

MINUTES
STATED MEETING OF HOLSTON PRESBYTERY
DECEMBER 6, 2022
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MINUTES
STATED MEETING OF HOLSTON PRESBYTERY
HOPEWELL PRESBYTERIAN CHURCH
812 HOPEWELL STREET
DANDRIDGE, TENNESSEE
DECEMBER 6, 2022

Holston Presbytery met for its stated meeting at Hopewell Presbyterian Church at 9:02 AM. The meeting was opened with prayer and a Land Acknowledgement. Moderator Paul Gabinet welcomed those gathered for the meeting. First time commissioners and guests were recognized. A quorum was present.

ENROLLMENT:

TEACHING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Adams, Collin		X
Alderman, Brian		X
Allen, William E.		X
Amstutz, Sharon	X	
Anderson, William	X	
Armistead, Robert L.	X	
Askew, Catherine Clasen		X
Austin, Richard C.		X
Barron, Earle		X
Bement, Gary		X
Bier, Tom		X
Blackwelder, Andy	X	
Bohn, Christine	X	
Cartwright, Gregory	X	
Cave, Payne		X
Chapman, Alan		X
Christian, H. Martin		X

Clark, Dan		X
Clements, Lee		X
Cobb, Harrell L.		X
Coggin, Mitch		X
Davis, Brandon	X	
Donaldson, Dan		X
Fifield, Richard L.		X
Florence, Kaye		X
Hazelwood, Deven		X
Helphinstine, Paul		X
Hopper, Barron		X
Huff, Allen	X	
Hutchison, Ralph		X
Hyers, William D.		X
Im, Seong Cheol		X
Jenkins, Todd	X	
Johnson, Khayla		X
Jordan, Greg		X
Kestner, C. Phillip		X
Knisley, Mark	X	
LaPointe, Douglas	X	
Locke, Patricia		X
Martin, James		X
Martin, John L.		X
Mays, James		X
Meredith, Tim W.		X
Moore, Diana	X	
Norris, Rodney	X	
Randolph, J. David	X	
Raum, Richard		X
Ray, Richard		X

Rolling, George L.		X
Russell, Karen	X	
Rust, Maggie	X	
Scruggs, Glenn		X
Schaus, Samuel	X	
Sharrett, Lawrence		X
Shaw, Angus		X
Shelton, Mike		X
Steinle, Marshall		X
Sutherland, Terry		X
Webster, Stan		X
Weddington, Sam		X
Weed, Sherrolyn G.	X	
Weisz, Stephen R.		X
Welch, David	X	
White, Katherine		X
White, Ray		X
White, Robert	X	
Whitesides, Davis		X
Willard, Pat		X
Wintringham, John		X
Wyatt, Brian	X	
Young, William		X

MINISTERS OF OTHER DENOMINATIONS PRESENT/ABSENT:

Name	Present	Absent
Diddle, Mark		X
Frye, Cynthia		X
Playl, Steve		X
Rainwater, Robert		X

COMMISSIONED RULING ELDERS PRESENT/ABSENT:

Name	Present	Absent
Austin, Jim		X
Ballinger, Calvin	X	
Barnette, Anthony		X
Cagle, Tracy		X
Catts, John		X
Cobb, Marci		X
Culbertson, Mike		X
Dalton, David		X
Farmer, Mary Jane		X
Freshour, TJ		X
Light, David		X
Morelock, Jeff		X
Rice, Cheryl		X
Stevens, Betty		X
Tucker, John		X
Wise, Scott		X
Wright, Kathleen		X

RULING ELDER COMMISSIONERS:

Congregation	Principal	Alternate	Visitor/Other
Amity			
Barton Springs			
Bethel, Dandridge			
Bethel, Kingsport	Donna Sade		
Blountville			
Bristol, First			
Cedar Creek			
Cedarview			

Chuckey			
Clinton			
Cold Spring	Joyce Smartt	Lorie Fleenor	
Colonial Heights	Clark Parker		
Cove Creek			
Covenant	Tony Maddox		
Cross Anchor			
Elizabethton, First	Julia C. Rogers		
Erwin	Ellen Sewell		
Greeneville, First	Kidwell King		
Hebron			
Hopewell			
Jefferson City, First			
Jennie Moore			
Johnson City, First			
Jonesborough			
Keystone			
Kingsport, First			
Leesburg			
Magill Memorial			
Morristown, First	Dennis Inman		
Mountain City			
Mt. Hermon			
New Bethel			
New Ebenezer			
New Market			
New Providence			
Newport			
Oakland			
Old Kingsport			
Philadelphia			

Piney Flats			
Preston Hills	Carolyn Russ		
Reedy Creek, Bristol			
Reedy Creek, Kingsport			
Rock Creek			
Rogersville	Elizabeth Smith	Charlotte Britton	
Rosemont			
Salem			
Shady Valley			
Shenandoah			
St. Paul			
Strawberry Plains			
Tabernacle			
Timber Ridge	Doug Roberts		
Tri City Korean			
Watauga Avenue			
Waverly Road	John Gilmer		
Weaver Union			
West Ridge			
Windsor Avenue			
Zion			

PRESBYTERY MODERATOR: Paul G. Gabinet

PRESBYTERY VICE-MODERATOR: Rodney Norris

PRESBYTERY STAFF: John Golden, Diana Moore, Stephanie Ratcliffe, Karen Russell

COMMITTEE CHAIRS:

VISITING/CORRESPONDING TEACHING ELDERS/MINISTERS: None

VISITORS: Mark Brown, St. Paul/Hebron, Brenda Grubles, Carl Grubles

The below consent agenda was adopted.

Consent Agenda:

All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. If discussion is required from the floor of Presbytery, the item in question will be removed from the Consent Agenda and considered separately.

- Approve enrollment
- Declaration of quorum
- Approve giving visiting ministers voice
- Approve Minutes of September 6, 2022, Stated Meeting
- Appointment of Donna Sade as Committee on Thanks
- Appointment of Sharon Amstutz to Bills & Overtures Committee
- Adoption of Docket

INTRODUCTION OF NEW BUSINESS: None.

DISCIPLESHIP COMMITTEE REPORT was given by Greg Cartwright.

INFORMATION:

1. A very successful Fall Presbytery Youth Retreat was held at Holston Presbytery Camp and Retreat Center November 11-13, 2022. We had youth and leaders from a number of churches and are grateful for their participation.
2. The Synod of Living Waters provided \$25,000 to Holston Presbytery in grant money for technology upgrades. There were eleven requests for grants under this program. The Discipleship Committee awarded \$2,272.72 each to the following recipients: Bethel Presbyterian, Kingsport; Cedar Creek Presbyterian, Greeneville; Covenant Presbyterian, Johnson City; First Presbyterian, Elizabethton; First Presbyterian, Jefferson City; Preston Hills Presbyterian, Kingsport; Rock Creek Presbyterian, Erwin; Rogersville Presbyterian, Rogersville; Salem Presbyterian, Limestone; Timber Ridge, Greeneville; and Holston Presbytery and UKirk (combined request).

COMMITTEE ON PREPARATION FOR MINISTRY REPORT was given by Sam Schaus

INFORMATION:

1. The CPM enrolled John Golden (First Presbyterian Church, Johnson City) as an Inquirer, effective September 27, 2022, and appointed Khayla Johnson as the CPM Liaison.
2. The CPM enrolled Russ Pearson (First Presbyterian Church, Kingsport) as an Inquirer, effective September 27, 2022, and appointed Sam Schaus as the CPM Liaison.

3. The annual consultation for Inquirer Justin Miller (First Presbyterian Church, Bristol) was held.
4. Inquirer Hanes Swingle (First Presbyterian Church, Johnson City) has withdrawn from the inquiry/candidacy process.

CAMPUS MINISTRY COMMITTEE REPORT was given by David Randolph and John Golden.
INFORMATION:

1. Worship at UKirk ETSU has grown this fall semester. The first worship gathering – the Back to School Bash – had 17 students; worship on October 31 had 7 students; and, on average, Worship has averaged 12 students. Worship has focused on the works of the prophets, examining Isaiah, Jeremiah, and Ezekiel’s prophetic messages to the people of Israel. There has been a noticeable change in many of the students’ perceptions of the scripture throughout the semester.
2. UKirk ETSU has organized several fun Friday evening events throughout the fall semester. On September 9, UKirk ETSU brought 7 students to the Terrarium Plant Store in downtown Johnson City and built their own terrariums. On September 23, UKirk ETSU organized our second annual Rainbow War event, where students tie-dyed t-shirts and played a game with colored chalk; 12 students came to that event. On October 28, UKirk ETSU held our annual Spooky Season party, and had 18 students in attendance. The Halloween Party was an especially good outreach event; 4 students who had never come to the Presby House joined us for that event, including a Milligan University student.
3. UKirk ETSU has several times partnered with local churches to support their missions. On September 30, 3 students and one of their moms helped unload pumpkins at Colonial Heights Presbyterian Church in support of their Halloween Pumpkin Patch fundraiser. UKirk ETSU encouraged students to attend the Watauga Avenue Presbyterian Church Trunk-Or-Treat event on October 29. On November 6, UKirk ETSU strongly encouraged students to attend First Presbyterian Church, Johnson City for their Kirkin O’ the Tartans Worship. Additionally, UKirk ETSU encouraged students to attend worship at Covenant Presbyterian Church on November 6 to participate in their Bell Choir Concert. The student president of UKirk ETSU is a member of that bell choir, and is asking for students to show up to support them.
4. In the immediate future, UKirk ETSU is organizing students to attend a retreat at Grace Point Camp and Retreat Center along with several Episcopal, Lutheran, and PC(USA) campus ministries from November 18-20. Further out, UKirk ETSU plans to attend Montreat College Conference from January 2-5. In the spring semester, UKirk ETSU plans to join with Colonial Heights Presbyterian Church on a retreat to Holston Camp.
5. UKirk ETSU is identifying areas where capital improvement would benefit the Presby House. In particular, UKirk ETSU is investigating ways to become more energy efficient to reduce energy expenditure and to be more environmentally conscious. Another

identified need for capital improvement includes sealing the basement from water leaks after heavy rain.

