

Draft Docket
INFORMATION PACKET
Holston Presbytery Stated Meeting
Tuesday, November 7, 2023 – 10:00 AM
First Presbyterian Church
721 Church Street
Jefferson City, TN 37760

This packet contains information for the Tuesday, November 7, 2023, stated meeting of Holston Presbytery.

Go to www.holstonpresbytery.org for downloadable copies of the packet for commissioners, elders and church members. Limited printed copies will be available at the meeting.

Please see that each commissioner gets a copy of the information packet prior to the meeting.

Any new business for the meeting must be sent to info@holstonpresbytery.org before November 1, 2023.

Registration will be conducted the day of the meeting.

PLEASE NOTE TIME CHANGE FOR THIS MEETING

ITEMS OF PARTICULAR INTEREST:

The Rev. Greg Goodwiller, Synod Executive, Synod of Living Waters, Preaching

Lunch will be provided and will be served at the break between the morning session and the afternoon session of the meeting. Donations are accepted for lunch. A suggested donation is \$10.00.

No nursery or child care will be provided.

Parking is available in the lot by the church and also on the street.

There is a separate document entitled Appendices to the Docket that includes items referenced in the docket. Appendix 5 contains the following matters:

Who Can Speak and Vote at Presbytery Meetings
Who Can Speak at Presbytery Meetings
Rules for Debate for Matters before the Presbytery
Guidelines for Presbyterians during Times of
Disagreement

DRAFT DOCKET
HOLSTON PRESBYTERY
November 7, 2023 – Stated Meeting

| | | |
|----------|---|----|
| 9:15 AM | Registration | |
| 10:00 AM | Call to Order | |
| | Worship and Land Acknowledgement..... The Rev. Greg Goodwiller, preaching Praise and Thanksgiving/Joy and Celebration Celebration of the Lord’s Supper Offering will be taken for Five Cents a Meal | |
| 11:00 AM | Break | |
| 11:10 AM | Welcome and Introduction of Guests | |
| 11:15 AM | Consent Agenda | 2 |
| | All matters listed under the Consent Agenda are considered to be in the normal course of business by the Presbytery and will be enacted by one motion in the form listed. If discussion is required from the floor of Presbytery, the item in question will be removed from the Consent Agenda and considered separately. | |
| | <ul style="list-style-type: none"> • Approve enrollment • Declaration of quorum (<i>at least 3 ruling elders and 3 teaching elders from 3 different congregations</i>) • Approve giving visiting ministers voice • Approve minutes from May 2, 2023, and August 5, 2023 • Appointment of Committee on Thanks • Appointment of Bills & Overtures Committee • Adoption of Docket | |
| | Introduction of New Business for Today’s Docket | |
| 11:17 AM | General Mission Board Report | 4 |
| | Recommendation on Approval of Standing Rules (to be in effect for February 2024 meeting) (Appendix 1) | 5 |
| | Recommendation on Change to Manual of Administrative Operations (1 st reading, approval in February) (Appendix 2)..... | 5 |
| 11:30 AM | Presentation on Church Discipline | |
| 12:15 PM | Lunch | |
| 1:15 PM | Reports from Presbytery Staff | |
| | Campus Director, UKirk, John Golden | 10 |

| | | |
|---------|--|----|
| | Transitional Stated Clerk’s Report, Diana Moore..... | 11 |
| | Transitional Executive Presbyter’s Report, Karen Russell | 12 |
| 1:30 PM | Reports Not Requiring Action | |
| | Mission and Evangelism, Marshall Steinle..... | |
| | Discipleship Committee, Greg Cartwright | 12 |
| | Committee on Preparation for Ministry, Sam Schaus..... | 14 |
| 1:35 PM | Reports Requiring Action | |
| | Administration and Budget Committee, Dave Welch and Karen Russell..... | 14 |
| | Treasurer’s Report – 3 rd Quarter Financial Report (Appendix 3) | 15 |
| | Recommendation on Approval of 2024 Budget (Appendix 4) | 15 |
| | Trustees, Dan Donaldson | 15 |
| | Service of Thankfulness for Faithful Ministry of Leesburg Presbyterian Church | 18 |
| | Committee on Ministry, Chris Bohn | |
| | Nominations Committee, Bill Anderson | 20 |
| | Commissioning and Installation of Committees | 23 |
| 2:15 PM | Bills and Overtures Committee Report on New Business | |
| 2:45 PM | Presbytery Feedback Form and Report | 26 |
| | Promotions | |
| | Standing Committee on Thanks | |
| | Joys and Concerns | |
| 2:30 PM | Adjournment | |

2024

General Mission Board

January 16, 2022 (Tues)
 April 16, 2024 (Tues)
 July 16, 2024 (Tues)
 October 22, 2024 (Tues)

Presbytery

February 3, 2024 (Sat) – Rogersville Presbyterian
 May 7, 2024 (Tues) - Jonesborough
 August 3, 2024 (Sat) – First Presbyterian, Kingsport
 November 12, 2024 (Tues) – Holston Presbytery Camp and
 Conference Center

2025

General Mission Board

January 14, 2025 (Tues)
 April 15, 2025 (Tues)
 July 15, 2025 (Tues)
 October 21, 2025 (Tues)

Presbytery

February 1, 2025 (Sat) - Vacant
 May 6, 2025 (Tues) - Vacant
 August 2, 2025 (Sat) – First Presbyterian, Elizabethton
 November 4, 2025 (Tues) – Vacant

**General Mission Board
October 24, 2023
Minutes**

In person at Campus Ministry House, 1412 College Heights Rd, Johnson City, at 3:00 PM.

Call to Order and Opening Prayer by Paul Gabinet at 3:00 PM.

Present: Paul Gabinet; Rodney Norris; Kathi Cary, Bill Anderson: Chris Bohn; Greg Cartwright; Todd Jenkins; Dave Light; Maggie Rust; Donna Sade, Sam Schaus; Marshall Steinle; Dave Welch; ~~Gwen Hunter~~; John Golden; ~~Kaye Florence~~, Karen Russell, and Diana Moore.

