

MINUTES
STATED MEETING OF HOLSTON PRESBYTERY
August 2, 2025
First Presbyterian Church, Elizabethton, TN

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MINUTES
STATED MEETING OF HOLSTON PRESBYTERY
August 2, 2025

First Presbyterian Church, Elizabethton, TN

Holston Presbytery met for its stated meeting.

At 10:00 AM, Moderator Kathi Cary Called the meeting to order with prayer and a land acknowledgement.

Rev. Brian Wyatt welcomed the Presbytery on behalf of First Presbyterian Church, Elizabethton.

The amended docket for today's meeting was presented. There was a motion and a second. The amended docket was approved.

ENROLLMENT:

TEACHING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Adams, Collin	X	
Alderman, Brian		X
Amstutz, Sharon	X	
Anderson, William	X	
Askew, Catherine Clasen		X
Austin, Richard C.		X
Barron, Earle		X
Bement, Gary		X
Bier, Tom		X
Bohn, Christine		X
Cartwright, Gregory		X
Cave, Payne		X

Chapman, Alan		X
Christian, H. Martin		X
Clark, Dan		X
Clements, Lee		X
Cobb, Harrell L.	X	
Coggin, Mitch		X
Davis, Brandon	X	
Donaldson, Dan	X	
Eller, Gary	X	
Fifield, Richard L.		X
Florence, Kaye		X
Greene, Bishop	X	
Hazelwood, Deven		X
Helphinstine, Paul	X	
Hollingshead, Glenda		X
Hopper, Barron	X	
Huff, Allen		X
Hutchison, Ralph		X
Hyers, William D.		X
Jenkins, Todd	X	
Jordan, Greg		X
Kendall, Teresa	X	
Kestner, C. Phillip		X
Kim, Choonki		X
Knisley, Mark		X
Locke, Patricia		X
Marcos, Ramy	X	
Martin, James		X
Martin, John L.		X
Mays, James		X

Meredith, Tim W.		X
Moore, Diana	X	
Norris, Rodney		X
Pearson, Russ		X
Randolph, J. David	X	
Raum, Richard	X	
Rolling, George L.		X
Russell, Karen	X	
Rust, Maggie		X
Schaus, Samuel	X	
Scruggs, Glen		X
Sharrett, Lawrence		X
Shaw, Angus	X	
Shelton, Mike		X
Sutherland, Terry		X
Wade, Tom		X
Weisz, Stephen R.		X
Welch, David	X	
White, Katherine		X
White, Ray		X
White, Robert	X	
Willard, Pat		X
Wintringham, John		X
Wyatt, Brian	X	
Young, William		X

MINISTERS OF OTHER DENOMINATIONS PRESENT/ABSENT:

Name	Present	Absent
Gomola, Tom	X	

COMMISSIONED RULING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Austin, Jim		X
Ballinger, Calvin		X
Barnette, Anthony		X
Cagle, Tracy	X	
Catts, John		X
Cobb, Marci	X	
Culbertson, Mike		X
Dalton, David		X
Farmer, Mary Jane		X
Freshour, TJ		X
Helton, Gary	X	
Johnson, Nancy		X
Light, David		X
Morelock, Jeff		X

Rice, Cheryl		X
Stevens, Betty		X
Tucker, John		X
Wilcox, Becky	X	
Wise, Scott		X
Wright, Kathleen		X

RULING ELDER COMMISSIONERS:

Congregation	Principal	Alternate	Visitor/Other
Bethel, Dandridge			
Bethel, Kingsport			
Blountville			
Bristol, First			

Cedar Creek			
Cedarview			
Chuckey			
Clinton			
Cold Spring			
Colonial Heights			
Cove Creek			
Covenant	Leigh Shepherd		
Cross Anchor			
Elizabethton, First	David Cliett	Sue Farthing	
Erwin	Katherine Bowen		
Greeneville, First	Jeanne Stokes		
Hebron	Mark Brown		
Hopewell	Harrell Webb		
Jefferson City, First	Martha A. Sanders		
Jennie Moore			
Johnson City, First			
Jonesborough	Jill Sauceman	Geoffrey Hoare	
Keystone			
Kingsport, First	Gail Cole		
Leesburg			
Magill Memorial			
Morristown, First	Marianne Sharp		
Mountain City	Chris Dandurand	Linda Moon	
New Bethel			

New Market	Mike Garrison		
New Providence			
Newport			
Oakland			
Old Kingsport			
Philadelphia			
Piney Flats			
Preston Hills	Robin Gale Manley	Carolyn Russ	
Reedy Creek, Bristol			
Reedy Creek, Kingsport			
Rock Creek			
Rogersville			
Salem			
Shady Valley			
Shenandoah			
St. Paul	Mark Brown		
Strawberry Plains			
Tabernacle			
Timber Ridge	Spence Morrell		
Tri City Korean			
Watauga Avenue	Wilsie Bishop		
Waverly Road	Linda Russell Quales		
West Ridge			

PRESBYTERY MODERATOR: Kathi Cary

PRESBYTERY VICE MODERATOR: Gary Helton

PRESBYTERY STAFF: Karen Russell, TEP; Beverly Johnson, treasurer; Andi White, Admin. manager

COMMITTEE CHAIRS: Gary Helton, Brandon Davis, Todd Jenkins, Dave Welch, Bill Anderson, Bishop Greene, Kathi Cary, Collin Adams, Rick Raum

VISITING/CORRESPONDING TEACHING ELDERS/MINISTERS:

Name	Presbytery

VISITORS:

Name	Location
Karen Starnes	Main St. UMC, Kernersville, NC
Erin Skinner	Presbyterian Foundation
Brock Greer	Princeton Presbyterian
Gwen Hunter	Holston Center/Covenant JC
Amira Jacob	Erwin PC

Consent Agenda

Introduction of New Business for Today's Docket. No business was presented.