TRUSTEES REPORT was given by Sharon Amstutz.

INFORMATION:

1. The Trustees held their Annual Meeting on October 11, 2022.
2. The Trustees received the 2021 Audit Report. A 2021 Financial Review Taskforce (Ruling Elder Pam Pope, Jonesborough Church, Ruling Elder Aaron Caton, First Greeneville, and Ruling Elder Larry Smith, New Bethel Church) met on August 9, 2022, as required by the Book of Order, G-3.0113. and completed the 2021 presbytery financial review. Their analysis did not discover any material modifications that should be made to improve the accuracy of the 2021 financial statements of Holston Presbytery. The report was shared with the Administration and Budget Committee and the General Mission Board.
3. The 2022 Tennessee Annual Corporation Report Form was updated.
4. The Trustees reviewed the presbytery's assets.
5. The Trustees reviewed the presbytery's insurance coverage as mandated by *G-3.0112 Insurance - Each council shall obtain property and liability insurance coverage to protect its facilities, programs, staff, and elected and appointed officers.*
6. The Trustees reaffirmed the following corporate officers.
 - a. President – Dave Light
 - b. Treasurer – Stephanie Ratcliffe
 - c. Secretary – Diana Moore
7. Reaffirmed a Corporate Resolution authorizing the following signers on all Holston Presbytery financial accounts.
 - a. Stephanie Ratcliffe
 - b. Dave Light

COMMITTEE ON MINISTRY REPORT was given by Christine Bohn.

INFORMATION:

1. Approved the Commission to ordain and install Brandon Davis as pastor of Watauga Avenue Presbyterian Church, Sunday, September 25, 2022, 2:00 PM, with the following commission members: the Rev. Dr. Christine Bohn, the Rev. Diana Moore, Ruling Elder Paul Gabinet (First Presbyterian, Elizabethton, Moderator of Presbytery), Ruling Elder Debi Bostic Hughes (Watauga Avenue) and Ruling Elder Donna Sade (Bethel, Kingsport) and corresponding members: the Rev. Dr. Thomas "Tee" Gatewood, Arbor Dale Presbyterian Church, Banner Elk, NC (Presbytery of Western North Carolina) and Pastor Alan Yawn, Pastor, Banner Elk Christian Fellowship, Banner Elk, NC.

2. Approved the Temporary Supply Contract between the Rev. Brian Alderman and Immanuel Lutheran Church, Blountville, TN, effective 01/01/23 through 12/31/23 with the following terms: Annual Cash Salary \$25,000, reimbursement of automobile travel at the IRS business mileage rate upon submission of a record of ministry miles traveled; preach three Sundays per month. There will also be language in the contract to the effect that The Stated Supply Pastor will not be expected to return from out-of-town family vacations (4 weeks) or a King University related function should a parish emergency arise during that time.
3. Authorized the Rev. Bill Anderson, Moderator at Magill Memorial Presbyterian Church, to invite CRE Gloria Baird to moderate the congregational meeting at Magill Memorial Presbyterian Church on October 23, 2022, amended to November 27, 2022.
4. Interviewed and approved the pastoral call of the Rev. Glenda Hollingshead (Presbytery of Flint River) as the installed pastor of First Presbyterian Church, Jefferson City, effective January 9, 2023, with the following terms of call: Cash Salary \$42,000; Housing Allowance \$20,000; Full SECA Allowance; Full participation in the Pastor's Participation Plan of the Board of Pensions, Dental and Supplemental Death \$2,073, Annual Reimbursed Travel Expenses at IRS rate up to \$2,000; Annual Reimbursed Continuing Education Expenses up to \$500; Vacation 4 weeks; Continuing Education 2 weeks; Moving Expenses up to \$5,000; Sabbatical after six years of service; pending congregational approval of the pastoral call; and transfer Rev. Hollingshead to Holston Presbytery. (Faith Journey and Statement of Faith attached.)
5. Approved the transfer of the Rev. David Prentice-Hyers to the Presbytery of Detroit effective September 18, 2022.
6. Approved the MIF from Hopewell Presbyterian Church, Dandridge.
7. Approved 2023 Minimum Terms of Call (for full-time, installed pastors)
 - Effective salary (cash and housing—manse or allowance) at least \$45,000
 - SECA allowance equal to 7.65% of effective salary
 - Full participation in the benefits plan of the Board of Pensions of the PCUSA.
 - Travel reimbursement at the IRS professional rate of at least \$2,000 annually
 - Continuing education reimbursement of at least \$1,000 annually
 - Professional expenses (books, lunches, etc.) reimbursement of at least \$500 annually
 - Continuing education leave of at least two weeks annually
 - Vacation leave of at least four weeks annually
 - A Sabbatical Leave policy that will permit a Sabbatical leave after six continuous

years of service. (A sample policy is provided.)

The Committee on Ministry may grant a waiver from the minimum terms of call for a period of up to five years, provided that both the teaching elder and the session concur, and a satisfactory plan for meeting the minimum terms of call within the waiver period has been presented.

The minimum terms of call for full-time, Certified Christian Educators is \$35,000; and for full-time, Certified Associate Christian Educators is \$30,000.

8. Approved the part-time (10-12 hours/week) Temporary Supply Contract between CRE Tracy Cagle and Hopewell Presbyterian Church (6 months) effective 1/1/2023, through 6/30/2023, with the following terms: Salary \$2,080/month; Reimbursed Travel Expenses up to \$200/month; Vacation 1 week/quarter; Continuing Education 1 week/quarter. Authorize CRE Cagle to administer Communion for Hopewell Presbyterian Church for duration of contract.
9. Approved the part-time Temporary Supply Contract between CRE John Tucker and Barton Springs Presbyterian Church effective 1/1/2023 through 12/31/2023, with the following terms: Salary \$200/week; Vacation 1 week/quarter. Appoint CRE Tucker as moderator and authorize him to administer the Sacraments for Barton Springs Presbyterian Church for duration of contract.
10. Approved the part-time (19 hours/week) Temporary Supply Contract between the Rev. Dr. Rich Fifield and Preston Hills Presbyterian Church, effective 1/1/2023 through 12/31/2023, with the following terms: Monthly Housing Allowance - \$2,000; Annual Vacation – four weeks (one week per quarter); and appoint Rev. Fifield as moderator for the duration of the contract.

RECOMMENDATION:

11. That a waiver in the rotation of elders for one-year for Preston Hills Presbyterian Church, as provided in Book of Order, G-2.0404, be approved. APPROVED.

Glenda Hollingshead—Statement of Faith

I believe in one God revealed to us as God the Father, God the Son, and God the Spirit. God, the Creator of heaven and earth, created humanity, male and female, to have relationship with God and with one another. Then sin came into the world through the first created humans and has affected every human since. Human beings cannot seek God or re-establish a right relationship with God through any effort of their own. God, however, through mercy and grace, has reached out to reconcile humanity to God's self. This reconciliation is played out through the Old Testament as God repeatedly reaches out to God's chosen people. The

story continues in the New Testament through the life, death, and resurrection of Jesus, God's own Son. By the power of the Holy Spirit, the story continues through each of us.

I believe in one Lord, Jesus Christ, who was with God from the beginning. For our salvation, Jesus came from heaven to reside on earth as fully human and fully God—Emmanuel—God-with-us. Born of the Virgin Mary and the Holy Spirit, he proclaimed the reign of God. Preaching good news to the poor and release to captives, Jesus called people to repentance, faith, and abundant life. Demonstrating God's love, mercy, and grace, he sought the outsider, healed the broken, forgave the sinner, and rebuked the wayward. Jesus lived a life of holiness and perfect obedience to his Father. According to God's plan, Jesus suffered and died on the cross, giving his righteous life for those who place their faith in him for salvation from sin and death. He rose from the dead on the third day, revealed himself to many, and then ascended to heaven, where he now intercedes for us until he returns in all his glory to make all things new.

I believe that the Holy Spirit hovered over the waters of creation, inspired the writers of Scripture, and accomplishes God's work in the world. The Holy Spirit worked through the prophets in the days of old and was sent by the Father and the Son at Pentecost to begin the work of manifesting God's presence through the church, a work that binds together believers as the one body of Christ. The Spirit convicts us of our sinful nature, makes us willing and able to believe, engages us through the Word that is proclaimed and, by the grace of God, claims us through the waters of baptism. The Spirit nurtures us in faith and hope and enables us to love and serve God, and to love and serve our neighbors. The Spirit commissions, empowers, and leads the church in the faithful witness of the love of Jesus Christ and calls men and women to all ministries of the church. The Spirit lives within me and within all who place their trust in Jesus.

I believe there is one holy, catholic Church, which was created to be a witness to the love of Jesus Christ and to be a sign of the kingdom of God breaking into the world today. The Church was created to be one body, diverse but unified, working together for the purposes of God and sharing together in love and worship. I believe the Church is catholic, meaning that it is universal and not bound to any one denomination or location. I believe that the church is the community of God's people. With Christ as the head of the church, we bear witness to the kingdom of God as we worship, proclaim the gospel, make disciples of Christ, serve others, and strive for justice. God entrusts the church with the Sacraments of Baptism and the Lord's Supper, visible signs and seals of God's ever-present grace and covenant faithfulness.