The General Mission Board shared Concerns and Prayers. Dave Welch closed the sharing time with prayer.

Reports/Recommendations to the General Mission Board:

Moderator’s ReportRodney Norris

The Moderator informed the General Mission Board that the Updated Covenant Agreement was signed with Tusculum University.

Vice-Moderator’s Report..... Kathi Cary

The Vice Moderator highlighted the upcoming presbytery worship service.

Transitional Stated Clerk’s ReportDiana Moore

The Transitional Stated Clerk’s report is in the presbytery packet.

SESSION RECORDS REVIEW

Session Minutes Review:

The following session minutes were reviewed without exception for 2022.

Bethel-Kingsport, First Bristol, Cedar Creek, Cedarview, Cold Spring, Covenant, First Elizabethton, Erwin, First Greeneville, Hopewell, First Jefferson City, Jennie Moore, First Johnson City, Jonesborough, Keystone, First Kingsport, First Morristown, Mountain City, New Bethel, Newport, New Providence, Piney Flats, Preston Hills, Reedy Creek-Bristol, Reedy Creek Kingsport, Rock Creek, Rogersville, St. Paul, Timber Ridge, Watauga Ave, Waverly Road.

The following session minutes were reviewed with exception for 2022:

Barton Springs, Colonial Heights, Strawberry Plains, West Ridge.

The following session minutes were not reviewed for 2022:

Amity, Bethel-Dandridge, Blountville, Chuckey, Clinton, Cove Creek, Cross Anchor, Hebron (under an Administrative Commission), Leesburg (closed and in the process of being dissolved) , New Ebenezer, New Market, Oakland, Old Kingsport, Philadelphia, Shady

Valley, Shenandoah, Tabernacle (not meeting), Tri City Korean, Weaver Union, Zion (not meeting).

Administration and Budget Recommendations

- a. RECOMMENDATION TO THE GENERAL MISSION BOARD: Recommendation to extend contract of Transitional Executive Presbyter for third year until December 2025. **APPROVED.**
- b. RECOMMENDATION TO THE GENERAL MISSION BOARD: Recommend Approval of Standing Rules to take effect at the beginning of 2024 and will be in effect at the February meeting. Because the presbytery will still be operating under the current Manual of Administrative Operations until the new manual is approved at the February meeting, if there is a conflict between the Standing Rules and the current Manual of Administrative Operations, the Standing Rules will prevail. (to presbytery for vote) – Part of General Mission Board Report at Presbytery Meeting. **APPROVED.**
- c. RECOMMENDATION TO THE GENERAL MISSION BOARD: Recommend changes to Manual of Administrative Operations (to presbytery for first reading with second reading and approval at February 2024 presbytery meeting) – Part of General Mission Board Report at Presbytery meeting. **APPROVED.**
- d. RECOMMENDATION TO THE GENERAL MISSION BOARD: Accept the 3rd Quarter Financial Reports – Part of Administration and Budget Committee Report at Presbytery Meeting. **WILL BE SENT OUT BY EMAIL FOR APPROVAL.**
- e. RECOMMENDATION TO THE GENERAL MISSION BOARD: Recommend approval of 2024 Budget – Part of Administration and Budget Committee Report at Presbytery Meeting. **APPROVED.**

A number of editorial changes were recommended to be made to the proposed Standing Rules and the Proposed Manual of Administrative Operations. Those changes will be incorporated before the documents are sent out.

Transitional Executive Presbyter’s Report Karen Russell

Strategic Discussion for 2024 and beyond

Proposal for 2024 Strategic Planning and Goals:

The Book of Order says that presbyteries are to support congregations to become communities of faith, hope, love, and witness. (G-3.0301). Our administrative manual gives the General Mission Board both the responsibility and the privilege of setting goals and priorities for the Presbytery, and charges the GMB with making those goals clear to the Presbytery. We have made progress in the past 2 years in developing relationships within the presbytery, but there is much room for

improvement. I would like to see relationships deepen between individuals and congregations in the coming year. I would also like to develop deeper relationships (or at least not outright hostility) between congregations and our denomination.

The 2024 General Assembly of the PC(U.S.A.) has a theme of “Live Into Hope.” In keeping with this theme, I propose that Holston Presbytery work under a theme of “It Takes All of Us to Be Us,” with the goal of moving Holston Presbytery forward in community and connection building within the Presbytery. This goal will include focusing on how any part of our work fits under the goal of helping congregations to become communities of faith, hope, love, and witness – all of our work should fit under one or more of those columns.

As we move into a year where there will be many changes necessary, including new training, new forms of reporting, new faces around the various tables, I believe this way of organizing our work will keep us on task and moving in the right directions while we support and resource congregations.

RECOMMENDATION: I propose that we begin with using faith, hope, love, and witness as themes for our meetings in 2024, including worship. At each meeting, we will include at least one activity or short presentation that would focus on one of the four themes. Ideally, each meeting would also include updates on shared mission that demonstrate the theme (i.e., an update on Five Cents a Meal or another mission project of a congregation that demonstrates the theme), as well as opportunities and suggestions for congregations to focus on faith, hope, love, and/or witness between presbytery meetings. Each meeting would also focus on a national program or initiative that demonstrates the kind of communities and congregations we believe we are called to be.

APPROVED (Motion by Rodney, second by Kathi).

Proposed Overall Worship Theme for 2024: It Takes All of Us To Be Us: Building Communities of Faith, Hope, Love, and Witness

February – Faith

May - Hope

August – Love

November – Witness

Training in the coming year

There are several new trainings required for pastors, elders, sessions, and others within the presbytery. And there are some previously required trainings that we have been remiss in offering and tracking.

Boundary training is a large category, and effective this year, sessions, pastors, deacons, CRE’s, candidates, inquirers, Christian Educators and other serving the church are required to complete

this training every three years. One portion of this training is prevention of sexual misconduct and anti-harassment training.

There is a way to provide this training at a low cost to the presbytery. The Insurance Board offers Praesidium Academy, which is online training done individually. As a person completes the training session, they begin a transcript with Praesidium that is accessible to the presbytery, making it very easy to track who has and who has not completed the training.