All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. Any item requiring discussion will be removed from the Consent Agenda and considered separately.

- Enrollment of commissioners and minister members was approved.
- Quorum was declared.
- Voice was requested for visiting teaching elders and guests (*Keenan Rogers, Board of Pensions; Erin Skinner, Presbyterian Foundation*) and it was approved.
- Minutes from the February 2025 Stated Meeting were approved.
- Linda Qualls and Sam Schuss were appointed to the Committee on Thanks.
- Tracy Cagle and Dan Donaldson were appointed to the Bills and Overtures Committee.
- **The Consent Agenda was approved.**

Stated Clerk's Report:

I have been traveling to Session records reviews and meeting with some of our Clerks of session. Reviews are going well, and the next review will be August 9 at Colonial Heights Presbyterian.

I am working to develop training for Clerks of Session.

The Stated Clerk's job description is also being worked on.

First Greeneville has been approved to host the November Presbytery Meeting. **Please note the date change to November 11.**

There will be a session records review at Colonial Heights Presbyterian Church, Saturday, August 9, 2025, 9:00 AM. **This will be the last scheduled opportunity to have your session records reviewed.**

Book of Order requirement for records review:

G-3.0107 Records

Each council shall keep a full and accurate record of its proceedings. Minutes and all other official records of councils are the property in perpetuity of said councils or their legal successors. When a council ceases to exist, its records shall become the property of the next higher council within whose bounds the lower council was prior to its cessation. The clerk of each council shall make recommendation to that body for the permanent safekeeping of the body's records with the Presbyterian Historical Society or in a temperature and humidity-controlled environment of a seminary of the Presbyterian Church (U.S.A.).

G-3.0108 Administrative Review

Higher councils shall review the work of lower councils in the following ways:

a. General Administrative Review

Each council shall review annually or biennially, based on the body's meeting frequency, the proceedings and actions of all entities related to the body, all officers able to act on behalf of the body, and lower councils within its jurisdiction. In reviewing the procedures of the lower council, the higher body shall determine whether the proceedings have been correctly recorded, have been in accordance with this Constitution, have been prudent and equitable, and have been faithful to the mission of the whole church. It shall also determine whether lawful injunctions of a higher body

have been obeyed.

ACTION ITEM: Per a recommendation from the Greene County Administrative Commission, that the membership of the following congregations be dismissed to other Reformed bodies; and that the congregations be dissolved.

- **Mt. Hermon Presbyterian Church. Motion was made and seconded. Motion approved.**
- **Zion Presbyterian Church. Motion was made and seconded. Motion approved.**
- **Chuckey Presbyterian Church. Motion was made and seconded. Motion approved.**
- **Barton Springs Presbyterian Church. Motion was made and seconded. Motion approved.**

At 10:15 the Presbytery moved into worship. Rev. Todd Jenkins preached on Luke 12:31-21. He asked us to consider our metrics and what we are measuring. He reminded us that “The grass is always greener wherever love is shared,” and that “we are a ‘God-faring’ people. He preached on “Death and Rebirth.” After the word was declared, the Lord’s Supper was celebrated with Rev. Jenkins presiding.

During worship an offering of \$584.89 was taken for Five Cents a Meal.

After worship there was a break and the Presbytery gathered again at 11:30.

Presentations:

- Keenan Rodgers from the Board of Pensions highlighted Sabbatical and Clergy Wellness grants. He also talked about the new Shared Ministry program and how smaller churches might be able to take advantage of it.
- Erin Skinner from the Presbyterian Foundation reminded the Presbytery of the Stewardship Navigator tools that can be found on the Foundation’s website. She then extended an invitation to the Stewardship Kaleidoscope conference and the new Luminosity Conference.
- Rebecca Nunley, Chair of Disaster Response Team, announced that the Presbytery has received a \$50,000 grant from Presbyterian Disaster Assistance that will be used to build homes. She went on to tell us of the

goal of building 5 homes in our Presbytery and how that is close to being fully funded.

A Letter of Thanks from Rev. Dr. Ramy Marcos was read to the Presbytery in gratitude for the prayers and help that he and his family received after his accident.

Committee Reports:

- **Finance, Budget and Stewardship** (no report)
- **Committee on Preparation for Ministry** (no report)
- **Nominations and Representation Committee** (no report)
- **Campus Ministry** Rev. Brandon Davis spoke about the desire for people to come and help with the committee. He also shared the plans to take a pause while a vision and plan for the ministry is created.
- **Administration and Personnel**
- **Administrative Commissions:**
 - Greene County Administrative Commission
 - Bethel Presbyterian Administrative Commission
- **Trustees:** Karen Russell reported on behalf of the trustees that the Cabin in Banner Elk has been sold and that \$600,000 of that sale has been placed into CDs while the Finance Committee works on an investment strategy. The sale of Mt. Hermon church is still pending. The congregation of St. John the Baptist Coptic Orthodox Church has entered into a Lease-Purchase agreement for the Bethany Church Property. They have invited us to attend a service with them on August 16, beginning at 8:00 AM.