I believe that God has spoken and continues to speak through the Old and New Testaments of the Bible. Scripture is our authoritative guide for knowing God and our rule for the life of faith. I hear God's Word for me as I study, contemplate, and pray with Scripture. Scripture assures me that nothing can separate us from the love of God in Christ Jesus. Thanks be to God!

Glenda Hollingshead
Biographical Statement/Faith Journey

I was born in Asheville, North Carolina and raised by my paternal grandparents. Although no one in my home was a Christian, in God's time I came to live near my uncle, who was the one professing Christian in our family. I attended church with him every Sunday and at the age of twelve, I was baptized. It was there in that little Baptist church that I found a place of hope, and peace, and Christian love. It was there, also, that I began my life-long love of God's holy Word.

In time God poured out many blessings, including a family of my own—a wonderful Christian husband and four amazing children. I was blessed in my profession as a Medical Technologist with work that made a positive difference in the lives of those who were ill. Eventually I accepted a position as a reference laboratory manager, an experience that provided opportunities to learn communication and leadership skills that would serve me well in my next profession—a profession that took me completely by surprise.

On the outside, things seemed to be going well in my chosen vocation, but I began to be drawn to work in the church. I helped with mission trips. I taught classes. I started a women's ministry that grew beyond my wildest imaginings. Finally, I began to feel the nudging of the Spirit to enter seminary. I resisted but God persisted until, after much prayer and wrestling with God, I stepped out on faith, quit my job, and began seminary unsure of what the future might hold.

Along the way, I wrestled with many things, not least of which was discerning the particular ministry to which God was calling me. I wondered and I prayed. I prayed and I fretted. Eventually God's answer would come loud and clear. It happened during a preaching class in seminary—a class I had gone to great lengths to avoid. When I preached that first sermon, I knew in my heart that this was the work for which God had been preparing me. I began to yearn for a new place—a place where I might be transplanted and, not only grow, but flourish. God gave me such a place in the Presbyterian Church (U.S.A.).

Here I am, fifteen years after my ordination as a Minister of Word and Sacrament in the Presbyterian Church. I have served three churches—in Tennessee, Virginia, and Georgia. I graduated from Columbia Theological Seminary in 2011 with a Doctor of Ministry in Christian Spirituality. I completed the Spiritual Guidance Program of Shalem Institute in Washington, D.C in 2016. For me, ministry in Christ's church is work that humbles and delights. I continue to be passionate about the work to which God has called me, and I continue to believe that there is more good work to do.

My husband, Kinney, is joyfully retired from retail pharmacy. He worked over 40 years at the same family-owned business as a Certified Pharmacy Technician. Our son Samuel is a school principal, who holds a Doctor of Education from East Tennessee State University. Our daughter Sarah graduated from the University of Tennessee Knoxville with a degree in Mass Communications and owns her own business. Sarah and her husband, Orvil, are parents to four delightful children, Harper, Blake, Birdie, and Hank. Our son Seth loves to work with his hands. As a child he relished taking things apart but imagine our excitement when he learned to put them back together again—something he does regularly at Insane Hot Rods. Seth is father to McKenzie Grace. Finally, our youngest son, Shane, is a graduate of Carson Newman University who enjoys a career in banking.

The great philosopher, Forest Gump, said it so well, "Life is like a box of chocolates. You never know what you are going to get." My life has been filled with more than a few surprises and for that I am grateful. I never imagined God would bless me with such a precious husband and family. I never imagined God would call me into ministry. I never imagined God would allow me to proclaim the transforming message of Christ's redeeming love. Yet, that is exactly what God has done and for that and for so much more, I give God all thanks and praise.

MISSION AND EVANGELISM REPORT was presented by Diana Moore.

RECOMMENDATION:

1. That the 2022 5¢-a-meal hunger relief grant requests be paid based on a percentage of 5¢-a-meal offerings received for 2022 (Total 2022 5¢-a-meal Offerings Received / Total 2022 5¢-a-meal Grant Requests). APPROVED.

Local Hunger Relief			
Church	Project Name	Program Use	Requested Amount
Preston Hills	Hunger First	Funds used for Hunger First go to help local homeless people.	\$2,000.00
Blountville	BAMA-First Baptist Church	BAMA provides non-perishable food to local residents. They also provide vouchers for perishable items when needed.	\$2,000.00
Hopewell	Kingswood Home for Children	Kingswood Home for Children is a private residential home for 35-39 co-ed students ages 5-11. The children have been either abandoned, abused, neglected or displaced. Kingswood provides shelter, nourishing meals, safety and the opportunity for the children to hear the gospel and be covered in prayer.	\$2,000.00
Hopewell	SafeSpace	SafeSpace is a safe, secure and confidentially located shelter. The shelter provisions are comprehensive and specially designed to anticipate the needs of victims of domestic violence for both the adults and their children. SafeSpace maintains three locations in East Tennessee and strives to provide multiple needs to the children and adults as many arrive empty handed.	\$2,000.00
Hopewell	Sunset Gap	Sunset Gap is a Christian based organization uniting people of all faith to assist the less fortunate families in Cocke and Sevier Counties. They have served the people of Appalachia since 1899 and assist children and adults, they host mission groups to aid these poverty-stricken folks. Meals are prepared and delivered to the families. Sandwiches are prepared for the Youth Mission groups at the work sites. They have been helping to rebuild the community since 1964. Sunset Gap offers a food pantry so the children will be well nourished and also have a thrift store so the residents can afford to fulfil family needs. They also offer a GED program.	\$2,000.00
Hopewell	Teen Challenge/Knoxville	Teen Challenge of Knoxville offers a long-term rehabilitation service for young struggling women. The program is designed to help the young participants understand that there is a better path of life with happiness and love. They provide a daily living facility for the participants and provide proper nourishment. They use regular chapel sessions during the recovery to help heal spiritually during recovery.	\$2,000.00
Hopewell	Living Waters for the World	Living Waters is a partnership that brings clean safe water to God's people in at-risk communities by installing water purification plants. They provide ongoing staff training to ensure sustainability in all of the worldwide water plants.	\$2,000.00
Hopewell	Dandridge Ministerial Emergency Food Pantry	This project serves families and individuals in need in Southern Jefferson County in East Tennessee. Each month, an average of 150 families or 550 individuals are provided a 3-4-day supply of food depending on the family size. All food supply is dependent on donations from churches, individuals and businesses.	\$2,000.00

First Elizabethton	The Shepherd's Inn-Safe House Emergency Shelter	Women & Children are admitted to the Inn as a result of domestic violence or temporary homelessness. Meals are provided to the residents. The average number of meals per year served is 3000 plus. The funds assist in the provision of food for every woman & child in residence of the shelter.	\$2,000.00
First Greeneville	Tabernacle Mission Soup Kitchen	The Soup Kitchen continues to see increasing participation and continued need in the community it serves. The Soup Kitchen regularly serves over 150 meals each week to folks either at the kitchen or meals delivered to those homebound or unable to get out to share a meal. These funds will underwrite the ongoing expenses of the operations of the Kitchen with the purchase of food and supplies for the meals that are served. The community that the Soup Kitchen serves is not adjacent to nor is readily accessible to grocery stores or locations to shop for basic needs. Likewise, the community has an aging population that benefits by this ministry.	\$2,000.00
Watauga Ave	W. Main Street Christian Loves & Fishes/Masters Table	West Main St Christian Church is located in downtown Johnson City, TN. In corporation with many local churches, including Watauga Ave, provides a hot meal every Saturday to needy and homeless people in JC area. The mission known as Loaves & Fishes is an ongoing project to feed needy individuals and families. They serve between 90-100 each Saturday and a carry out bag lunch is also provided to each individual. The church also provides a Sunday evening service known as The Master's Table. It is an outreach with the purpose of meeting basic hunger needs and encouraging worship.	\$2,000.00
Watauga Ave	Appalachia Service Project/Cup of Cold Water	This project, Appalachia Service Project, is a Christian ministry that inspires hope and service through volunteer home repair in Central Appalachia. The Cup of Cold Water Project is a program of the Appalachia Service Project and was established to provide wells and indoor plumbing to families in need. The project includes installing safe electrical pumps to bring well water into the home. The project also provides safe upgrades to basic plumbing for families in need.	\$2,000.00
Watauga Ave	Second Harvest Food Bank	Second Harvest Food Bank has a mission to feed the hungry by securing and distributing food and grocery products through the regional agencies. The funds will Help Watauga to make a substantial contributions to be used to provide food to needs families in Northeast tn	\$2,000.00
Watauga Ave	First TN Human Resource Agency/Meals on Wheels	The Nutrition Program for the Elderly and Disabled is a program of the First TN Human Resource Agency. The Agency provides an average of 500 Homebound meals per week. The grant will be used to help provide healthy and nutritious meals to homebound elderly or disabled people in the community.	\$2,000.00
First Elizabethton	A.R.M Assistance Resources Ministry	ARM is a drive by food pantry in Carter County, Also has a walk in clothing and household goods area for clients to come in a select clothings and other necessities.	\$2,000.00