The cost is minimal, compared to the cost for developing our own training, or contracting with a service. Many of the courses are free, and there are also webinars available on things from financial security, building safety, etc.

RECOMMENDATION: I propose that we offer these training classes to all those required to have the training within the presbytery. As we move further into the year, more opportunities for providing some of the other training, including anti-racism training, can be explored. **APPROVED** (Motion by Sam, second by Rodney).

Actions Referred to the General Mission Board by Presbytery - None

Proposed Docket and Reports for the November 7, 2023, Stated Meeting of Holston Presbytery
(Separate Document)

The November 7, 2023, stated presbytery meeting is scheduled to meet at First Presbyterian Church, Jefferson City. Greg Goodwiller, the Synod Executive of the Synod of Living Waters, will be preaching.

The offering will be taken for the Five-Cents-A-Meal program.

For communion, individuals will come forward to receive a piece of bread from a server and then get a cup of juice. Elements will be taken back to the pews and all will take together once everyone has been served.

Rather than having small groups, Greg Goodwiller will make a presentation on the new Church Discipline portion of the *Book of Order*.

First Presbyterian, Jefferson City, will provide lunch. They will take donations for lunch. A suggested donation for lunch is \$10.00.

Future Dates for the General Mission Board and Presbytery meetings in 2024 and 2025:

2024

General Mission Board

January 16, 2022 (Tues)
April 16, 2024 (Tues)
July 16, 2024 (Tues)
October 22, 2024 (Tues)

Presbytery

February 3, 2024 (Sat) – Rogersville Presbyterian
May 7, 2024 (Tues) - Jonesborough
August 3, 2024 (Sat) – First Presbyterian, Kingsport
November 12, 2024 (Tues) – Holston Presbytery Camp and
Conference Center

2025

General Mission Board

January 14, 2025 (Tues)
April 15, 2025 (Tues)
July 15, 2025 (Tues)
October 21, 2025 (Tues)

Presbytery

February 1, 2025 (Sat) - Vacant
May 6, 2025 (Tues) - Vacant
August 2, 2025 (Sat) – First Presbyterian, Elizabethton
November 4, 2025 (Tues) - Vacant

Moderator of the General Mission Board Paul Gabinet expressed his thanks to the General Mission Board for their support during his tenure.

The meeting closed with prayer by Diana Moore at 4:09.

The **General Mission Board Minutes Committee** approved the minutes. (Paul Gabinet, Todd Jenkins, Maggie Rust, Donna Sade, and Diana Moore)

General Mission Board
August 8, 2023
via Email
Minutes

Voting: Paul Gabinet; Rodney Norris; Kathi Cary, Bill Anderson; Greg Cartwright; Todd Jenkins; Dave Light; Maggie Rust; Donna Sade, Sam Schaus; Marshall Steinle; and Dave Welch.

ADMINISTRATION AND BUDGET COMMITTEE:

The Administration and Budget Committee recommends to the General Mission Board the hiring of Chris Bohn to the position of Assistant Stated Clerk with a starting date of October 15, 2023, with the expectation that Chris Bohn will transition into the Transitional Stated Clerk position upon the retirement of Diana Moore, on Dec. 31, 2023.

RECOMMENDATION TO THE GENERAL MISSION BOARD: That the recommendations from the Administration and Budget Committee be approved and reported at the presbytery meeting on November 7, 2023. **APPROVED.**

The **General Mission Board Minutes Committee** approved the minutes. (Paul Gabinet, Todd Jenkins, Maggie Rust, Donna Sade, and Diana Moore)

General Mission Board
September 28, 2023
via Email
Minutes

Voting: Paul Gabinet, Kathi Cary, Chris Bohn; Greg Cartwright; Todd Jenkins; Dave Light; Maggie Rust; Donna Sade, Sam Schaus; Marshall Steinle; and Dave Welch.

ADMINISTRATION AND BUDGET COMMITTEE:

Recognizing the outstanding work and many accomplishments of Karen Russell's tenure here leading the Holston Presbytery, while also recognizing the ongoing budget constraints, the Administration and Budget Committee has approved the following recommendation that Karen Russell's effective compensation package be changed as follows:

1. 3 additional weeks of vacation per year, for a total of 8 weeks. (this provides almost \$3400 in benefits to Karen without any real expense to the Presbytery.
2. Holston Presbytery pay for cost of disability and additional life insurance - which will be a \$75 a month increase for HP, or 900/year
3. Holston Presbytery match 403(b) contributions of \$150/month - which will be a maximum of \$1800 annual increase for HP

This will increase the cash outlay to the budget of approximately \$2700 for the year, or 4.5% change which is significantly under the cost of living inflation rate.

This would make Karen's total compensation package for 2024 as follows:

TERMS/COMPENSATION/BENEFITS: For 2024

1. An annual effective salary of \$60,000, to be paid twice a month by direct deposit (salary is designated as \$39,000 cash salary and \$21,000 housing allowance);
2. One-half (7.65%) SECA Tax Reimbursement for Minister of Word and Sacrament;
3. Full participation in the Board of Pensions (BOP) of the Presbyterian Church (U.S.A) including Major Medical, Death and Disability and Pension;
4. Other optional BOP benefits, which currently are the 403B Retirement Saving Plan, dental, vision, and additional life and disability;
 - a. Holston Presbytery pay for cost of disability and additional life insurance - which will be a \$75 a month increase for HP, or \$900/year
 - b. Holston Presbytery match 403(b) contributions of \$150/month - which will be a maximum of \$1800 annual increase for HP

5. Continuing Education/Study Leave of two weeks annually;
6. Vacation of eight weeks annually, plus the Holston Presbytery approved holidays (increase from 5 weeks) (this provides almost \$3400 in benefits to Karen without any real expense to the Presbytery);
7. Reimbursement of work-related travel using the current IRS business/employee rate;
8. Reasonable time away to fulfill responsibilities to the larger church; and
9. Reimbursement of expenses related to the work of this position, such as connecting with pastors in order to provide pastoral care and support, and attending the annual Synod meeting, biannual General Assembly, and the annual Mid-Council Leaders Gathering to be paid by voucher