Transitional Executive Presbyter's Report. Besides the written report (p. 4940), Karen Russell let the Presbytery know that she will be retiring on December 31.

Committee on Ministry

ACTION ITEM: COM requests that Rev. Gary Eller be granted voice and vote at Presbytery Meetings during his term as Interim Senior Pastor at First Presbyterian Church, Bristol. This motion was approved.

The Family and Medical Leave Policy was presented. (Appendix 3, p. 4930) As this is a change to the Manual of Administrative Operations, this constitutes the first reading.

Mission and Discipleship

ACTION ITEM: Approve the Sacrament of the Lord's Supper for the Presbytery's Fall Youth Retreat. This motion was approved

After taking a moment of personal privilege to give thanks for the opportunity to serve as moderator, Kathi Cary turned the meeting over to Vice Moderator Gary Helton.

There being no new business, commissioners were invited to promote their church's projects and events, the Committee on Thanks reported, and the Vice-Moderator asked for prayer requests.

Vice Moderator Gary Helton closed the meeting with prayer at 12:25 PM

The next Stated Meeting will be Tuesday, November 11 at First Presbyterian, Greeneville, TN

Respectfully submitted,

Rev. Collin Blair Adams, Stated Clerk

Transitional Executive Presbyter Report to General Mission Board

July 15, 2025

The last three-plus months have been eventful in the life of Holston Presbytery, much of it related to property. Since my last report we have:

- Negotiated a sale of Holston Meadows Cabin, netting the presbytery enough money to consider new ways to help support churches within the presbytery;
- Worked with Barton Springs Presbyterian to wind down their ministry and how to use their property and assets for the good of small churches, including continuing a relationship with a small Baptist congregation that has been renting their space;
- Taken possession of the Chuckey Presbyterian Church and taken over the maintenance of that building;
- Worked to make sure the Mt Hebron building can retain insurance with their current provider, and talked with a potential buyer of the property;
- Negotiated a lease to purchase agreement for the former Bethany Presbyterian property and addressed several property issues with that building, including a new roof and repair from a water leak from an HVAC unit;
- Met with the Campus Ministry committee regarding Campus Ministry and the use of the house;
- Talked with Presbyterian Disaster Assistance and the Mennonite Disaster Recovery program about potential use of some of our property to serve as a “base camp” for their rebuilding efforts in the area for the next 2 to 3 years.

Upcoming property issues include:

- Negotiating a lease to purchase agreement for the Barton Springs property;
- Filing an insurance claim for water damage at the former Bethany property;
- Finalizing the sale of the Mt. Hermon property.

Other items and projects of note:

- Hosted Leaderwise (along with Abingdon Presbytery) to provide required boundary training for ministers, elders, and candidates;
- Finished up the first round of “expedited” CLP training (also along with Abingdon Presbytery) and the first “graduate” has been examined for commissioning by the COM;
- Launched a strategic planning team to make plans for the “next thing” for Holston Presbytery after the end of this year;
- Moderated one session;

- Worked with sessions on what comes next as long time pastors retire, leave, or other types of transitions;
- Worked with the Finance, Stewardship, and Budget committee, as well as staff to make improvements to the Financial reporting, and ongoing financial information between meetings;
- Had an initial meeting with women from the presbytery interested in launching some events or projects for women's groups within the presbytery;
- Worked with Presbyterian Disaster Assistance and the Disaster Response team to submit a grant proposal for a rebuilding project in conjunction with Appalachian Service Project (which was approved);
- Hosted the Director of Presbyterian Disaster Assistance for a tour of the area to see progress since last fall and discuss grant proposal and potential use of property as Mennonite base camp;
- Worked with staff and committees on plans for a leadership change, and possible staffing restructure;
- Worked on a 2026 budget worksheet for a committee based budget process for next year;
- Continued work with EP's from presbyteries in KY and TN on launching a residency/internship program that would focus on forming pastoral leaders and helping small churches pay a new pastor for up to two years, as well as provide opportunities for seminary students.

On a personal level:

- Attended my last Presbytery Leader Formation Residency in Seattle, WA (and combined that with a week long visit with my son);
- Completed the "Foundations of Church Consulting Course" to become "certified" as a church consultant;
- Continued monthly coaching sessions as part of the Presbytery Leader Formation program;
- Spent time with my grandchildren in Nova Scotia;
- Did a lot of ferrying paperwork back and forth to facilitate property resolutions;
- Attended the Synod of Living Waters board meeting.

Appendix 1

MINUTES

STATED MEETING OF HOLSTON PRESBYTERY

May 13, 2025

Colonial Heights Presbyterian Church

Holston Presbytery met for its stated meeting. The meeting was called to order at 10:00 a.m. Moderator Kathi Cary opened the meeting with prayer and a land use acknowledgment. Rev. David Randolph welcomed the Presbytery to Colonial Heights.