First Elizabethton	Loaves & Fishes (an Outreach Ministry of River's Edge Fellowship, Elizabethton, TN)	This program provides carry-out meals 5 night a week and offers food boxes 2 times a month to those who are food insecure in the Carter County area. The ministry has grown since beginning in Feb 2020 from serving about 20 meals each night to about 150. Funds will be used to buy food and supplies to supplement what is acquired through other donations.	\$2,000.00
First Morristown	TN Food on Foot Foundation	The Food on Foot delivers food bags weekly to area schools. This program enables food deprived children to have food for the weekend when school is not in session. On Saturday we distribute food to needy families. We do this weekly for 15 years.	\$2,000.00
First Morristown	Morristown Hamblen Central Services	The Central Services food pantry provides food to families in need across Hamblen County throughout the entire year. In 2021, we provided food to over 18,500 people and maintained sanitizing practices to ensure lower risk. Fresh produce, staple pantry items, frozen meats and dairy are just a few of the products that each family receives when they visit the Central Services food pantry. With rising food prices, we predict more need than ever this upcoming year and plan to serve the best we can to meet the rising need.	\$2,000.00
First Morristown	MATS Self-Sufficiency Program for the Homeless	We served 278 clients in 2021 and we provided 12,438 free meals. We are so grateful to receive these funds each year to help us provide so many hot meals. It is our hope that we will be awarded the hunger relief grant again this year to help offset our fund cost. We continue to also provide mentorship, coaching, budgeting, and counseling.	\$2,000.00
First Morristown	Daily Bread Community Kitchen, Inc.	We will prepare and serve hot meals for the hungry six days per week in a cafeteria style setting. We provided over 50,000 meals in 2021. We expect that number to increase in 2022 due to economic conditions worsening.	\$2,000.00
First Morristown	Senior Citizens Center - Vital Visits Meal Program (Home Delivered Meals)	Our program provides hot, home delivered meals Monday to Friday to seniors 60+ or to those under 60 that are disabled. Our program is the only one in the Lakeway area that provides meals to the disabled under 60. All other programs require a person to be 60+. Many of these individuals have limitations that make it difficult to prepare meals. They are homebound and dependent on others for their shopping and food preparation. Many are on a very limited income.	\$2,000.00
First Morristown	ALPS Adult Day Service	ALPS is an adult day care offering hydration, breakfast, lunch and snack Monday-Friday. Organizations offering grants helps tremendously in our funding project costs. We are very affordable solution to families struggling to manage caregiver roles while working.	\$2,000.00
First Johnson	The River	The River is a daycenter providing services for women and children. Funds will go towards the purchase of snacks, water and supplies for there annual thanksgiving pies, and christmas fruit basket distributions. Serving around 300 a month	\$2,000.00
Rock Creek	Care and Share	These funds will go to the help of replenishing pantries in Unicoi County	\$2,000.00

Rural Resources	Neighborhood Canning Project	Rural Resources outreach activities over the years have involved working with neighbors living in public housing and section 8 neighborhoods developing food sustainability by purchasing fresh fruits and vegetables for the to preserve for times that food is scarce.	\$2,000.00
Cedar Creek	Viking MT Water Project	Currently have 12 water systems installed on Viking MT RD in Greenville. There is no public water available. Needing additional funds to purchase 5 new units and filters	\$2,000.00
Cedar Creek	Cedar Creek Community Meals	This Program provides an average of 125 meals each Monday evening to individuals and families in community. The funds will be used to purchase food and take out supplies	\$2,000.00
Sunset Gap	Food Pantry	The food pantry serves approximately 150-175 families per week in Sevier and Cocke counties.	\$2,000.00
Covenant	Good Samaritan Ministries - Melting Pot	Melting Pot Ministry provides meals for homeless and food insecure families. Covenant Presbyterian Church, through the Local and World Wide Missions Committee, assists the Melting Pot with monetary contributions towards meals for these individuals. Money from this grant will enable Good Samaritan to continue to provide food for this vulnerable population.	\$2,000.00
Waverly Road	Waverly Road Presbyterian Church Food Pantry	A standard bag of non-perishable groceries is provided to clients each Friday from 10-12. Due to COVID restrictions, the limitation of once-per-month pickup has been waived, and any client who requests food is provided a bag.	\$2,000.00

International			
Church	Project Name	Program Use	Requested Amount
First Elizabethton	Boroko Primary School, Kenya	The funds will be used to purchase beans, maize, and milk for school lunches.	\$2,000.00

NOMINATIONS COMMITTEE REPORT was given by Sherrolyn Weed, Karen Russell, and Diana Moore.

INFORMATION:

1. The Nominations Committee consulted with the presbytery Committee on Representation to provide for the rich diversity of the church and full participation in decision-making, per G-3.0103, *Book of Order*.
2. The process for nominations and elections is:
 - a. Nominees are submitted by the presbytery Nominations Committee;

- b. The presbytery moderator shall ask for any nominations from the floor;
- c. Uncontested nominees are elected by acclamation;
- d. Contested nominees are elected by ballot.

RECOMMENDATIONS:

- 3. That the attached chart of nominees be elected. APPROVED.
- 4. That the Nominations Committee be granted authority to fill any remaining vacancies. APPROVED.

COMMITTEES	Class of 2025	Class of 2024	Class of 2023
Committee on Preparation for Ministry (9)	Bill Reese (RE)	Khayla Johnson (TE)	Robert White (TE)
		Carolyn Russ (RE)	
		Nancy Johnson (RE)	Sam Schaus (TE)*
Committee on Ministry (12)		Collin Adams (TE)	Donna Sade (TE)
	Kaye Florence (TE)	Chris Bohn (TE)*	Angus Shaw (TE)
	John Grindstaff (RE)	John Tucker (RE)	Bill Anderson (TE)
	(RE)		Isaac Webb (RE)
Mission & Evangelism (15)	(TE)		Marshall Steinle (TE)*
		Matthew Cary (RE)	Kathie Dameron (RE)
		Karen Clark (RE)	
		Mary Ellen Elkins (RE)	
Discipleship (9)		Barron Hopper (TE)	Greg Cartwright (TE) *
			Russ Pearson
Campus Ministry Committee (6)		Mike Miyamoto (RE)	Paul Helphinstine (TE)
			Marianne Huff

Administration & Budget (12)	Dave Welch (TE) *	Aaron Caton (RE)	(TE)
		David Hughes (RE)	Gary Helton (RE)
		Hanes Swingle	Pam Pope (RE)
		Larry Smith (RE)	
General Mission Board At-Large Members (3)	Maggie Rust (TE)	Donna Sade (RE)	Todd Jenkins (TE)
Committee on Representation (3)		Pauline Douglas	Phyllis Thompson
Nominations Committee (6) Nominated by Presbytery Moderator	(LF)	Bill Anderson*	Elizabeth Smith (LF)
	(LM)		Matthew Clark (LM)
PRESBYTERY OFFICERS	Class of 2025	Class of 2024	Class of 2023
Presbytery Moderator (1-YR Term)	(Elected in September 2024)	(Elected in September 2023)	Rodney Norris (TE)
Presbytery Vice-Moderator (1-YR Term)	(Elected in September 2024)	(Elected in September 2023)	Kathi Cary (RE)
	Class of 2025	Class of 2024	Class of 2023
Transitional Stated Clerk (1-YR Term) Nominated by GMB		(Elected in December 2023)	Diana Moore
Transitional Treasurer (1-YR Term) Nominated by GMB		(Elected in December 2023)	Stephanie Ratcliffe
Assistant Treasurer (3-YR Term)		David Light (CRE)	
ORDINATION EXAM READERS/COMMISSIONERS/DELEGATES	Class of 2025	Class of 2024	Class of 2023
Ordination Exam Readers (2) (1-YR Term)	(Elected in December 2024)	(Elected in December 2023)	Karen Russell (TE)
			Sharon Petke (RE)
Ordination Exam Reader Alt. (1) (1-YR Term)			Chris Bohn (TE)

	226th GA - 2024		226th GA - 2024
General Assembly Commissioners (2) (2-YR Term)	(Elected in December 2023)		
General Assembly Commissioners Alt. (2) (2-YR Term)			
GA Young Adult Advisory Delegate (1) (2-YR Term)			
GA Young Adult Advisory Delegate Alt. (1) (2-YR Term)			
	Class of 2027	Class of 2024	
Synod Commissioners (2) (3-YR Term)	(Elected in December 2026)		(TE)
			Matthew Clark (RE)
Synod Commissioners Alt. (2) (3-YR Term)			(TE)
			(RE)
Synod Nominating Committee (1) (3- YR Term)			
TRUSTEES/PJC/OTHER BOARDS	Class of 2028	Class of 2026	Class of 2024
Trustees (6) (6-YR Term)	David Light (RE)*	Matthew Clark (RE)	Dan Donaldson (TE)
	Scott Wise (RE)	Sharon Amstutz (TE)	Jim Mays (TE)
Permanent Judicial Commission (7) (6- YR Term)		John Smith (RE)	(TE)
		Rodney Norris (TE)	Sam Weddington (TE)
	Class of 2026		
Sunset Gap Board			

* Denotes Moderator; TE-Teaching Elder; RE-Ruling Elder; LF-Lay Female; LM-Lay Male; GMG-General Mission Board
Currently elected--no action needed

Desires nomination or re-nomination

STATED CLERK'S REPORT was given by Diana Moore.

INFORMATION:

1. The 2021 Minutes of Holston Presbytery were approved by the Synod of Living Waters without exception.
2. Received the minutes of the Commission to Ordain and Install the Rev. Brandon Davis as the pastor of Watauga Avenue Presbyterian Church, Johnson City. (See attached.)

MINUTES OF THE COMMISSION of Holston Presbytery to ordain **Brandon Davis** as a **Minister of the Word and Sacrament of the Presbyterian Church (USA)** and to install him as the Pastor of the *Watauga Avenue Presbyterian Church*, Johnson City, TN.