RECOMMENDATION TO THE GENERAL MISSION BOARD: That the recommendations from the Administration and Budget Committee be approved and reported at the presbytery meeting on November 7, 2023. **APPROVED.**

The **General Mission Board Minutes Committee** approved the minutes. (Paul Gabinet, Todd Jenkins, Maggie Rust, Donna Sade, and Diana Moore)

Campus Ministry November 7, 2023

Records of Activities from July 8-October 17

- Pulpit Supply at
 - Waverly Road Presbyterian Church (July 23)
 - Piney Flats Presbyterian Church (Aug. 6, Sept. 17)
- New Student and Freshman Orientations and Tabling Events
 - Summer Orientations: July 14, Aug. 10, Aug. 11
 - ETSU Preview: Aug. 26
 - CMA Block Party: Aug. 27
 - Scoop on Faith: Aug. 29
 - Wellness Week Brunch: Sept. 11
- Volunteered as Chaplain at Holston Camp (July 16-21)
- Hosted the General Mission Board (July 18)
- Connecting with Churches:
 - Meet the Mountains Festival – WAPC Aug. 19
 - Jonesborough Pres. Vacation Bible School – Aug. 20
 - TriPride Parade and Festival w/ Covenant and FPCe – Sept. 23
 - Pumpkin Patch – Colonial Heights Presbyterian Church – Sept. 30

- Sunday School Presentation – First Kingsport, Oct. 1
- Campus Ministry Association Meetings (Aug. 17, Sept. 14, Oct. 12)
- Volunteer at JCMC as Hospital Chaplain (July 31-Aug. 1. Aug. 21-22, Oct. 12)
- Weekly Worship at UKirk ETSU
 - Communion with Rev. Karen Russell on September 4
 - Communion with Rev. Sharon Amstutz on September 25
- Weekly Open Space, Lunch Together, and King David Bible Study Small Groups
- Fun Events: Baking & Games on September 1, Terrarium Plant Store on September 15, “Pre-Pride Parade Preparation Party (w/ Presbyterians!)” on September 22.
- Welcomed and Hosted the Director of Admissions of Louisville Presbyterian Theological Seminary (October 1-3)
- Meetings with ELCA and Episcopal Church representatives about collaborations and partnerships (September 20)
- Registering Students for Holston Youth Retreat Montreat College Conference

Transitional Stated Clerk’s Report November 7, 2023

INFORMATION:

1. The 2022 Minutes of Holston Presbytery were approved by the Synod of Living Waters without exception.
2. Tusculum University President Dr. Scott Hummel, Moderator Rev. Rodney Norris, and Transitional Stated Clerk Rev. Diana Moore signed the Covenant Agreement with Tusculum University on Friday, October 13, 2023, at the conclusion of the Tusculum University Board of Trustees meeting.
3. Session Records Review meetings were quite successful. We had more churches participate this year but there are still churches who do not get their records reviewed.
4. **Holston Presbytery Year-End Reports due January 31, 2024.**
 - The link to the 2024 Church Information Form will be sent out in November. (This information updates the Holston Presbytery Directory.)
 - The link to the 2023 Ruling Elder Necrology will be sent out at the same time as the link to the 2024 Church Information Form. This report is to list any Ruling Elder that died in 2023 and will be included in the February 3, 2024, Presbytery Meeting.

General Assembly Annual Statistical Report due February 16, 2024.

- **Statistical Reporting and Frequently Asked Questions** - There is no longer a workbook being produced. PDFs have been created related to the questions and definitions being asked. The PDF and the frequently asked

questions can be found at: <https://oga.pcusa.org/section/churchwide-ministries/stats/>

- A unique UserID and Password will be emailed to Moderators and Clerks of Session. Churches will have access beginning Friday, December 1, 2023.
- Remember to PRINT a copy of your report for your session/ minute book.

Transitional Executive Presbyter's Report November 7, 2023

Activity since last meeting:

- Mostly moved into new office (still waiting on gutter repair); found conference table and storage, second hand; internet installed;
- Two pastors' lunches, one in Johnson City, one in Greeneville
- Attended Episcopal campus ministry kickoff at Presbyterian Campus House
- Attended and led worship at UKirk semester kickoff
- Preached 7 Sundays
- Moderated 3 session meetings at Cold Spring; attended 1 congregational lunch/conversation
- Hosted joint celebration at Tri City Korean Presbyterian/Holston Presbytery location
- Attended last records review of 2023
- Attended Polity, Benefits, & Mission Conference in St. Louis
- Attended covenant agreement signing at Tusculum University
- Worked with accountant on issues regarding financial recording, payroll taxes, revised 2022 W-2's, and other issues

