b>
60419 Assistant Stated Clerk	2,923.08	1,846.16
60421 Administrative Manager	11,596.11	1,450.00
60422 Bookkeeper (deleted)		
60425 Disaster Relief Coordinator	4,285.80	
	\$	\$
<b>Total 60400 Personnel</b>	<b>169,914.80</b>	<b>154,785.22</b>
60500 Holston Meadows Cabin Expenses		
60501 Electricity	6,040.81	11,969.84
60502 Internet	690.18	1,071.53
60503 Housekeeping - Cleaning	7,700.00	14,046.50
60504 Housekeeping - Other	300.00	800.00
60505 Pest Control	403.00	380.00
60506 Trash Collection		
60507 Insurance	2,369.00	
60508 Property Taxes	3,212.40	
60509 Miscellaneous Cabin	262.50	3,690.56
60510 Repairs & Maintenance		2,627.73
60511 Repairs	1,194.22	752.94
60512 Mowing & Landscaping		
60513 Reimburse HC&CC - R Hamby		

<b>Total 60510 Repairs &amp; Maintenance</b>	<b>1,194.22</b>	<b>3,380.67</b>
<b>60514 Marketing</b>		
<b>60515 Supplies</b>	450.56	3,872.54
<b>60516 Cabin Supplies</b>		1,508.35
<b>60517 Cleaning</b>		100.00
<b>60518 Propane</b>	1,203.17	376.03
<b>Total 60515 Supplies</b>	<b>1,653.73</b>	<b>5,856.92</b>
<b>60519 Rental Fee</b>		
<b>60520 Credit Card Fees</b>		
<b>60521 Holston Camp &amp; Conference Center</b>	9,897.89	13,103.07
<b>Total 60519 Rental Fee</b>	<b>9,897.89</b>	<b>13,103.07</b>
<b>60522 Capital Expenditures</b>		15,000.00
<b>60524 Telephone</b>	153.60	
<b>Total 60500 Holston Meadows Cabin Expenses</b>	<b>33,877.33</b>	<b>69,299.09</b>
<b>60600 Campus House</b>		
<b>60601 Electricity</b>	2,355.33	2,219.97
<b>60602 Internet</b>	874.53	899.92
<b>60603 Water</b>	1,438.95	727.09
<b>60604 Office Supplies</b>	-126.87	24.78
<b>60605 Cleaning Supplies</b>		
<b>60606 Cleaning Service</b>	2,520.00	1,160.00
<b>60607 Repairs &amp; Maintenance</b>	8,161.00	3,234.66
<b>60608 Programs</b>	4,261.13	6,176.56
<b>60609 Worship</b>		250.00
<b>60610 Promotion</b>		75.00
<b>60611 Miscellaneous</b>	892.66	166.66
<b>60612 Capital Expenditures</b>		
<b>60613 Telephone</b>		154.99
<b>60614 CPM Insurance</b>	1,667.00	
<b>Total 60600 Campus House</b>	<b>22,043.73</b>	<b>15,089.63</b>
<b>60700 Youth Ministry</b>	1,445.97	
<b>60701 Programs</b>		2,140.00
<b>60702 Miscellaneous</b>		

	\$	\$
Total 60700 Youth Ministry	1,445.97	2,140.00
<b>Employee Benefits</b>		
Payroll Expenses	1,060.14	
<b>Company Contributions</b>		
Health Insurance	682.30	
	\$	\$
Total Company Contributions	682.30	0.00
Taxes	0.00	0.00
Wages	0.00	0.00
	\$	\$
Total Payroll Expenses	1,742.44	0.00
<b>Reimbursements</b>		
<b>Salaries &amp; Wages</b>		
<b>Uncategorized Expense</b>		
	\$	\$
Total Expenditures	377,429.98	335,552.22
	-\$	-\$
Net Operating Revenue	121,963.61	82,884.86
<b>Other Revenue</b>		
70000 Interest Income	26,212.02	27,127.14
70010 Interest Income - CPM	413.49	383.69
71000 Hurricane Helene Support		
	\$	\$
Total Other Revenue	26,625.51	27,510.83
<b>Other Expenditures</b>		
19510 Tabernacle Greeneville	3,500.00	
19550 Zion	4,141.08	
81000 Hurricane Helene Expenses		
99999 Ask Accountant/Client	4,883.13	
<b>Reconciliation Discrepancies</b>		
	\$	\$
Total Other Expenditures	12,524.21	0.00
	\$	\$
Net Other Revenue	14,101.30	27,510.83
	-\$	-\$
Net Revenue	107,862.31	55,374.03



## Appendix 3

### Some Meeting Guidelines

Who can speak and vote at presbytery meetings:

- Teaching elders who are active members, which includes
  - Teaching elders engaged in validated ministry though installed or contracted congregational ministry in Holston Presbytery
  - Teaching elders engaged in approved validated ministries outside the congregation or outside the Presbytery
  - Teaching elders who have been designated retired
- Teaching elders who have been designated members-at-large
- Primary ruling elder commissioners
- Ruling elders commissioned to pastoral service by Holston Presbytery who are under contract with a congregation
- The presbytery moderator and vice-moderator, if ruling elders, for the

term of office Who can speak at presbytery meetings:

- Corresponding members
- Certified Christian educators
- Others permitted by the presbytery (e.g. committee moderators, staff, guests)

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### Rules for Debate for Matters before the Presbytery

(Adopted by Holston Presbytery, June 9, 1990)

- Up to (30) minutes will be allowed for debate for a given issue. The time can be extended if Presbytery votes to give additional time for debate.
- In debates on any pending matters, no member of the Presbytery shall be allowed to speak for more than three (3) minutes until all other members who desire to speak on the matter have been heard. The Moderator will balance debate between pro and con. The member presenting a motion or submitting a report has a right to open and close debate.
- At the end of the thirty minutes, Presbytery will proceed to vote on the matter at hand or extend the debate for a definite time.
- Distributing materials at a Presbytery meeting is a privilege, not a right.
- Materials should come from Presbytery committees, General Assembly or Synod, or one of our Institutions.

- Permission from Council is required to distribute materials at the Presbytery meeting that come from one of the various advocacy groups in the PC(USA).
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## Appendix 4

### **Guidelines for Presbyterians during Times of Disagreement**

- Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus Christ;
- We will keep our conversations and communications open for candid and forthright exchange,
- We will not ask questions or make statements in a way which will intimidate or judge others.
- Learn about various positions on the topic of disagreement.
- State what we think we heard and ask for clarification before responding.
- Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.
- Focus on ideas and suggestions. We will not engage in name calling or labeling of others.
- Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
- Indicate where we agree with those of other viewpoints as well as where we disagree.
- Seek to stay in community with each other though the discussion may be vigorous and full of tension; we will be ready to forgive and be forgiven.
- Follow these additional Guidelines when we meet in decision-making bodies:
  - Urge persons of various points of view to speak and promise to listen to these positions seriously;
  - Seek conclusions informed by our points of agreement;
  - Be sensitive to the feelings and concerns of those who do not agree with the majority and respect their freedom of conscience;
  - Abide by the decision of the majority, working for change in ways that are consistent with these Guidelines.

Revised: September 11, 2007

## Appendix 5

### Future Events

#### Dates for the General Mission Board and Presbytery meetings:

##### 2025:

##### General Mission Board

April 15, 2025 (Tues)

July 15, 2025 (Tues)

October 21, 2025 (Tues)

##### Presbytery

May 13, 2025 (Tues) – Colonial Heights Presbyterian

August 2, 2025 (Sat) – First Pres, Elizabethton

November 11, 2025 (Tues) – Vacant