The Commission, according to the appointment of Holston Presbytery, met at Watauga Avenue Presbyterian Church on Sunday, September 25, 2022. Commission members were Rev. Dr. Christine Bohn, Rev. Diana Moore, Ruling Elder Paul Gabinet, Moderator, Holston Presbytery (First, Elizabethton), Ruling Elder Debi Bostic Hughes (Watauga Avenue), Ruling Elder Donna Sade (Bethel, Kingsport), and Corresponding Members, Rev. Dr. Thomas "Tee" Gatewood (Arbor Dale Presbyterian, Banner Elk, NC) and Pastor Alan Yawn (Banner Elk Christian Fellowship, Banner Elk, NC). Other worship participants included Craig Campbell, Organist, Stephen Shanks, Director of Music, and choir members from Watauga Avenue Presbyterian Church.

The meeting was opened with prayer at 1:45 p.m., and a quorum was present. Rev. Diana Moore was appointed as Moderator and Clerk of the Commission. Responsibilities and procedures for the Service of Installation were reviewed, and the Commission recessed to be reconvened in the presence of the congregation at 2:00 p.m. The Commission agreed to adjourn following the Benediction.

In the presence of the congregation, the Commission was reconvened for worship at 2:00 p.m. The service was opened by Ruling Elder Hughes with a welcome. During her welcome, she announced that the offering was for the Holston Presbytery Pastoral Care Fund and that offering plates were at the entrance to the sanctuary. The Call to Worship was led by Ruling Elder Sade, and the Call to Confession, Prayer of Confession, and Assurance of Pardon were led by Pastor Yawn. A Prayer of Illumination was given by Rev. Dr. Gatewood who used Psalm 1 and Galatians 5 as the scripture for the service. Rev. Dr. Gatewood then delivered the sermon

Rev. Moore delivered the Statement of Ordination and the Reaffirmation of the Baptismal Covenant and led the congregation in the Apostles' Creed followed by the Anointing and Presentation of the Candidate. Presbytery Moderator Elder Gabinet asked the Constitutional Questions of the Candidate which were answered in the affirmative. Rev. Dr. Bohn offered the

Prayer of Ordination followed by the Laying on of Hands. Elder Hughes delivered the Questions to the Congregation with answers in the affirmative. Elder Gabinet proceeded with the Declaration of Ordination and Installation. Rev. Dr. Bohn gave the Charge to the newly ordained and installed candidate. The Charge to the Congregation was given by Rev. Moore.

The Rev. Brandon Davis celebrated the Lord's Supper. The Benediction was delivered to those present by the newly installed pastor. Members of the presbytery and congregation and visitors were invited to welcome the newly ordained and installed minister into their fellowship in the ministry of the Word and to give him an expression of cordial reception and affectionate regard after the service.

Signed by Moderator/Clerk: *Diana Moore*

3. The 225th General Assembly (2022) of the Presbyterian Church (U.S.A.) approved and recommended to the presbyteries, for their affirmative or negative votes, proposed changes in language in the *Book of Order* that, if approved, will amend the Constitution. On January 12, 2023, the Transitional Executive Presbyter and the Transitional Stated Clerk will host a Zoom Town Hall Meeting to discuss the amendments. At the February 4, 2023, Presbytery Meeting to be held at Tusculum University, we will also have discussion time prior to voting on the amendments.

The Book of Amendments can be found on the PC (USA) website at [Presbyterian Church \(U.S.A.\) - Resources - 225th General Assembly - Proposed Amendments to the Book of Order \(pcusa.org\)](https://www.pcusa.org/resources/225th-general-assembly-proposed-amendments-to-the-book-of-order). It will also be posted on the Holston Presbytery website. Individuals are encouraged to download a copy of the Book of Amendments.

After the beginning of the year, a Summary of the Proposed Amendments will be provided along with the Zoom invitation to the Town Hall Meeting.

4. **Holston Presbytery Year-End Reports due January 31, 2023.**
 - [2023 Church Information Form](#) - This information updates the Holston Presbytery Directory.)
 - [2022 Elder Necrology](#) - This report is to list any Ruling Elder that died in 2022. The names will be included in a future Presbytery Meeting worship service.

General Assembly Annual Statistical Report due February 17, 2023.

- **Statistical Reporting and Frequently Asked Questions** - There is no longer a workbook being produced. PDFs have been created related to the questions and definitions being asked. The PDF and the frequently asked questions can be found at: <https://oga.pcusa.org/section/churchwide-ministries/stats/>

- A unique UserID and Password will be emailed to Moderators and Clerks of Session.
- Remember to PRINT a copy of your report for your session minute book.
- The online Statistical Report will go live Friday, December 2, 2022.

TRANSITIONAL EXECUTIVE PRESBYTERY UPDATE ON COMMUNICATIONS REPORT
was given by Karen Russell.

REPORT FROM THE ADMINISTRATION AND BUDGET COMMITTEE, GENERAL MISSION BOARD, AND THE TRANSITIONAL EXECUTIVE PRESBYTER was given by Dave Welch and Karen Russell

The report included the Treasurer’s Report for the 3rd Quarter 2023 which was accepted by the presbytery. The report given by Dave Welch and Karen Russell also highlighted the new financial reporting system for 2023.

General Mission Board
Colonial Heights Presbyterian Church, Kingsport
November 15, 2022
Minutes

Call to Order and Opening Prayer by Kaye Florence at 3:04 PM.

Present: Kaye Florence; Paul Gabinet; Rodney Norris; Chris Bohn; ~~Greg Cartwright~~; Todd Jenkins; Dave Light; David Randolph; Maggie Rust; Sam Schaus; Marshall Steinle; Sherrolyn Weed; Dave Welch; Donna Sade, Kathi Cary, ~~Gwen Hunter~~; John Golden; Stephanie Ratcliffe, Karen Russell, and Diana Moore.

Sharing of Concerns and Prayers – Kaye Florence opened the meeting with the sharing of concerns and prayers.

Reports/Recommendations to the General Mission Board:

Stated Clerk’s Report Diana Moore

RECOMMENDATION TO THE GENERAL MISSION BOARD: Town Hall Zoom Meeting on GA 222 Motions and Proposed Amendments on January 12, 2023, from 6:00 – 7:30 PM. APPROVED.

Moderator’s ReportPaul Gabinet

Report and Recommendations from Transitional Executive Presbyter and Administration and Budget Committee:

1. The Administration and Budget Committee received the report of the 2021 Financial Review Taskforce (Ruling Elder Pam Pope, Jonesborough Church, and Ruling Elder Larry Smith, New Bethel Church, and Aaron Caton, First, Greeneville) which met on August 9,

2022, as required by the *Book of Order*, G-3.0113. Karen Russell, Transitional Executive Presbyter, and Stephanie Ratcliffe, Transitional Treasurer and Financial Manager, were also present at the review. (The report was also forwarded to the Trustees for their Annual Meeting.)

The review analyzed the 2021 financial data, which included monthly bank statements, monthly bank reconciliation reports, payment vouchers, contributor statements, payroll reports, deposits, disbursements, current financial policies, and financial procedures.

The analysis did not discover any material modifications that should be made to improve the accuracy of the 2021 financial statements of Holston Presbytery, Inc., and Presbyterian Campus Ministry.

2. The annual staff reviews of Transitional Executive Presbyter Karen Russell, Transitional Treasurer/Financial Manager Stephanie Ratcliffe, and John Golden, Director UKirk ETSU, were completed and the staff were commended for their ministry. The staff review for Transitional Stated Clerk Diana Moore is not yet complete.
3. Transitional Executive Presbyter Financial Recommendations with changes by Trustees
4. Financial Reports – 3rd Quarter 2022
5. RECOMMENDATION TO THE GENERAL MISSION BOARD: That the 2023 Proposed General Mission Budget be adopted. (pp. 10-14). APPROVED.
6. RECOMMENDATION TO THE GENERAL MISSION BOARD re: Holston Meadows Cabin: That the Transitional Executive Presbyter continue to work on the proposed Memorandum of Understanding between Holston Camp and Holston Presbytery for the Holston Meadows Cabin. APPROVED.
7. The Transitional Executive Presbyter provided an update on the Communications Plan.
8. RECOMMENDATION TO THE GENERAL MISSION BOARD: That the Transitional Executive Presbyter be authorized to use \$3,000 from the Honoria – EP Fund for the Pastor’s Retreat scheduled January 8-January 10 to be held at Holston Camp. APPROVED.

Actions Referred to the General Mission Board by Presbytery: None

Proposed Worship Themes for 2023. APPROVED

February – Reaffirmation of Baptism (Example at pp. 435-439, Book of Common Worship)

May - Lament and Repentance

August – Healing and Wholeness (Example at pp. 733-740, Book of Common Worship)

November – Praise and Thanksgiving

Proposed Docket and Reports for the December 6, 2022, Stated Meeting of Holston Presbytery (Separate Document)

The December 6, 2022, stated presbytery meeting is scheduled to meet at Hopewell Presbyterian Church, Dandridge. David Randolph from Colonial Heights will be preaching.

The offering will be taken for the Five-Cents-A-Meal program. Individuals will be asked to bring their offering to the front as they come forward for communion.

For communion, individuals will come forward to receive a piece of bread from a server and then get a cup of juice. Elements will be taken at the table with the cup disposed of before returning to the pews.

Hopewell will provide lunch. The price of lunch will be \$10.00.