ENROLLMENT:

TEACHING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Adams, Collin	X	
Alderman, Brian		X
Amstutz, Sharon		X
Anderson, William	X	
Askew, Catherine Clasen		X
Austin, Richard C.		X
Barron, Earle		X
Bement, Gary		X
Bier, Tom		X
Bohn, Christine		X
Cartwright, Gregory		X
Cave, Payne		X
Chapman, Alan		X

Christian, H. Martin		X
Clark, Dan		X
Clements, Lee		X
Cobb, Harrell L.		X
Coggin, Mitch		X
Davis, Brandon	X	
Donaldson, Dan	X	
Fifield, Richard L.		X
Florence, Kaye	X	
Greene, Bishop	X	
Hazelwood, Deven		X
Helphinstine, Paul	X	
Hollingshead, Glenda	X	
Hopper, Barron	X	
Huff, Allen	X	
Hutchison, Ralph		X
Hyers, William D.		X
Jenkins, Todd	X	
Jordan, Greg		X
Kendall, Teresa	X	
Kestner, C. Phillip	X	
Knisley, Mark		X
Kim, Choonki	X	
Locke, Patricia		X
Marcos, Ramy	X	
Martin, James		X
Martin, John L.		X
Mays, James		X
Meredith, Tim W.	X	
Moore, Diana	X	

Norris, Rodney	X	
Pearson, Russ	X	
Randolph, J. David	X	
Raum, Richard	X	
Rolling, George L.		X
Russell, Karen	X	
Rust, Maggie	X	
Schaus, Samuel		X
Scruggs, Glen		X
Sharrett, Lawrence		X
Shaw, Angus	X	
Shelton, Mike	X	
Sutherland, Terry		X
Weisz, Stephen R.		X
Welch, David	X	
White, Katherine		X
White, Ray		X
White, Robert		X
Willard, Pat		X
Wintringham, John		X
Wyatt, Brian	X	
Young, William		X

MINISTERS OF OTHER DENOMINATIONS PRESENT/ABSENT:

Name	Present	Absent
Gomola, Tom	X	

COMMISSIONED RULING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Austin, Jim		X

Ballinger, Calvin		X
Barnette, Anthony		X
Cagle, Tracy	X	
Catts, John		X
Cobb, Marci		X
Culbertson, Mike		X
Dalton, David		X
Farmer, Mary Jane	X	
Freshour, TJ		X
Helton, Gary	X	
Johnson, Nancy		X
Light, David		X
Morelock, Jeff	X	

Rice, Cheryl		X
Stevens, Betty		X
Tucker, John		X
Wilcox, Becky		X
Wise, Scott		X
Wright, Kathleen		X

RULING ELDER COMMISSIONERS:

Congregation	Principal	Alternate	Visitor/Other
Amity			
Barton Springs			
Bethel, Dandridge			
Bethel, Kingsport	Donna Sade		
Blountville	Dorothy Dulaney		
Bristol, First	Laura Ong		

Cedar Creek			
Cedarview			
Chuckey			
Clinton			
Cold Spring	Ian C. Feathers	Hunter Watson	
Colonial Heights	Mark Bland		
Cove Creek			
Covenant	Ann Thinnies		
Cross Anchor			
Elizabethton, First	Delanna Reed		
Erwin	Green Fairlloyd		
Greeneville, First	David Sallee		
Hebron			
Hopewell			
Jefferson City, First	Janice Wintermute		
Jennie Moore	Gary Helton		
Johnson City, First		Robert Armistead	
Jonesborough	Laura Wilemon		
Keystone			
Kingsport, First	Martha Pendley		
Leesburg			
Magill Memorial			
Morristown, First			
Mountain City	Chris Dandurand	Linda Moon	
Mt. Hermon			
New Bethel			

New Ebenezer			
New Market			
New Providence	Michael Garrison		
Newport			
Oakland			
Old Kingsport			
Philadelphia			
Piney Flats			
Preston Hills	Kim Fifield	Carolyn Russ	
Reedy Creek, Bristol			
Reedy Creek, Kingsport	Judy Mooney		
Rock Creek			
Rogersville	George Brewer		
Salem			
Shady Valley			
Shenandoah			
St. Paul			
Strawberry Plains			
Tabernacle			
Timber Ridge			
Tri City Korean			
Watauga Avenue	Wilsie Bishop		
Waverly Road			
Weaver Union			
West Ridge			
Zion			

PRESBYTERY MODERATOR: Kathi Cary

PRESBYTERY VICE MODERATOR: Gary Helton

PRESBYTERY STAFF: Karen Russell, TEP; Beverly Johnson, treasurer; Andi White, Admin. manager

COMMITTEE CHAIRS: Rodney Norris, Gary Helton, Maggie Rust, Brandon Davis, Todd Jenkins, Kaye Florence, Dave Welch, Bill Anderson, Bishop Greene, Kathi Cary, Collin Adams, Rick Raum

VISITING/CORRESPONDING TEACHING ELDERS/MINISTERS:

Name	Presbytery

VISITORS:

Name	Location
Harrell Webb	Hopewell PC
Samuel Meredith	New Providence PC
Geoff Hoare	Jonesborough PC
Stan Wintermute	FPC, Jefferson City
Carl Martin	Presbyterian Home for Children
Aaron Caton	FPC, Greeneville
Madeline Horne	Holston Camp & Retreat Center
Gwen Hunter	Holston Camp & Retreat Center
Rachel Lawson	WRPC & CarePortal/SMILE
Cindy Cantrell	SMILE Foster Closet
Amira Jacob	Erwin PC
Laura Hicks Hardy	FPC, Johnson City

Introduction of New Business for Today's Docket. No business was presented.

All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. Any item requiring discussion will be removed from the Consent Agenda and considered separately.