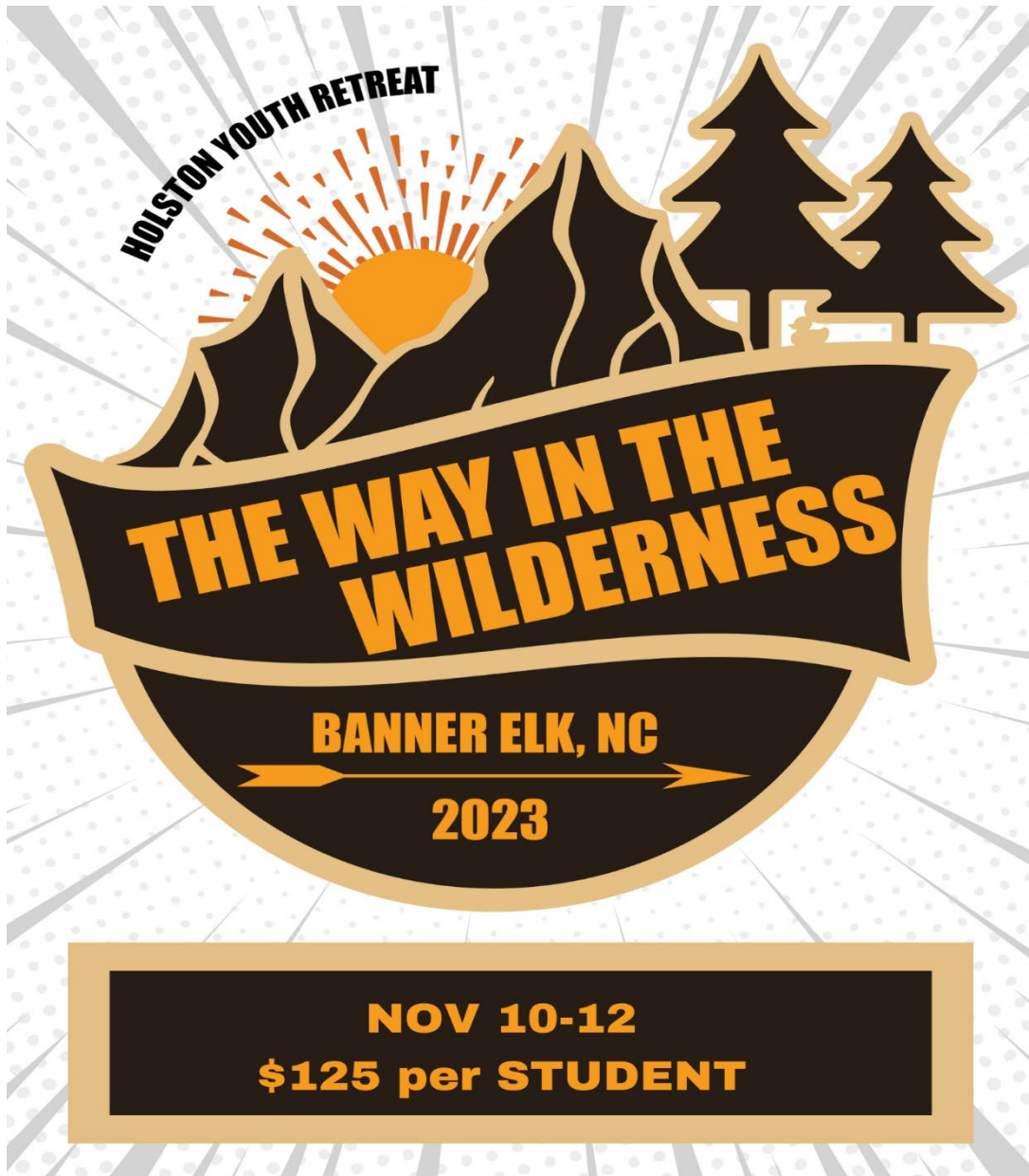
Discipleship Committee Report November 7, 2023

INFORMATION:

1. The Discipleship Committee, along with representatives that work with youth throughout our Presbytery, met on September 28, 2023.
 - a. The group met specifically to complete any last minute details with the keynote speakers for the Holston Youth Retreat, to be held in Banner Elk, at Holston Retreat Center, during the weekend of November 10-12, 2023.
 - b. The group also finalized any last details regarding the schedule and small groups for the retreat regarding small group packets. Registration is underway for the retreat as we currently have 10 churches (which includes a group from ETSU UKIRK).

- c. The group finished plans and recommendations for other aspects of the retreat including worship, games, free time, and coordinated events with the camp.

RECOMMENDATIONS: None.



Committee on Preparation for Ministry Report November 7, 2023

INFORMATION:

1. The CPM enrolled Jane Wasem (Jonesborough Presbyterian Church) as an Inquirer and appointed Robert White as the CPM Liaison.
2. The annual consultation of Inquirer John Golden (First Presbyterian, Johnson City) was held.

RECOMMENDATIONS: None.

Administration and Budget Committee November 7, 2023

1. Recommended to the General Mission Board that the Rev. Dr. Chris Bohn be hired as the Assistant Stated Clerk beginning October 15, 2023, through December 31, 2023, and, if the way be clear, for her to be elected as the Transitional Stated Clerk beginning January 1, 2024.
2. Recommended to the General Mission Board that the Transitional Executive Presbyter's compensation package for 2024 be changed to include the following:
 - a. 3 additional weeks of vacation per year, for a total of 8 weeks. (this provides almost \$3400 in benefits to Karen without any real expense to the Presbytery.
 - b. Holston Presbytery pay for cost of disability and additional life insurance – which will be a \$75 a month increase for HP, or 900/year
 - c. Holston Presbytery match 403(b) contributions of \$150/month – which will be a maximum of \$1800 annual increase for HP

This will increase the cash outlay to the budget of approximately \$2700 for the year, or 4.5% change which is significantly under the cost of living inflation rate.

3. Recommended to the General Mission Board that the Transitional Executive Presbyter's contract be extended thru December 2025.
4. Recommended changes to the Manual of Administrative Operations.
5. Recommended adoption of Standing Rules for the Presbytery.
6. Received an update on matters related to the cabin.
7. Accepted the 3rd Quarter Financial reports.

8. Approved the 2024 budget to be sent to the General Mission Board and to the Presbytery.
9. Received an update on the TriCity Korean Presbyterian Church and the Presbytery Office use of space.
10. Received information relating to completion of financial review from Parker Business Consulting, Knoxville, TN

RECOMMENDATIONS:

11. That the Presbytery accept the 3rd Quarter Financial Reports (Appendix 3).
12. That the Presbytery approve the 2024 Budget (Appendix 4).

Trustees Report November 7, 2023

INFORMATION:

1. The Trustees held their Annual Meeting on September 14, 2023.
2. The Trustees received the 2022 Financial Review.

G-3.0113 Finances

Each council shall prepare and adopt a budget to support the church's mission within its area.

A full financial review of all financial books and records shall be conducted every year by a public accountant or committee of members versed in accounting procedures. Reviewers should not be related to the treasurer(s). Terminology in this section is meant to provide general guidance and is not intended to require or not require specific audit procedures or practices as understood within the professional accounting community.