Future Dates for the General Mission Board and Presbytery meetings in 2023 and 2024:

General Mission Board

January 17, 2023 (Tues)

April 18, 2023 (Tues)

July 18, 2023 (Tues)

October 24, 2023 (Tues)

2024

General Mission Board

January 16, 2022 (Tues)

April 16, 2024 (Tues)

July 16, 2024 (Tues)

October 22, 2024 (Tues)

Presbytery

February 4, 2023 (Sat) Tusculum University

May 2, 2023 (Tue) Holston Camp and Retreat Ctr

August 5, 2023 (Sat) First Presbyterian, Morristown

November 7, 2023 (Tue) First Presbyterian, Jefferson City

Presbytery

February 3, 2024 (Sat) Vacant

May 7, 2024 (Tues) Vacant

August 3, 2024 (Sat) Vacant

November 12, 2024 (Tues) Vacant

Other Business – Strategic Planning Discussion

The General Mission Board had an wide-ranging strategic planning discussion. Guidelines for the discussion were to dream about what could be, to leave past relationships behind, and not to focus on obstacles. Overarching themes related to what it means to be a connectional church; the desire to support each other in good times and bad; the need to foster trust and transparency, accountability and responsibility; and an acknowledgement that everything we do should focus on glorifying God and Jesus Christ as we work together as congregations and as a presbytery. The words that form our plumb line (the image taken from Amos 7) are Support, Connect, and Glorify God and Jesus Christ.

Adjournment at 6:23 PM with prayer by Kaye Florence.

The **General Mission Board Minutes Committee** approved the minutes. (Kaye Florence, Donna Sade, Maggie Rust, Todd Jenkins, and Diana Moore)

TEP Recommendations to the Trustees:

After several months of reviewing of the financial reporting structure, the Administration and Committee is considering a line-item budget for 2023, which will re-format the financial reports into a format that more closely aligns with standard income and expense reports. Our Quickbooks system will be able to print out the reports more quickly, and balancing accounts each month should become more straightforward.

In the process of reviewing the financial reports it appears that our financial policies are significantly out of date and need updating, both to reflect the new staffing structure of Holston Presbytery, but also to be better stewards of the money entrusted to us, to adhere to non-profit “best practices” in regard to cash handling and expense disbursement, and to better reflect the priorities of the mission of Holston Presbytery.

I recommend, as of January 1, 2023:

- That we change our cash- handling practices to conform to best practices of non-profits. This would include keeping a computer record of all monies received, rather than a hand-written record. These deposit records would include the name of the person/organization from which money was received, date received, purpose stated for the money, and to which fund the money is deposited.
- That we encourage churches to utilize the on line giving option to make payments to the presbytery.
- That we move to one checking account rather than 3. Currently we have money in 3 accounts between 2 banks. We have the operating account from which checks are written. We also have a money market account which contains both restricted and un-restricted money. That account has a significant amount of money, which could be earning more money than it would in a money market account. I recommend we take the restricted moneys out of the money market account and invest those – either in CD’s, which would keep that money liquid, or in investment accounts easily accessed by HP (Fidelity offers balanced income/growth accounts with fairly low fees).
- That we separate our restricted and un-restricted money into separate funds. Best practices for non profits is to not mingle restricted and un-restricted money, so as to not take the chance that restricted money is mis-spent. This will also give a clearer picture of the actual operating cash available to the presbytery for day to day operations.
- That we change our accounts payable procedure to better conform to best practices. This would include having expenses reviewed and approved prior to checks being written. Tighter expense approval would remove the need for two signatures on checks. (we pay very little by actual check at this point – expense approval prior to payment would create a more secure method of control)
- ~~— That the financial policies be revised to reflect these changes, and approved by the presbytery at the February stated meeting.~~ That the financial policies be revised to reflect these changes, and submitted to the presbytery at the February stated meeting and approved at the May stated meeting. If the policies can be revised before the December stated meeting, they can be

submitted to the December stated meeting and approved at the February stated meeting.
(Changes from the October 11, 2022, Trustees meeting.

-
- That other changes to the financial policies be made to better conform to the Book of Order, and to the overall mission of Holston Presbytery:
 - To revise paragraph 3 on page 8, under “Trustees of the Presbytery” to remove references to disbursement of funds, as under the BOO, that right is reserved for the council of the church rather than the trustees of the corporation.
 - To add to the policies that decisions of the Trustees are subject to review by the General Mission Board and the full presbytery, as outlined in the Book of Order (G3.0106: *A council may delegate aspects of its tasks to such entities as it deems appropriate, provided that those entities remain accountable to the council.*)
 - That the annual financial review of Presbytery accounts to better conform to best practices of non-profits and that a schedule for a full audit be developed.
 - That the financial records of the presbytery be accessible to more than just the Treasurer, to better conform to best practices of no- profit organizations.

This section intentionally left blank.

2023 Budget Worksheet					2023 Proposed
INCOME - Holston Presbytery Operations					
Regular Income					
	Unified Monies				\$ 184,000.00
	Bequest - Undesignated				
	Interest Income				\$ 1,500.00
	TOTAL REGULAR INCOME				\$ 185,500.00
Other Income					
	TOTAL OPERATING INCOME				\$ 185,500.00
INCOME - Holston Meadows Cabin					
	Holston Meadows Cabin				
	Rental Income (incl cleaning fees)				\$ 153,000.00
	Other Income				
	TOTAL CABIN INCOME				\$ 153,000.00
	TOTAL UNRESTRICTED INCOME				\$ 338,500.00
INCOME - Campus & Youth Ministry					
	Campus Ministry Income				
	Grants				
	Designated Gifts				
	Synod Support				
	TOTAL CAMPUS MINISTRY/YOUTH INCOME				\$ -
INCOME - Designated/Restricted					
	Unified Monies - Designated Fund				
	Unified Mission Designated Fund				\$ 15,000.00
	Grants				
	Mission Grant				\$ 15,000.00
	Designated Gifts				
	Pass-Through Gifts				
	Holston Camp				
	PCUSA - PDA				
	Living Waters				
	Interest Income - Designated				
	Five Cents a Meal				\$ 30,000.00
	Presbytery Meeting Offering (other)				
	TOTAL DESIGNATED/RESTRICTED INCOME				\$ 45,000.00
	TOTAL INCOME				\$ 383,500.00

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EXPENSE			
Holston Meadows Cabin			
	Electricity		\$ 3,000.00
	Internet Service		\$ 900.00
	Housekeeping - cleaning		\$ 43,000.00
	Housekeeping - other		\$ 2,000.00
	Pest Control		\$ 400.00
	Trash Collection		\$ 2,500.00
	Insurance		\$ 2,100.00
	Property Taxes		\$ 3,500.00
	Misc - Cabin		\$ 1,500.00
Maintenance & Repairs			
	Repairs		\$ 1,500.00
	Mowing & Landscape Upkeep		\$ 3,500.00
	Reimburse HC&CC - R Hamby		\$ 1,000.00
	Marketing		\$ 1,500.00
Supplies			
	Supplies (toiletries, etc)		\$ 1,500.00
	Linens		\$ 1,500.00
	Cleaning Supplies		\$ 250.00
	Propane		\$ 1,000.00
Rental Fee			
Credit Card fees			
	Holston Camp & Conference Center		\$ 22,000.00
	Capital Expenditures		\$ 6,500.00
TOTAL CABIN EXPENSES			\$ 99,150.00
Campus & Youth Ministry			
Campus House			
	Electric		\$ 3,500.00
	Internet		\$ 1,000.00
	Water		\$ 1,500.00
	Office Supplies		\$ 200.00
	Cleaning Supplies		\$ 75.00
	Cleaning Service		\$ 1,200.00
	Repairs, Maintenance		\$ 3,000.00
	Programs		\$ 1,800.00
	Worship		\$ 250.00
	Promotion (printing, postage)		\$ 250.00
	Misc		\$ 200.00
	Capital Improvements		\$ 2,500.00
TOTAL CAMPUS HOUSE			\$ 15,475.00
Youth Ministry			
	Programs		\$ 2,000.00
	Misc		\$ 200.00
TOTAL YOUTH MINISTRY			\$ 17,675.00

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	Ministries with Councils	
	Per capita - Synod of Living Waters	\$ 20,000.00
	Per capita - General Assembly	\$ 48,000.00
	Designated Gifts - General Assembly	
	TOTAL MINISTRIES W/ COUNCILS	\$ 68,000.00
	Program Ministries	
	Williams Program Fund	
	V Williams capital grant	
	V Williams program grant	
	Five Cents a Meal - Local	\$ 30,000.00
	TOTAL PROGRAM MINISTRIES	\$ 30,000.00
	Holston Presbytery Committees	
	General Mission Board	\$ 100.00
	Designated Gifts/Grants	
	Committee on Ministry	\$ 50.00
	CRE Training	\$ 1,000.00
	Background Checks	\$ 200.00
	Committee on Preparation	\$ 50.00
	Candidate Support	\$ 500.00
	Mission & Evangelism	\$ 50.00
	Discipleship	\$ 50.00
	Administration and Budget	\$ 50.00
	Campus Ministry	\$ 50.00
	TOTAL COMMITTEE EXPENSE	\$ 2,100.00
	Trustees	
	Misc Trustee Expense	\$ 1,000.00
	TOTAL TRUSTEE EXPENSE	\$ 1,000.00