- Approve enrollment
- Declaration of quorum (at least 3 ruling elders and 3 teaching elders from 3 different congregations)
- Seating of Corresponding Members and New Commissioners
 - Rev. Sandra Moon, Presbyterian Foundation
- Approve giving voice to visiting teaching elders
- Approve minutes of February 1, 2025 Stated Meeting
- Appointment of Committee on Thanks – Aaron Caton and Maggie Rust
- Appointment of Bills & Overtures Committee- Tracy Cagle and Bishop Green
- ~~Adoption of Docket~~

Stated Clerk Collin Adams called for the docket to be pulled from the consent agenda and amended. The docket was approved as amended. Consent Agenda was passed. A quorum was present.

Staff Reports

STATED CLERK'S REPORT

- Original jurisdiction was asserted for Chuckey Presbyterian and Barton Springs Presbyterian churches and approval was requested of the Administrative Commission to transfer remaining members and dissolve the congregations, managing the disposition of all assets including real property, per the Book of Order. Motion was requested to place Chuckey Presbyterian and Barton Springs Presbyterian under the Administrative Commission currently in place for other Greene County churches. Motion was made, seconded and passed.

- Proposed Amendments to the Constitution of the Presbyterian Church (USA)
 - We will vote on Amendment 24 A and 24 C individually. All other Amendments will be voted on as an omnibus motion, unless it is asked to pull an amendment out for an individual vote.

(see attached summary)

In discussion of Amendment 24 C, Sam Meredith, a member at New Providence Presbyterian Church, asked for voice. Motion was made, seconded and passed.

Votes were counted by Diana Moore and Tracy Cagle.

24 A- 35 for, 13 against. Motion passed

24 B- 40 for, 5 against, 4 abstain. Motion passed.

24 C- 30 for, 18 against. Motion passed.

24 D- 44 for, 1 against, 3 abstain. Motion passed.

24 E- 40 for, 3 against, 5 abstain. Motion passed.

24 F- 41 for, 3 against, 4 abstain. Motion passed.

24 G- 37 for, 7 against, 4 abstain. Motion passed.

24 H- 41 for, 2 against, 5 abstain. Motion passed.
24 I- 39 for, 3 against, 6 abstain. Motion passed.
24 J- 37 for, 2 against, 9 abstain. Motion passed.
24 K- 36 for, 3 against, 7 abstain. Motion passed.
24 L- 38 for, 2 against, 8 abstain. Motion passed.
24 M- 37 for, 2 against, 9 abstain. Motion passed.

Minutes for Mission – an introduction to the Ministry Fair participants. Karen Russell and Bishop Green introduced commissioners to the Ministry Fair.

Amira Marcos spoke on the chance to work with the wives of pastors in Egypt.

Carl Martin spoke about the Presbyterian Home for Children in Alabama.

Allen Huff spoke on the Presbytery's continuing efforts toward hurricane relief.

Rachel Lawson spoke about CarePortal and how congregations can get involved.

TRANSITIONAL EXECUTIVE PRESBYTERY REPORT

Transitional Executive Presbyter, Karen Russell, spoke on several opportunities that were being explored and developed.

She also spoke on an initiative of several presbyteries to start a pastoral residency program.

SPECIAL PRESENTATIONS/WORKSHOPS:

11:30 AM Ministry Fair opened in the church gym.

Noon Lunch (gym)

WORSHIP:

1:00 PM Worship

- Rev. Teresa Kendall preached on Hosea and God's sacrificial and redemptive love.

Communion was celebrated.

An offering of \$306.28 was taken up for Five Cents A Meal.

2:00 PM Break

COMMITTEE REPORTS:

Reports Not Requiring Action:

GENERAL MISSION BOARD MINUTES/REPORT - No Report

MISSION AND DISCIPLESHIP COMMITTEE

FINANCE, BUDGET and STEWARDSHIP COMMITTEE REPORT -No Report

COMMITTEE ON PREPARATION FOR MINISTRY REPORT – No Report

ADMINISTRATION AND PERSONNEL SUBCOMMITTEE – No Report

REPRESENTATION & NOMINATIONS

William Anderson reported on the work of the Committee.

INTRODUCTION OF NEW BUSINESS:

Reports Requiring Action -

COMMITTEE ON MINISTRY REPORT

Motion was made to transfer the membership of Rev. Choonki Kim to Holston Presbytery from Northeast Georgia Presbytery. Motion passed.

TRUSTEES REPORT

Motion was made to approve the sale of a house given to Colonial Heights. Motion approved.

Motion was made to approve in principle the lease purchase of the Bethany Presbyterian property to St. John the Baptist Coptic Orthodox Church.

ADMINISTRATIVE COMMISSION REPORT –

Motion was made to move the remaining members of Amity Presbyterian Church to First Presbyterian Church, Greeneville. Motion passed.

Motion was made that the Amity Presbyterian Church be dissolved. Motion passed.

The ministry and work of Amity Presbyterian Church was celebrated through a litany of praise.

2:30 PM Vice-Moderator Gary Helton took over moderating the meeting.

BILLS & OVERTURES REPORT

COMMITTEE ON THANKS

JOYS AND CONCERNS

Vice-Moderator Gery Helton led the meeting in prayer.

ADJOURNMENT with prayer at 2:45 PM.