On July 17, 2023, upon motion by Aaron Caton and second by Larry Smith, the following was adopted by the Administration and Budget Committee as the Completion of Financial Review for 2022 to be provided to the Board of Trustees for their annual meeting in September. The Administration and Budget Committee has accepted the statement from Parker Business Consulting that the bank accounts and QuickBook accounts are reconciled as of December 31, 2022. All moneys are accounted for. The Trustees along with the Administration and Budget Committee have agreed to enter into a compilation engagement agreement with Parker Business Solutions in relation to the financial records for 2022.

3. The 2023 Tennessee Annual Corporation Report Form was updated and reviewed in April and noted at the annual meeting.
4. The Trustees reviewed the presbytery's assets.
5. The Trustees reviewed the presbytery's insurance coverage as mandated by *G-3.0112 Insurance - Each council shall obtain property and liability insurance coverage to protect its facilities, programs, staff, and elected and appointed officers.*
6. The Trustees reaffirmed the following corporate officers.
 - a. President – Dave Light
 - b. Treasurer – Dave Welch
 - c. Secretary – Diana Moore
7. The Trustees reaffirmed a Corporate Resolution authorizing the following signers on all Holston Presbytery financial accounts.
 - a. Dave Light
 - b. Dave Welch
8. The Trustees dealt with a number of property issues that require ratification by the Presbytery.

RECOMMENDATIONS:

9. That Holston Presbytery ratify the sale of the manse of Rock Creek Presbyterian Church, 119 Woodland Drive, Erwin, TN, on August 11, 2023, to Melissa J. Hatcher and Timothy W. Hyder, for \$320,000.
10. That Holston Presbytery ratify the sale of the manse of St. Paul Presbyterian Church, 4560 St. Paul Road, Morristown, TN, on July 6, 2023, to Malcom and Karen Diaz, for \$250,000.
11. That Holston Presbytery ratify the transfer for the sum of \$10.00 by a quitclaim deed to Denise O'Berry and Steven Harried of "A certain house and lot situated in the City of Bristol, Seventeenth Civil District of Sullivan County, Tennessee, bounded and described as follows: BEGINNING at the northwest corner of 24th (formerly Sunset), and Anderson Streets; thence in a northwesterly direction with 24th Street one hundred forty (140) feet to an alley; thence in a southerly direction with said alley fifty (50).feet to a stake on said alley; thence in a southeasterly direction parallel with 24th Street one hundred forty feet to a stake on Anderson Street; thence in a northeasterly direction with Anderson Street fifty (50)feet to the BEGINNING. AND BEING the same property conveyed to The Trustees of Rosemont Presbyterian Church from Eleanor M. Curtin by deed dated August 17, 1959, and of record in the Register's Office for Sullivan County, Tennessee in Book 532 at Page 0111, which reference is hereby made." (On June 6, 2022, Holston Presbytery ratified the sale of the Rosemont Presbyterian Church for \$195,000. The property referenced in this recommendation was inadvertently left off the transfer documents. This is a corrective to that transfer.)

12. That Holston Presbytery approve the renewal of the lease between Newport Presbyterian Church, Newport, and Verizon with the following terms: Newport Presbyterian will receive \$1,210.00 per month, commencing on March 1, 2024; a new rent escalator of 3% every five years (next increase on March 1, 2025); additional renewal terms of seven (7) additional five (5) year renewal terms; and a guaranteed rental income of an amount of \$77,088.72 for the next 60 months and with the caveat that Newport Presbyterian Church set aside 25% of the rent proceeds in a fund that can be used to restore the property if Verizon abandons the site.
13. That Holston Presbytery ratify the request of First Presbyterian Church, Morristown, to build a columbarium on the outside of their building.
14. On matters related to the Leesburg Presbyterian Church and its cemetery, 629 Leesburg Road, Jonesborough, TN:

Leesburg Presbyterian Church ceased functioning as a congregation between 2020 and 2021 and the building was vacated. Attempts were made to get access to the financial assets of the church which were unsuccessful.

In response to the abandonment of its mission and the dispersal of its members, in December 2021, the Board of Trustees designated Leesburg Presbyterian Church “extinct by reason of the dispersal of its members, the abandonment of its work, or other cause” as provided in *Book of Order*, G-4.0205;

G-4.0205 Property of a Dissolved or Extinct Congregation

Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes, and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).

The Trustees assumed responsibility for the property and grounds of the church. A survey was conducted of the property (the church and the cemetery). In conducting the survey, it became apparent that access had been granted to Joel and Lisa Shell to allow them to cross the side of the Leesburg property to get to their property although a right of way easement had never been recorded. A deed granting an easement was entered into between Holston Presbytery and Lisa and Joel Shell right of way easement.

On August 7, 2023, the Trustees approved selling the Leesburg property to Lisa and Randy Stover for \$86,000. They plan to use the building as a wedding chapel and also as a facility for special needs children. The church and the cemetery are in separate deeds and the buyers covenant and agree to maintain the cemetery in perpetuity and allow access to family members of individuals buried there.

- a. That Holston Presbytery ratify the granting of a right of way easement to Joel and Lisa Shell for the sum of \$1.00 on March 16, 2023.

- b. That Holston Presbytery ratify the sale of the Leesburg church property to Lisa and Randy Stover for \$86,000 and the sale of the cemetery for \$10.00 with the Stovers agreeing to maintain the cemetery in perpetuity.
- c. That Holston Presbytery participate in a Service of Thankfulness for the Faithful Ministry of Leesburg Presbyterian Church and declare that the Leesburg Presbyterian Church dissolved and the building vacated.

Service of Thankfulness
for the Faithful Ministry of Leesburg Presbyterian Church

STATEMENT OF PURPOSE

As we gather,
let us acknowledge with solemn joy
God's gift of Leesburg Presbyterian Church,
remembering with gratitude all who have worshiped there,
the faith professed at the font,
the gospel proclaimed from the pulpit,
the assurance received at the table.

Let us also reaffirm our faith
in our sojourning God
as this building is now made ready for other uses.
That which we have received from God
let us now return to God with thanksgiving.