Administrative Operations				
	Payroll Expenses (non salary)			
		Payroll Taxes		\$ 22,000.00
		Use of Space		\$ 1,000.00
		Telephone		\$ 500.00
		Postage		\$ 750.00
		Paper		\$ 150.00
		Copy & Printing Expense		\$ 250.00
		Office Supplies		\$ 300.00
		Treasurer's Office		\$ 200.00
		SC Office		\$ 200.00
		Staff Travel		\$ 400.00
		Service Contracts		
		Grasshopper		\$ 950.00
		Software		\$ 1,000.00
		<i>Microsoft Office</i>		
		<i>Cloud Storage</i>		
		<i>Quickbooks</i>		
		Communications		\$ 2,000.00
		<i>Web Site</i>		
		<i>Communications - General</i>		
		<i>Zoom</i>		
		Insurance		\$ 3,500.00
		Equipment		\$ 250.00
		<i>Computer</i>		
		<i>Printer</i>		
		<i>Misc Equipment</i>		
		MISC Administrative		
		Dues/Memberships		\$ 200.00
		Publications		\$ 100.00
		<i>Outlook</i>		
		<i>Book of Order</i>		
		<i>Book of Confessions</i>		
		Misc Expense		\$ 275.00
		TOTAL ADMINISTRATIVE EXPENSE		\$ 34,025.00

	PERSONNEL		
		Transitional Executive Presbyter	
		Salary	\$ 60,000.00
		Board of Pensions	\$ 22,200.00
		SECA offset	\$ 4,590.00
		Reimbursement	\$ 12,000.00
		Travel	
		Continuing Education	
		Books & Publications	
		Office supplies	
		Hospitality - meals, etc	
		TOTAL Executive Presbyter	\$ 98,790.00
		Transitional Stated Clerk	
		Salary	\$ 12,000.00
		SECA offset	\$ 1,000.00
		Reimbursement	\$ 5,000.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Stated Clerk	\$ 18,000.00
		Transitional Treasurer	
		Salary	\$ 32,960.00
		Benefits	\$ 12,500.00
		Reimbursement	\$ 200.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Treasurer	\$ 45,660.00
		Campus Ministry Director	
		Salary	\$ 27,810.00
		Benefits	
		Reimbursement	\$ 350.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Campus Ministry Director	\$ 28,160.00
		TOTAL PERSONNEL	\$ 190,610.00
		MISC EXPENSES - OTHER	
		Church Related Expenses	
		Bethany	\$ 40,000.00
		Misc Non-admin Expenses	\$ 500.00
		TOTAL MISC OTHER EXPENSES	\$ 40,500.00
		TOTAL EXPENSES (restricted & unrestricted)	\$ 498,535.00
		OVER/UNDER	\$ (115,035.00)

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TREASURER'S REPORT FOR THE 3RD QUARTER 2022 was accepted.

Treasurer's Report
3rd Quarter
July – September 2022

Holston Presbytery, Inc.
General Mission Budget
July through September 2022

Cash Basis

	Jul - Sep 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
60160 · Unified Mission Designated Fund	500.00	3,000.00	16.7%
60400 · Holston Meadows Cabin-Income	0.00	6,249.99	0.0%
60500 · Unified Monies	42,731.58	69,999.99	61.0%
61905 · Interest Income	0.00	124.98	0.0%
Total Income	<u>43,231.58</u>	<u>79,374.96</u>	<u>54.5%</u>
Gross Profit	43,231.58	79,374.96	54.5%
Expense			
70100 · GMB/Ministries w/Councils	0.00	23,181.60	0.0%
70200 · Committee on Ministry	183.13	249.99	73.3%
70300 · Committee Prep for Ministry	0.00	249.99	0.0%
70400 · Mission & Evangelism	0.00	500.01	0.0%
70500 · Discipleship Committee	0.00	500.01	0.0%
70900 · Administration & Budget	17,445.20	53,224.56	32.8%
71300 · Campus Ministry Committee	5,625.00	8,976.39	62.7%
Total Expense	<u>23,253.33</u>	<u>86,882.55</u>	<u>26.8%</u>
Net Ordinary Income	<u>19,978.25</u>	<u>-7,507.59</u>	<u>-266.1%</u>
Net Income	<u>19,978.25</u>	<u>-7,507.59</u>	<u>-266.1%</u>

Holston Presbytery, Inc.
Fund Balances
As of September 30, 2022

Cash Basis

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · CHECKING - CITIZENS BANK	
10111 · Select Monies	19,535.65
10172 · Bethany PC-Lease Monies	-46,021.97
10175 · Liberty Presbyterian	80,429.18
10178 · Windsor Avenue Church Redevelop	88,916.13
10211 · Hattie Farthing Fund	1,314.78
10410 · Global Mission Fund	1,614.36
10420 · 5 Cents-a-Meal Local	841.83
10421 · 5 Cents-a-Meal International	-0.15
10531 · Youth Ministry Endowment	341.50
10541 · Pentecost Offering	369.60
10630 · Presbytery Peacemaking	8,568.34
10640 · EIHN - Restoring Creation	1,425.00
10712 · Ministry - Hawkins County	3,706.00
10714 · Campus Ministry/Director	500.00
11253 · HPC-Loan (HPC-Loan)	-121,500.00
11255 · Holston Meadows Cabin	500.00
11308 · Synod Tech (Synod Tech)	25,000.00
11309 · Synod - Campus Ministry Designa	-3,478.96
11310 · Campus Ministry Intern	600.00
11860 · Williams Transition Fund	8.82
11861 · Williams Capital Fund Interest	309.31
11862 · Williams Program Fund Interest	9,599.40
11863 · Hebron PC Loan/VA Williams Fund	10,869.33
11864 · Strawberry Plains Church Loan (Strawberry Plains Church Loan)	7,098.48
11910 · Honoraria - EP	21,715.73
12000 · Campus Minister Funds	400.00
20000 · Citizens Bank	
20210 · Pastoral Care	26.70
20531 · Youth Triennium	1,154.25
20710 · Church Development	312.12
20750 · New Church Development	229.18
20780 · Evangelism	988.81
20911 · Equipment Reserve	697.02
21820 · Grigsby Scholarship	9,497.56
21830 · Braziel Scholarship	6,887.70
21840 · Dixon Scholarship	6,797.71
21880 · Robinson Fund	70.79
21881 · Ninth Street Loan Fund - Hold	7,292.71
Total 20000 · Citizens Bank	33,954.55
10000 · CHECKING - CITIZENS BANK - Other	266,133.75
Total 10000 · CHECKING - CITIZENS BANK	412,750.66
3000 · MOUNTAIN COMMUNITY-CABIN	62,342.38
30000 · PRESBYTERIAN FOUNDATION	
30710 · Church Development	44,042.01
30730 · Small Church Fund	206,232.34
30750 · New Church Development	101,588.00
31870 · Pattie Bushong Fund	2,520.02
31881 · Ninth Street Loan Fund	16,153.15
31883 · Tusculum University Endowment	120,691.17
31884 · Clayman Fund (Clayman Fund)	22,314.36
Total 30000 · PRESBYTERIAN FOUNDATION	513,541.05
4000 · Rosemont Presbyterian Church	6,508.81
Total Checking/Savings	995,142.90

Sep 30, 22

Other Current Assets	
40000 · The PFSA, Inc Grant-Restricted	
40211 · Hattie Farthing	39,822.65
41820 · Grigsby Fund	98,151.80
41830 · Braziel Fund	42,724.53
41840 · Dixon Fund	39,145.00
41880 · Robinson Fund	1,030.07
41881 · Ninth Street Loan Fund	6,125.95
Total 40000 · The PFSA, Inc Grant-Restricted	227,00
Total Other Current Assets	227,00
Total Current Assets	1,222,14
Fixed Assets	
46000 · Holston Meadows Cabin	650,55
Total Fixed Assets	650,55
Other Assets	
80000 · Notes Receivable	
80200 · Hebron Presbyterian Church	23,493.48
80300 · Strawberry Plains Church (Strawberry Plains Church)	245,570.55
Total 80000 · Notes Receivable	269,06
Total Other Assets	269,06
TOTAL ASSETS	2,141,76
LIABILITIES & EQUITY	

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Presbyterian Campus Ministry
Income vs Expense
 July through September 2022

11/17/22
 Cash Basis

	Jul - Sep 22	Budget	% of Budget
Income			
60000 · HP Youth Ministry	750.00	0.00	100.0%
60003 · Synod of Living Waters	2,087.40	0.00	100.0%
60004 · The PFSA, Inc	0.00	0.00	0.0%
60006 · Interest Income	51.70	0.00	100.0%
Total Income	2,889.10	0.00	100.0%
Gross Profit	2,889.10	0.00	100.0%
Expense			
70100 · Expenses Campus House			
70101 · Cable TV, Internet, Telephone	259.97	1,000.00	26.0%
70103 · Cleaning	0.00	1,200.00	0.0%
70104 · Electricity	447.67	1,300.00	34.4%
70105 · Cleaning Supplies	0.00	200.00	0.0%
70106 · Food/Student Fellowship Groups	276.92	2,000.00	13.8%
70108 · Miscellaneous	75.00	2,000.00	3.8%
70109 · Office Supplies	0.00	250.00	0.0%
70110 · Printing/Postage/Promotion	228.35	350.00	65.2%
70111 · Repairs/Maintenance	592.88	1,000.00	59.3%
70113 · Water	122.76	500.00	24.6%
Total 70100 · Expenses Campus House	2,003.55	9,800.00	20.4%
Total Expense	2,003.55	9,800.00	20.4%
Net Income	885.55	-9,800.00	-9.0%

Presbyterian Campus Ministry
Fund Balances
 As of September 30, 2022

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	102,949.47
Other Current Assets	34,279.41
Total Current Assets	137,228.88
TOTAL ASSETS	137,228.88
LIABILITIES & EQUITY	0.00