Respectfully submitted,

Collin Blair Adams, Stated Clerk

Appendix 2:

Income Statement (Profit and Loss)

Holston Presbytery

For the 6 months ended June 30, 2025

Account	Jan-Jun 2025
Income	
Campus Ministry Income	2,339.40
Holston Meadows Cabin Income	20,802.25
Unified Giving	90,195.82
Youth Program	1,958.45
Total Income	115,295.92
Gross Profit	115,295.92
Operating Expenses	
Administrative-Chuckey Church	4,635.30
Administrative-Presbytery Stated Meetings	270.00
Administrative: Amity Church Expenses	1,000.00
Administrative: Mt. Hermon expenses	888.20
Administrative:Accounting	4,971.40
Administrative:ADP Fees	738.81
Administrative:Bethany Expenses	15,415.83
Administrative:Communications	110.37
Administrative:Copy & Printing	397.04
Administrative:Dues/Memberships	1,050.48
Administrative:Insurance	3,960.52
Administrative:Internet Office	958.02
Administrative:Miscellaneous Administrative	1,448.02
Administrative:Office Supplies	824.57
Administrative:Office/General Administrative Expenses	349.74
Administrative:Payroll Taxes	1,621.92
Administrative:Security	270.00
Administrative:Service Contracts	23.17
Administrative:Software	84.00
Administrative:Staff Travel	623.35
Administrative:Telephone	343.89
Administrative:Utilities	(295.63)
Administrative:Zion Presbyterian Expenses	7,441.60
Bank Charges	(19.70)
Campus House - Lawn mowing	2,400.00

Campus House:Cleaning Service	1,800.00
Campus House:Electricity	1,666.67
Campus House:Internet	557.40
Campus House:Miscellaneous	48,770.00
Campus House:Programs	241.38
Campus House:Repairs & Maintenance	220.00
Campus House:Water	303.30
Holston Meadows Cabin Expenses:Electricity	2,027.53
Holston Meadows Cabin Expenses:Housekeeping - Cleaning	6,100.00
Holston Meadows Cabin Expenses:Housekeeping - Other	760.87
Holston Meadows Cabin Expenses:Interent	461.04
Holston Meadows Cabin Expenses:Miscellaneous	1,648.50
Holston Meadows Cabin Expenses:Pest Control	198.00
Holston Meadows Cabin Expenses:Propane	287.99
Holston Meadows Cabin Expenses:Rental Fee:Holston Camp & Conference Center	7,277.97
Holston Meadows Cabin Expenses:Repairs & Maintenance	682.50
Holston Presbytery Committees:Background Checks	104.00
Ministries with Councils:Per Capita - Synod of Living Waters	17,420.46
Personnel-Administrative Manager expenses	491.76
Personnel: Stated Clerk Training	175.00
Personnel:Administrative Manager:Salary	8,276.63
Personnel:Assistant Stated Clerk:Salary	500.00
Personnel:Executive Presbyter:Board of Pensions	3,246.12
Personnel:Executive Presbyter:Cash Salary	28,025.00
Personnel:Executive Presbyter:Continuing Education	5,697.82
Personnel:Executive Presbyter:Housing Allowance	10,500.00
Personnel:Executive Presbyter:Professional Expenses	4,571.85
Personnel:Executive Presbyter:Retirement	5,675.00
Personnel:Executive Presbyter:SECA	3,099.76
Personnel:Stated Clerk:Salary	6,000.00
Personnel:Treasurer:Salary	6,759.98
Youth Ministry	(700.00)
Total Operating Expenses	222,357.43
Operating Income	(107,061.51)
Other Income / (Expense)	
Interest Income	11,585.60
Interest Income - CPM	89.35
Interest Income-Strawberry Plains Loan	1,099.14
Transfer from Reserves	118,000.00
Total Other Income / (Expense)	130,774.09
Net Income	23,712.58