SENTENCES OF SCRIPTURE

The Lord be with you. **And also with you.**

How precious is your steadfast love, O God! *Ps. 36:7; Hos. 14:7*
All people may take refuge in the shadow of your wings.
**They shall again live beneath my shadow,
they shall flourish as a garden;
they shall blossom like the vine,
their fragrance shall be like the wine of Lebanon.**

LITANY OF PRAISE

Eternal God,
whom the highest heaven cannot contain,
much less a building made by human hands,
hear us as we pray:
we praise you, O God.

For the Church universal,
of which the Leesburg Presbyterian Church has been a symbol,
we praise you, O God.

For all the saints who,
in times past and present,
have formed a congregation of your people
and have met in at the church

to offer their prayers and praise to you,
we praise you, O God.

For those who have been made your children
by adoption and grace,
who in this place were cleansed of sin,
buried with Christ in the waters of baptism,
and raised to new and eternal life,
we praise you, O God.

For your presence
whenever your word has been proclaimed and
your sacramental gifts of bread and wine received,
we praise you, O God.

For your blessing upon each of your children,
welcomed and nurtured at Leesburg Presbyterian Church,
we praise you, O God.

For all who came to ask your blessing in marriage,
seeking to love with your love,
we praise you, O God.

For faithful stewards who have lived for others,
serving you by loving neighbors,
we praise you, O God.

For all who, having lived this life in faith,
were commended to your loving care
and now live eternally with you,
we praise you, O God.

For the knowledge that your church
and your ministry among us
will continue today, tomorrow, and forever,
we praise you, O God.

All thanks and praise to you, O God,
through Jesus Christ our Lord,
by the power of the Holy Spirit. **Amen.**

DECLARATION

In the name of our Lord Jesus Christ,
and by the authority of Holston Presbytery
I declare the congregation of Leesburg Presbyterian Church dissolved
and the building vacated. **Amen.**

Nominations Committee Report November 7, 2023

INFORMATION:

1. The Nominations Committee consulted with the presbytery Committee on Representation to provide for the rich diversity of the church and full participation in decision-making, per G-3.0103, *Book of Order*.
2. The process for nominations and elections is:
 - a. Nominees are submitted by the presbytery Nominations Committee;
 - b. The presbytery moderator shall ask for any nominations from the floor;
 - c. Uncontested nominees are elected by acclamation;
 - d. Contested nominees are elected by ballot.

RECOMMENDATIONS:

3. That the attached chart of nominees be elected.
4. That the Nominations Committee be granted authority to fill any remaining vacancies.

| COMMITTEES | Class of 2026 | Class of 2025 | Class of 2024 | Class of 2023 |
|--|------------------------|----------------------|------------------------|------------------------|
| Committee on Preparation for Ministry (8) | Robert White (TE) | Bill Reese (RE) | | Robert White (TE) |
| | Brian Alderman (TE) | | Carolyn Russ (RE) | |
| | Sam Schaus (TE)* | | Nancy Johnson (RE) | Sam Schaus (TE)* |
| Committee on Ministry (12) | Bill Anderson (TE) | Allen Huff (TE) | Collin Adams (TE) | Donna Sade (TE) |
| | | Kaye Florence (TE) # | Maggie Rust(TE)* | Angus Shaw (TE) |
| | | John Grindstaff (RE) | John Tucker (RE) | Bill Anderson (TE) |
| | | Rebecca Nunley(RE) | Sharon Amstutz (TE) # | Isaac Webb (RE) |
| Mission & Outreach (8) | Marshall Steinle (TE)* | | | Marshall Steinle (TE)* |
| | Donna Sade (RE) | | Matthew Cary (RE) | Kathie Dameron (RE) |
| | Bishop Greene (TE) | | Karen Clark (RE) | |
| | Pat Willard (TE) | | Mary Ellen Elkins (RE) | |
| Discipleship & Evangelism (8) | Greg Cartwright (TE) * | | Barron Hopper (TE) | Greg Cartwright (TE) * |
| | Brandon Davis (TE) | | | Russ Pearson |
| | Lori Fleenor (RE) | | | |
| Campus Ministry Sub-Committee (6) | Phyllis Thompson (RE) | Lori Fleenor (RE) | Mike Miyamoto (RE) | Paul Helphinstine (TE) |
| | Marianne Huff (RE) | Brandon Davis (TE) | | Marianne Huff |
| Finance, Budget & Stewardship (8) | Rick Raum | | Aaron Caton (RE) | (TE) |
| | | | David Hughes (RE) | Gary Helton (RE) |
| | | | Hanes Swingle | Pam Pope (RE) |
| | | | Larry Smith (RE) | |
| General Mission Board At-Large Members (3) | Todd Jenkins (TE) | Kaye Florence(TE) | Donna Sade (RE) | Todd Jenkins (TE) |
| Administration and personnel Sub Committee | Dave Welch (TR) * | | | |
| | Jenny Clemmer (RE) | | | |
| | Jim Johnson (RE) | | | |
| | | | | |

| | | | | |
|--|----------------------------|----------------------------|----------------------|-----------------------|
| | | | | |
| Committee on Representation & Nominations (6) Nominated by Presbytery Moderator | | Matthew Clark (LM) | Pauline Douglas | Phyllis Thompson |
| | | Bill Anderson(TE) | Elizabeth Smith (LF) | (TE)* |
| | | (LM) | | Marshall Steinle (TE) |
| PRESBYTERY OFFICERS | | | | |
| | Class of 2025 | Class of 2024 | Class of 2023 | |
| Presbytery Moderator (1-YR Term) | (Elected in August 2024) | Kathi Carey (RE) | Rodney Norris (TE) | |
| Presbytery Vice-Moderator (1-YR Term) | | Collin Adams (TE) | Kathi Cary (TE) | |
| | Class of 2025 | Class of 2024 | Class of 2023 | |
| Transitional Stated Clerk (1-YR Term) Nominated by GMB | | Chris Bohn | Diana Moore | |
| Transitional Treasurer (1-YR Term) Nominated by GMB | | (Elected in November 2023) | Stephanie Ratcliffe | |
| Assistant Treasurer (3-YR Term) | | David Light (CRE) | | |
| ORDINATION EXAM READERS/COMMISSIONERS/DELEGATES | | | | |
| | Class of 2025 | Class of 2024 | Class of 2023 | |
| Ordination Exam Readers (2) (1-YR Term) | (Elected in November 2024) | Karen Russell (TE) | Karen Russell (TE) | |
| | | | Sharon Petke (RE) | |
| Ordination Exam Reader Alt. (1) (1-YR Term) | | | Chris Bohn (TE) | |