**Holston Meadows Cabin
Income vs Expense
July through September 2022**

	Jul - Sep 22
Ordinary Income/Expense	
Income	
6000 · Income-Holston Meadows Cabin	
6100 · HMC Rental Income	29,385.54
Total 6000 · Income-Holston Meadows Cabin	29,385.54
Total Income	29,385.54
Gross Profit	29,385.54
Expense	
7000 · Expense-Holston Meadows Cabin	
7100 · Electricity-Cabin	169.60
7101 · Internet-Cabin	214.92
7102 · Housekeeping-Cabin	5,553.00
7105 · Propane-Cabin	196.27
7900 · Misc-Holston Meadows Cabin	68.98
7903 · Supplies-Cabin	2,523.32
7910 · Holston Camp Rental Fee-Cabin	2,176.32
Total 7000 · Expense-Holston Meadows Cabin	10,902.41
Total Expense	10,902.41
Net Ordinary Income	18,483.13
Net Income	18,483.13

9:37 PM
10/20/22
Cash Basis

**Holston Presbytery, Inc./Holston Meadows Cabin
Fund Balance
As of September 30, 2022**

	Sep 30, 22	Sep 30, 21
ASSETS		
Current Assets		
Checking/Savings		
3000 · MOUNTAIN COMMUNITY-CABIN	62,342.38	71,832.62
Total Checking/Savings	62,342.38	71,832.62
Total Current Assets	62,342.38	71,832.62
TOTAL ASSETS	62,342.38	71,832.62
LIABILITIES & EQUITY	0.00	0.00

2023 Budget Worksheet				2023 Approved		
INCOME - Holston Presbytery Operations						
Regular Income						
	Unified Monies				\$	184,000.00
	Bequest - Undesignated					
	Interest Income				\$	1,500.00
	TOTAL REGULAR INCOME				\$	185,500.00
Other Income						
	TOTAL OPERATING INCOME				\$	185,500.00
INCOME - Holston Meadows Cabin						
	Holston Meadows Cabin					
	Rental Income (incl cleaning fees)				\$	153,000.00
	Other Income					
	TOTAL CABIN INCOME				\$	153,000.00
	TOTAL UNRESTRICTED INCOME				\$	338,500.00
INCOME - Campus & Youth Ministry						
	Campus Ministry Income					
	Grants					
	Designated Gifts					
	Synod Support					
	TOTAL CAMPUS MINISTRY/YOUTH INCOME				\$	-
INCOME - Designated/Restricted						
	Unified Monies - Designated Fund					
	Unified Mission Designated Fund				\$	15,000.00
	Grants					
	Mission Grant				\$	15,000.00
	Designated Gifts					
	Pass-Through Gifts					
	Holston Camp					
	PCUSA - PDA					
	Living Waters					
	Interest Income - Designated					
	Five Cents a Meal				\$	30,000.00
	Presbytery Meeting Offering (other)					
	TOTAL DESIGNATED/RESTRICTED INCOME				\$	45,000.00
	TOTAL INCOME				\$	383,500.00

EXPENSE			
Holston Meadows Cabin			
	Electricity		\$ 3,000.00
	Internet Service		\$ 900.00
	Housekeeping - cleaning		\$ 43,000.00
	Housekeeping - other		\$ 2,000.00
	Pest Control		\$ 400.00
	Trash Collection		\$ 2,500.00
	Insurance		\$ 2,100.00
	Property Taxes		\$ 3,500.00
	Misc - Cabin		\$ 1,500.00
	Maintenance & Repairs		
	Repairs		\$ 1,500.00
	Mowing & Landscape Upkeep		\$ 3,500.00
	Reimburse HC&CC - R Hamby		\$ 1,000.00
	Marketing		\$ 1,500.00
	Supplies		
	Supplies (toiletries, etc)		\$ 1,500.00
	Linens		\$ 1,500.00
	Cleaning Supplies		\$ 250.00
	Propane		\$ 1,000.00
	Rental Fee		
	Credit Card fees		
	Holston Camp & Conference Center		\$ 22,000.00
	Capital Expenditures		\$ 6,500.00
	TOTAL CABIN EXPENSES		\$ 99,150.00
Campus & Youth Ministry			
	Campus House		
	Electric		\$ 3,500.00
	Internet		\$ 1,000.00
	Water		\$ 1,500.00
	Office Supplies		\$ 200.00
	Cleaning Supplies		\$ 75.00
	Cleaning Service		\$ 1,200.00
	Repairs, Maintenance		\$ 3,000.00
	Programs		\$ 1,800.00
	Worship		\$ 250.00
	Promotion (printing, postage)		\$ 250.00
	Misc		\$ 200.00
	Capital Improvements		\$ 2,500.00
	TOTAL CAMPUS HOUSE		\$ 15,475.00
	Youth Ministry		
	Programs		\$ 2,000.00
	Misc		\$ 200.00
	TOTAL YOUTH MINISTRY		\$ 17,675.00

	Ministries with Councils	
	Per capita - Synod of Living Waters	\$ 20,000.00
	Per capita - General Assembly	\$ 48,000.00
	Designated Gifts - General Assembly	
	TOTAL MINISTRIES W/ COUNCILS	\$ 68,000.00
	Program Ministries	
	Williams Program Fund	
	V Williams capital grant	
	V Williams program grant	
	Five Cents a Meal - Local	\$ 30,000.00
	TOTAL PROGRAM MINISTRIES	\$ 30,000.00
	Holston Presbytery Committees	
	General Mission Board	\$ 100.00
	Designated Gifts/Grants	
	Committee on Ministry	\$ 50.00
	CRE Training	\$ 1,000.00
	Background Checks	\$ 200.00
	Committee on Preparation	\$ 50.00
	Candidate Support	\$ 500.00
	Mission & Evangelism	\$ 50.00
	Discipleship	\$ 50.00
	Administration and Budget	\$ 50.00
	Campus Ministry	\$ 50.00
	TOTAL COMMITTEE EXPENSE	\$ 2,100.00
	Trustees	
	Misc Trustee Expense	\$ 1,000.00
	TOTAL TRUSTEE EXPENSE	\$ 1,000.00

Administrative Operations				
	Payroll Expenses (non salary)			
		Payroll Taxes		\$ 22,000.00
		Use of Space		\$ 1,000.00
		Telephone		\$ 500.00
		Postage		\$ 750.00
		Paper		\$ 150.00
		Copy & Printing Expense		\$ 250.00
		Office Supplies		\$ 300.00
		Treasurer's Office		\$ 200.00
		SC Office		\$ 200.00
		Staff Travel		\$ 400.00
		Service Contracts		
		Grasshopper		\$ 950.00
		Software		\$ 1,000.00
		<i>Microsoft Office</i>		
		<i>Cloud Storage</i>		
		<i>Quickbooks</i>		
		Communications		\$ 2,000.00
		<i>Web Site</i>		
		<i>Communications - General</i>		
		<i>Zoom</i>		
		Insurance		\$ 3,500.00
		Equipment		\$ 250.00
		<i>Computer</i>		
		<i>Printer</i>		
		<i>Misc Equipment</i>		
		MISC Administrative		
		Dues/Memberships		\$ 200.00
		Publications		\$ 100.00
		<i>Outlook</i>		
		<i>Book of Order</i>		
		<i>Book of Confessions</i>		
		Misc Expense		\$ 275.00
		TOTAL ADMINISTRATIVE EXPENSE		\$ 34,025.00

	PERSONNEL		
		Transitional Executive Presbyter	
		Salary	\$ 60,000.00
		Board of Pensions	\$ 22,200.00
		SECA offset	\$ 4,590.00
		Reimbursement	\$ 12,000.00
		Travel	
		Continuing Education	
		Books & Publications	
		Office supplies	
		Hospitality - meals, etc	
		TOTAL Executive Presbyter	\$ 98,790.00
		Transitional Stated Clerk	
		Salary	\$ 12,000.00
		SECA offset	\$ 1,000.00
		Reimbursement	\$ 5,000.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Stated Clerk	\$ 18,000.00
		Transitional Treasurer	
		Salary	\$ 32,960.00
		Benefits	\$ 12,500.00
		Reimbursement	\$ 200.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Treasurer	\$ 45,660.00
		Campus Ministry Director	
		Salary	\$ 27,810.00
		Benefits	
		Reimbursement	\$ 350.00
		Travel	
		Hospitality - meals, etc	
		TOTAL Campus Ministry Director	\$ 28,160.00
		TOTAL PERSONNEL	\$ 190,610.00
		MISC EXPENSES - OTHER	
		Church Related Expenses	
		Bethany	\$ 40,000.00
		Misc Non-admin Expenses	\$ 500.00
		TOTAL MISC OTHER EXPENSES	\$ 40,500.00
		TOTAL EXPENSES (restricted & unrestricted)	\$ 498,535.00
		OVER/UNDER	\$ (115,035.00)

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PREVIOUSLY DOCKETED NEW BUSINESS FOR TODAY: None.

PROMOTIONS were shared with the presbytery.

THE COMMITTEE ON THANKS reported.

JOYS AND CONCERNS were shared with the Presbytery. Sherrolyn Weed was recognized by the Presbytery for her faithful service to the presbytery and to the numerous churches that she has served. A presentation was made to Paul Gabinet in thanks for his faithful service as presbytery moderator.

WORSHIP- The meeting closed with worship and celebration of the Lord's Supper with the Rev. J. David Randolph preaching. As part of the worship service, the Moderator led the presbytery in a service of installation and commissioning. An offering for Five Cents a Meal was collected.

The newly installed Moderator, the Rev. Rodney Norris, assumed leadership of the meeting and extended appreciation to the former Moderator, Ruling Elder Paul Gabinet, and to all of the commissioners.

ADJOURNMENT: The Rev. Rodney Norris delivered the prayer of thanks for the meal and the closing prayer for the meeting. The Moderator adjourned the meeting at 11:53 AM.

_____ Rodney Norris, Moderator

_____ Diana Moore, Transitional Stated Clerk