Balance Sheet

Holston Presbytery

As of June 30, 2025

Account		Jun 30, 2025	May 31, 2025	Apr 30, 2025
Assets				
Current Assets				
Cash and Cash Equivalents				
	Bank of TN 7552 (Meadows Cabin)	82,004.61	84,064.95	82,231.32
	Citizens Bank 1696 (HP Checking)	43,367.00	40,000.00	41,721.53
	Citizens Bank 2071 (CPM Checking)	70,035.92	70,070.81	73,196.19
	Citizens Bank 6291 (Certified Deposit)	519,618.88	514,510.96	514,510.96
	Citizens Bank 8005 (Reserve Sweep)	379,982.22	375,335.11	405,016.63
	Total Cash and Cash Equivalents	1,095,008.63	1,083,981.83	1,116,676.63
	Accounts Receivable - Holston Presbytery	3,475.29	18,368.00	33,040.00
	Total Current Assets	1,098,483.92	1,102,349.83	1,149,716.63
Fixed Assets				
	Campus Ministry House	624,350.00	624,350.00	624,350.00
	Holston Meadows Cabin	649,903.11	649,903.11	649,903.11
	Total Fixed Assets	1,274,253.11	1,274,253.11	1,274,253.11
Long Term Assets				
	Hebron Presbyterian Church Loan	32,633.81	32,633.81	32,933.81
	New Covenant Mutual Funds	405,578.95	387,765.75	387,765.75
	Strawberry Plains Church Loan	219,925.59	225,323.05	225,929.33
	Tri-Cities Presbyterian Church Loan	73,943.08	73,943.08	73,943.08
	Total Long Term Assets	732,081.43	719,665.69	720,571.97
	Total Assets	3,104,818.46	3,096,268.63	3,144,541.71
Liabilities and Equity				
Liabilities				
Current Liabilities				
	Pass Thru Benevolence:Columbia Seminary	250.00	250.00	250.00
	Pass Thru Benevolence:Grandfather Home	0.00	486.00	486.00
	Pass Thru Benevolence:Hagan Endowmnet Fund	2,676.48	2,676.48	2,676.48
	Pass Thru Benevolence:Hope Alliance	93.00	93.00	93.00
	Pass Thru Benevolence:Least Coin	87.59	10.59	5.00
	Pass Thru Benevolence:Montreat College Conference	0.00	0.00	50.00
	Pass Thru Benevolence:OGHS	0.00	3,017.00	1,517.00
	Pass Thru Benevolence:PCUSA Missionary Support	20,700.32	20,700.32	20,700.32
	Pass Thru Benevolence:Pentecost	(189.00)	(189.00)	(189.00)
	Pass Thru Benevolence:Sunset Gap	0.00	60.00	60.00
	Pass Thru Benevolence:Synod Support	0.00	0.00	200.00
	Pass Thru Benevolence:Theologian in Residence	800.00	800.00	800.00
	Pass Thru Benevolence:Union Seminary	400.00	400.00	400.00
	Pass-Thru Benevolence; World Missions	2,527.69	2,527.69	2,527.69
	Pass-Thru Benevolence:Thanksgiving	0.00	0.00	290.00
	Passs Thru Benevolence:Peacemaking	771.75	771.75	771.75
	Payroll Liabilities:403(b) Contributions	4,150.00	3,350.00	2,550.00
	Payroll Liabilities:Dental	337.86	263.60	189.34

	Payroll Liabilities:Longterm Disability	7.88	7.88	7.88
	Payroll Liabilities:Medical	591.26	591.26	591.26
	Payroll Liabilities:Vision	29.80	22.40	15.00
	Suspense	40.83	40.83	40.83
	Total Current Liabilities	33,275.46	35,879.80	34,032.55
	Long Term Liabilities			
	Church Mortgage Grants:Cedar Creek	7,500.00	7,500.00	7,500.00
	Church Mortgage Grants:Jennie Moore Memorial	8,500.00	8,500.00	8,500.00
	Church Mortgage Grants:Old Kingsport	10,000.00	10,000.00	10,000.00
	Church Mortgage Grants:Tabernacle Greeneville	3,500.00	3,500.00	3,500.00
	Total Long Term Liabilities	29,500.00	29,500.00	29,500.00
Total Liabilities Equity		62,775.46	65,379.80	63,532.55
	5 Cents A Meal	22,263.65	19,962.15	18,403.87
	Braziel Scholarship	6,887.70	6,887.70	6,887.70
	Church Development Funds - New Covenant Funds	48,395.93	46,300.68	46,300.68
	Current Year Earnings	23,712.58	24,361.29	49,329.90
	Disaster Response	26,650.70	27,345.70	54,055.70
	Dixon Scholarship	6,797.71	6,797.71	6,797.71
	Equipment Reserve	697.02	697.02	697.02
	Evangelism	988.81	988.81	988.81
	Grigsby Scholarship	9,497.56	9,497.56	9,497.56
	Hattie Fathing Fund	1,314.78	1,314.78	1,314.78
	Honoraria	15,630.67	15,535.65	15,535.65
	Leesburg Fund	74,805.18	74,805.18	74,805.18
	Liberty Presbyterian	80,429.18	80,429.18	80,429.18
	Mount Zion Checking (3381)	56,885.69	56,885.69	56,885.69
	Mount Zion Checking (3392) Cemetary	31,626.31	31,626.31	31,626.31
	New Church Development Fund - New Covenant Funds	111,630.76	106,797.81	106,797.81
	Ninth Street Loan Fund - New Covenant Funds	18,932.20	17,858.50	17,858.50
	Pastoral Care	47.00	173.70	173.70
	PFSA Initial Investments	227,000.00	227,000.00	227,000.00
	Retained Earnings	1,646,151.12	1,657,910.06	1,657,910.06
	Robinson Fund	70.79	70.79	70.79
	Rosemont	55,284.16	55,284.16	55,284.16
	Small Church Fund - New Covenant	226,620.06	216,808.76	216,808.76
	Williams Fund	9,908.71	9,908.71	9,908.71
	Windsor Avenue Church	334,486.68	334,486.68	334,486.68
	Youth Triennium	5,328.05	1,154.25	1,154.25
Total Equity		3,042,043.00	3,030,888.83	3,081,009.16
Total Liabilities and Equity		3,104,818.46	3,096,268.63	3,144,541.71

Appendix 3

Holston Presbytery COM Family Leave Policy

Eligibility

All ministers of Word and Sacrament serving in an installed relationship with a congregation (pastors and associate pastors) are eligible to have a minimum of twelve weeks paid family medical leave (G-2.0804). Congregations are strongly encouraged but not required to provide these benefits to other pastoral leaders also. The provisions of this policy outline the minimum requirements for paid family medical leave for pastoral calls in Holston Presbytery.