| | 226th GA – 2024 | 226th GA - 2024 | |
|--|-------------------------------|------------------------|------------------------|
| General Assembly Commissioners (2) (2-YR Term) | Maggie Rust (TE) | | |
| | Kathi Carey (RE) | | |
| General Assembly Commissioners Alt. (2) (2-YR Term) | | | |
| GA Young Adult Advisory Delegate (1) (2-YR Term) | | | |
| GA Young Adult Advisory Delegate Alt. (1) (2-YR Term) | | | |
| | Class of 2027 | Class of 2026 | Class of 2025 |
| Synod Commissioners (2) (3-YR Term) | (Elected in December 2026) | (TE) Brian Wyatt | |
| | | | Matthew Clark (RE) |
| Synod Commissioners Alt. (2) (3-YR Term) | | | |
| | | | (RE) |
| Synod Nominating Committee (1) (3-YR Term) | | | |
| TRUSTEES/PJC/OTHER BOARDS | Class of 2028 | Class of 20264 | Class of 2024 |
| Trustees (6) (6-YR Term) | Dave Light (RE)* | Sharon Amstutz (TE) | Dan Donaldson (TE) |
| | Scott Wise (RE) | Matthew Clark (RE)) | Jim Mays (TE) |
| Permanent Judicial Commission (7) (6- YR Term) | | Rodney Norris (TE) | Sam Weddington (TE) |
| | | John Smith (RE) | |
| | | | |
| | Class of 2026 | | |
| Sunset Gap Board | (TE) | | |

* Denotes Moderator; TE-Teaching Elder; RE-Ruling Elder; LF-Lay Female; LM-Lay Male; GMG-General Mission Board
Currently elected--no action needed

Desires nomination or re-nomination

Service of Installation and Commissioning

Opening Sentences of Scripture

Hear these words of our Lord Jesus Christ: You did not choose me but I chose you. And I appointed you to go and bear fruit, fruit that will last. *John 15:16*

Lead a life worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, making every effort to maintain the unity of the Spirit in the bond of peace.

There is one body and one Spirit, just as you were called to the one hope of your calling, one Lord, one faith, one baptism, one God and Father of all, who is above all and through all and in all. *Eph. 4:1-6*

Call to Discipleship

We are called by God to be the church of Jesus Christ, a sign in the world today of what God intends for all humankind.

The great ends of the church are:

**the proclamation of the gospel for the salvation of humankind;
the shelter, nurture, and spiritual fellowship of the children of God;
the maintenance of divine worship;
the preservation of the truth;
the promotion of social righteousness;
and the exhibition of the Kingdom of Heaven to the world.**

The call of Christ is to willing, dedicated discipleship. Our discipleship is a manifestation of the new life we enter through baptism. Discipleship is both a gift and a commitment, an offering and a responsibility.

To you, the newly elected officers and committee members of Holston Presbytery, and those commissioned to service in the church: The grace bestowed on you in baptism is sufficient for your calling because it is God's grace. By God's grace we are saved, and enabled to grow in the faith and to commit our lives in ways which serve Christ.

God has called you to particular service. Show your purpose by answering these questions.

Who is your Lord and Savior?

Jesus Christ is my Lord and Savior.

Will you be Christ's faithful disciple, obeying his word and showing his love?

I will, with God's help.

Do you welcome the responsibility of this service because you are determined to follow the Lord Jesus, to love neighbors, and to work for the reconciling of the world?

I do.

Will you serve the people with energy, intelligence, imagination, and love, relying on God's mercy and rejoicing in the power of the Holy Spirit?

I will, with God's help.

These questions are addressed to the members and commissioners of Holston Presbytery.

Do you confirm the call of God to these sisters and brothers as officers and servants in the ministry of Jesus Christ?

We do.

Will you support and encourage them in this ministry?

We will.

Installation and Commissioning Prayer

Faithful God, in baptism you claimed us; and by your Holy Spirit you are working in our lives, empowering us to live a life worthy of our calling. We thank you for leading these elected servants to this time and place. Establish them in your truth, and guide them by your Holy Spirit, that in your service they may grow in faith, hope, and love, and be faithful disciples of Jesus Christ, to whom, with you and the Holy Spirit, be honor and glory, now and forever.

Almighty God, in Jesus Christ you called disciples and, by the Holy Spirit, made them one church to serve you. Let your Spirit rule your church, so that we may be joined in love and service to Jesus Christ, who, having gone before us, is coming to meet us in the promise of your kingdom. Amen.

Charge

You are now installed and commissioned for service in church and in Holston Presbytery. Whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God through him. *Col. 3:17*

Blessing

May the God of peace make you holy in every way, and keep your whole being, spirit, soul, and body, free from every fault at the coming of our Lord Jesus Christ.

Amen.

1 Thess. 5:23

PRESBYTERY FEEDBACK

We want to hear from you!

1. What part of today's meeting was meaningful to you?
2. How can we improve the meeting?
3. How can Presbytery be more sensitive to the needs of your congregation?
4. Did you experience any issues with accessibility at the meeting?
5. Would you be willing to help with worship at a future Presbytery meeting: ___ Y ___ N
(If yes, please include your name and contact information below.)
6. Other comments:

Your name (optional) _____

Phone _____

Email _____

You may leave your completed form in the basket on the registration table or you may email your response to info@holstonpresbytery.org. Thank you for your feedback.