Types of Leave

Paid family medical leave may encompass either of the following:

- **Parental Leave:** Within one year of birth or adoption by a pastor or the pastor's spouse, a pastor may take up to twelve consecutive or intermittent weeks of paid family medical leave.
- **Caregiver Leave:** In times when an immediate family member requires care due to a major illness or disability, a pastor may take up to twelve weeks' paid family medical leave, either consecutively or intermittently.

Leave Parameters

- A pastor may use up to twelve weeks (including Sundays) of paid family medical leave within any rolling twelve-month period. Ordinarily, this should not exceed more than twenty-four weeks within a sixty-month period. If more than one precipitating event or circumstance permitting the use of paid family medical leave arise within a particular twelve-month period, the session and pastor are encouraged to be gracious and generous in their care for one another.
- A pastor should provide as much advance notice as possible for potential paid family medical leave.
- Paid family medical leave may be used—in accordance with need—consecutively or intermittently. Paid family medical leave may also be used as a time offset that allows the pastor to move temporarily to part-time service. Whether used consecutively, intermittently, or as an offset, the total amount of leave time permitted should be equal to the equivalent of twelve weeks of work hours as regularly scheduled prior to the beginning of the leave.
- Eligibility for paid family medical leave begins on the first day of installed service and concludes upon dissolution of the call.
- During paid family medical leave, the pastor will continue to receive all benefits in their terms of call, including dues paid to and benefits provided by the Board of Pensions.
- Use of vacation time or other forms of paid leave is not required but may be used to extend leave time at the discretion of the pastor, in conversation with the Session.
- Any questions about eligibility for paid family medical leave are referred to the Committee on Ministry for interpretation.

Following the period of paid family medical leave, the pastor is expected, to return to a position with the same or comparable title, terms of call, hours worked, and job description, unless circumstances that have arisen during the time on leave would make this prohibitive to the pastor or congregation.

Church Support

- While the individual congregation is responsible for the funding and administration of paid family medical leave, state-provided disability and paid leave benefits and Board of Pensions financial protection programs may be considered in order to help offset income continuation costs.
- Communication of mutual needs and planning is vital to minimize disruption for the congregation. Pastors are encouraged to anticipate leave with sensitivity around the needs of the congregation, including but not limited to temporary replacement and fulfillment of duties.
- Paid family medical leave is not intended to be a burden but rather a source of joy as congregations encourage pastors to take time for the good of their families. In the spirit of the connectional church, councils of the PC(USA) are encouraged to work together to assist individual congregations in the development of funding paid family medical leave in order to best serve God. Holston Presbytery, through the COM and our BOP congregational consultant, will work to support congregations as their pastors use paid family medical leave.

Appendix 4

Some Meeting Guidelines

Who can speak and vote at presbytery meetings:

- Teaching elders who are active members, which includes
 - Teaching elders engaged in validated ministry though installed or contracted congregational ministry in Holston Presbytery
 - Teaching elders engaged in approved validated ministries outside the congregation or outside the Presbytery
 - Teaching elders who have been designated retired
 - Teaching elders who have been designated members-at-large
 - Primary ruling elder commissioners
 - Ruling elders commissioned to pastoral service by Holston Presbytery who are under contract with a congregation
 - The presbytery moderator and vice-moderator, if ruling elders, for the term of office
- Who can speak at presbytery meetings:
- Corresponding members
 - Certified Christian educators
 - Others permitted by the presbytery (e.g. committee moderators, staff, guests)

Rules for Debate for Matters before the Presbytery

(Adopted by Holston Presbytery, June 9, 1990)

- Up to (30) minutes will be allowed for debate for a given issue. The time can be extended if Presbytery votes to give additional time for debate.
 - In debates on any pending matters, no member of the Presbytery shall be allowed to speak for more than three (3) minutes until all other members who desire to speak on the matter have been heard. The Moderator will balance debate between pro and con. The member presenting a motion or submitting a report has a right to open and close debate.
 - At the end of the thirty minutes, Presbytery will proceed to vote on the matter at hand or extend the debate for a definite time.
 - Distributing materials at a Presbytery meeting is a privilege, not a right.
 - Materials should come from Presbytery committees, General Assembly or Synod, or one of our Institutions.
 - Permission from Council is required to distribute materials at the Presbytery meeting that come from one of the various advocacy groups in the PC(USA).
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Appendix 5

Guidelines for Presbyterians during Times of Disagreement

- Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus Christ;
- We will keep our conversations and communications open for candid and forthright exchange,
- We will not ask questions or make statements in a way which will intimidate or judge others.
- Learn about various positions on the topic of disagreement.
- State what we think we heard and ask for clarification before responding.
- Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.
- Focus on ideas and suggestions. We will not engage in name calling or labeling of others.
- Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
- Indicate where we agree with those of other viewpoints as well as where we disagree.
- Seek to stay in community with each other though the discussion may be vigorous and full of tension; we will be ready to forgive and be forgiven.
- Follow these additional Guidelines when we meet in decision-making bodies:
 - Urge persons of various points of view to speak and promise to listen to these positions seriously;
 - Seek conclusions informed by our points of agreement;
 - Be sensitive to the feelings and concerns of those who do not agree with the majority and respect their freedom of conscience;
 - Abide by the decision of the majority, working for change in ways that are consistent with these Guidelines.

Appendix 6

Future Events

Dates for the General Mission Board and Presbytery meetings:

2025:

General Mission Board

Presbytery

October 21, 2025 (Tues)

November 11, 2025 (Tues) – First Presbyterian Church,
Greeneville, TN